

**R.M. of Bone Creek**  
**Meeting Minutes**  
**Regular Meeting 13/12/2023 - 08:00 AM**

**Regular meeting of Council was held in the RM Office at 340 Centre Street in Shaunavon, Saskatchewan.**

**ATTEND:**

Reeve Mel Larson and Councillors: Div 1 - Richard Schlemko, Div 2 Barclay Meinert, Div 3 - Barry Simmons, Div 4 - Ryan Larson, Div 5 - Rick Rouse, Div 6 - Debora Voll, Foreman - Lee Wallis, Administrator - Kirsten Wallis

**ABSENT:**

**Call to Order**

Reeve Melvin Larson brought the meeting to order at 8:00am.

**Resolution No:**  
2023-204

**Adopt Agenda**  
**Moved By:** Barry Simmons

That the council adopt the agenda as presented.

**Resolution No:**  
2023-205

**Read and Approve the Minutes**  
**Moved By:** Barclay Meinert

That the minutes of the regular meeting of council held on November 15, 2023 be approved as presented.

**CARRIED**

**Resolution No:**  
2023-206

**Read and Approve Minutes from Committee Meetings**  
**Moved By:** Melvin Larson

That the minutes from the Southwest Regional EMO Committee Meeting held on November 23, 2023 be adopted as presented.

**CARRIED**

**Resolution No:**  
2023-207

**Accounts for Payment**  
**Moved By:** Barry Simmons

That the accounts presented by cheques numbering 10067-10093 and online payments 791-818 be approved for payment for a total amount of \$123,856.64.

**CARRIED**

**Resolution No:**  
2023-208

**Approval of Saskatchewan Electronic Tax Service Payment**  
**Moved By:** Debora Voll

That the online payment for School Liability for the month of November, 2023 be approved for \$7685.61

**CARRIED**

**Resolution No:**  
2023-209

**Financial Statement**

**Moved By:** Barclay Meinert

That the financial statement for the month of November 2023 be adopted as presented.

**CARRIED**

**Resolution No:**  
2023-210

**Bank Reconciliations**

**Moved By:** Rick Rouse

That council accepts the balanced bank reconciliation for the month of November 2023 as presented.

**CARRIED**

**Resolution No:**  
2023-211

**Development Permit - Potentia Renewables Saskatchewan LP**

**Moved By:** Ryan Larson

That the RM of Bone Creek approve the development permit requested by Potentia Renewables Saskatchewan LP for the construction of a temporary 80m tubular meteorological tower at NW 7-11-17 W3.

**Resolution No:**  
2023-212

**Wages - K Wallis**

**Moved By:** Ryan Larson

That for the 2024 calendar year, the Administrator's annual wages be increased by \$3,100, granting her three weeks of paid holidays, payment of full SARM benefits and all membership fees. Further, that the mileage be set at .65/km.

**CARRIED**

**Resolution No:**  
2023-213

**Wages - T Lingenfelter**

**Moved By:** Barry Simmons

That Tara Lingenfelter be remunerated an increase of \$1.00 per hour for 2024.

**CARRIED**

**Resolution No:**  
2023-214

**Wages - D Dash**

**Moved By:** Barclay Meinert

That Dakota Dash be remunerated an increase of \$1.50 per hour for 2024.

**CARRIED**

**Resolution No:**  
2023-215

**Wages - F Saville**

**Moved By:** Barclay Meinert

That Frank Saville be remunerated an increase of \$1.48 per hour for 2024.

**CARRIED**

**Resolution No:**  
2023-216

**Wages - D Wallis**  
**Moved By:** Barry Simmons

That Doug Wallis be remunerated an increase of \$1.28 per hour for 2024.

**CARRIED**

**Resolution No:**  
2023-217

**Wages - L Wallis**  
**Moved By:** Barry Simmons

That Lee Wallis be remunerated an annual wage increase of \$3,100, with 4 weeks paid holidays for 2024.

**CARRIED**

**Resolution No:**  
2023-218

**Municipal Revenue Sharing Grant - Declaration of Eligibility**  
**Moved By:** Barry Simmons

The Council of the RM of Bone Creek No. 108 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

**Resolution No:**  
2023-219

**Website Renewal**  
**Moved By:** Barclay Meinert

That the RM of Bone Creek enter into a 3 year agreement with Catalis for a website at a cost of \$3,174 for the first year, with a 4% increase year two and three.

**CARRIED**

**Resolution No:**  
2023-220

**Board of Revision**  
**Moved By:** Debora Voll

That the RM of Bone Creek No.108 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**CARRIED**

**Resolution No:**  
2023-221

**Secretary to the Board of Revision**  
**Moved By:** Barry Simmons

That the RM of Bone Creek No. 108 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**Resolution No:**  
2023-222

**Council Indemnity Policy**  
**Moved By:** Barry Simmons

That the Council Indemnity Policy be revised to read That council indemnity for 2024 be set at \$240 per meeting, \$140 per 1/2 day meeting, and conference calls: 0-2 hours at \$75, 2 - 4 hours at \$125, 4 - 6 hours at \$225, mileage set at \$.65 per kilometer, while on municipal business, meals \$100 per day, and cell phone \$60 per month.

**CARRIED**

**Resolution No:**  
2023-223

**Outside Staff Mileage Policy**  
**Moved By:** Richard Schlemko

That the Outside Staff Mileage Policy be accepted as reviewed.

**CARRIED**

**Resolution No:**  
2023-224

**Annual Graveling Policy**  
**Moved By:** Debora Voll

That the Annual Graveling Policy be rescinded as this agreement with the RM of Webb is no longer necessary.

**CARRIED**

**Resolution No:**  
2023-225

**Gravel Policy**  
**Moved By:** Barry Simmons

That a review of the gravel map will be done in the spring at a Council Meeting with the Foreman present to decide which roads shall be gravelled for that year.

Divisions 1, 3, 4, and 6 receive 2,500 yards of gravel/year, and Divisions 2 and 5 receive 2,000 yards of gravel/year. Any additional gravel requested in a division must be approved by Council.

**CARRIED**

**Resolution No:**  
2023-226

**PSIP**  
**Moved By:** Rick Rouse

That Council accept the Property Self Insurance Program Final Proof of Loss as presented.

**CARRIED**

**Resolution No:**  
2023-227

**Christmas Advertisement**  
**Moved By:** Ryan Larson

That the RM of Bone Creek run the annual eight inch Christmas greeting in the Shaunavon Standard for the cost of \$65.

**CARRIED**

**Resolution No:**  
2023-228

**Appointments**

**Moved By:** Debora Voll

That the following appointments be made for the 2024 calendar year:

Auditor - Stark & Marsh  
Engineer - WSP E&I Canada Limited  
Solicitor - SARM Lawyer  
Weed Inspector - Bob Stork  
Pest Control Officer - Peter Illerbrun  
Pound - Shaunavon Livestock  
Pound keeper - Shaunavon Livestock  
Board of Revision - Western Municipal Consulting Ltd.  
Secretary to the Board of Revision - Kristen Tokaryk  
Development Appeals Board - Richard Goulet, Shelley Rhodes, Tara Fritz, Kathy Collins - Secretary  
Chinook Regional Library Representative - Tara Lingenfelter

**CARRIED**

**Resolution No:**  
2023-229

**Appointment of Deputy Reeve**

**Moved By:** Debora Voll

That Council appoint Barclay Meinert as Deputy Reeve for the 2024 calendar year.

**CARRIED**

**Resolution No:**  
2023-230

**Donation**

**Moved By:** Debora Voll

That the RM of Bone Creek donate \$500 to the Streambank Golf Club in Eastend, SK to assist with additional expenses this year.

**DEFEATED**

**Resolution No:**  
2023-231

**Motion to file Correspondence**

**Moved By:** Barclay Meinert

That the correspondence for the month of December, 2023 as listed:

Mark Hughes, Brandt, and the R.M. of Whiska Creek No. 106

now be filed.

**CARRIED**

**Resolution No:**  
2023-232

**Adjourn**

**Moved By:** Melvin Larson

That we now adjourn at 12:00pm.

**CARRIED**

**Delegates**

**Mark Hughes - 11:00am**

**Doug Wallis - 11:15am**

**Dakota Dash - 11:30am**

**Frank Saville - 11:45am**

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Reeve

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Administrator