

R.M. of Bone Creek
Meeting Minutes
Regular Meeting 04/12/2024 - 08:00 AM

Regular meeting of Council was held in the RM Office at 340 Centre Street in Shaunavon, Saskatchewan.

ATTEND:

Reeve Mel Larson and Councillors: Div 1 - Richard Schlemko, Div 2 Barclay Meinert, Div 3 - Barry Simmons, Div 4 - Ryan Larson, Div 5 - Josh Peterson, Div 6 - Debora Voll, Foreman - Lee Wallis, Administrator - Kirsten Wallis

ABSENT:

Oath of Office

That the Administrator accept the Councillor's Oath of Office.

Call to Order

Reeve Melvin Larson brought the meeting to order at 8:05am.

Resolution

No:

2024-296

Accept Agenda

Moved By: Debora Voll

That the council accept the agenda as presented.

CARRIED

Resolution

No:

2024-297

Read and Approve the Minutes

Moved By: Barclay Meinert

That the minutes of the regular meeting of council held on November 6, 2024 be approved as presented.

CARRIED

Resolution

No:

2024-298

Read and Approve Minutes from Committee Meetings

Moved By: Ryan Larson

That the minutes from the SW Regional EMO Committee Meeting held on October 30, 2024 be adopted as presented.

CARRIED

**Resolution
No:
2024-299**

**Accounts for Payment
Moved By: Barry Simmons**

That the accounts presented by cheques numbering 10325 - 10361 and online payments numbering 2010- 2043 be approved for payment for a total amount of \$214,512.90.

CARRIED

**Resolution
No:
2024-300**

**Approval of Saskatchewan Electronic Tax Service Payment
Moved By: Debora Voll**

That the online payment for School Liability for the month of November, 2024 be approved for \$6,430.50

CARRIED

**Resolution
No:
2024-301**

**Financial Statement
Moved By: Barclay Meinert**

That the financial statement for the month of November, 2024 be adopted as presented.

CARRIED

Relinquish of Chair

Reeve Larson relinquished the chair to Deputy Reeve Meinert.

**Resolution
No:
2024-302**

**Acknowledge Declaration of Results
Moved By: Debora Voll**

That Council acknowledge the declaration of results following the election. (Form CC - Declaration of Results)

**Resolution
No:
2024-303**

**Public Disclosure Statements
Moved By: Barry Simmons**

That Council Acknowledge receipt of Public Disclosure Statements.

CARRIED

**Resolution
No:
2024-304**

**Council Indemnity Policy
Moved By: Barry Simmons**

That the Council Indemnity Policy be accepted as reviewed.

CARRIED

Resolution
No:
2024-305

Wages - K Wallis

Moved By: Debora Voll

That for the 2025 calendar year, the Administrator's annual wages be increased by \$1,400, granting her 5 weeks of paid holidays, payment of full SARM benefits and all membership fees, and that mileage be set at .65/km.

CARRIED

Resolution
No:
2024-306

Wages - T Lingenfelter

Moved By: Barry Simmons

That Tara Lingenfelter be remunerated an increase of \$.75 per hour for 2025.

CARRIED

Resolution
No:
2024-307

Wages - D Dash

Moved By: Ryan Larson

That Dakota Dash be remunerated an increase of \$2.00 per hour for 2025.

CARRIED

Resolution
No:
2024-308

Wages - F Saville

Moved By: Ryan Larson

That Frank Saville be remunerated an increase of \$1.15 per hour for 2025.

CARRIED

Resolution
No:
2024-309

Wages - D Wallis

Moved By: Josh Peterson

That Doug Wallis be remunerated an increase of \$1.00 per hour for 2025.

CARRIED

Resolution
No:
2024-310

Wages - L Wallis

Moved By: Josh Peterson

That Lee Wallis be remunerated an annual wage increase of \$2,433, with 4 weeks paid holidays for 2025.

CARRIED

Resolution

No:

2024-311

Winter Grader Tires - CAT Grader

Moved By: Barry Simmons

That the Foreman purchase 6 winter grader tires and 4 spare rims for the 2024 150 AWD-10 CAT Grader from OTR Wheel, for \$10,000 plus taxes.

CARRIED

Resolution

No:

2024-312

Appointments

Moved By: Debora Voll

That the following appointments be made for the 2025 year:

Pine Cree Board Rep - Josh Peterson

Lac Pelletier Park Board Rep - Martin Meinert

Simmie Recreation Board Rep - Ryan Larson/Josh Peterson

Emergency Measures Organization Rep - Mel Larson/Barclay Meinert

District 4 Add Board Rep - Barry Simmons

Southwest Waste Management Rep - Barclay Meinert/Richard Schlemko

Shaunavon District Fire Protection Committee Rep - Mel Larson/Barclay Meinert

Head of LAFOIP - Kirsten Wallis

Administrator for the Stray Animals Act - Kirsten Wallis

Returning Officer - Kirsten Wallis

Poll Location - Municipal Office (Shaunavon)

Signing Authority - Administrator, Assistant Administrator Reeve and Deputy Reeve

Fire Rangers - First Councillor to arrive at sight

Development Officer - Kirsten Wallis

Road Committee (for Road Bans) - Reeve and Deputy Reeve

Safety Supervisor - Lee Wallis

Safety Rep - Management - Kirsten Wallis and Tara Lingenfelter

Safety Rep - Employees - Dakota Dash

Southwest Transportation Planning Committee - Mel Larson/Richard Schlemko

Shared Resource Committee - Deborah Voll/Barclay Meinert

Southwest Municipal Government Committee - Barclay Meinert/Richard Schlemko

CARRIED

Resolution

No:

2024-313

Appointment of Deputy Reeve

Moved By: Debora Voll

That Council appoint Barclay Meinert as Deputy Reeve for the 2025 Calendar year.

CARRIED

Resolution

No:

2024-314

Appointments

Moved By: Barry Simmons

That the following appointments be made for the 2025 calendar year:

Auditor - Stark & Marsh

Engineer - WSP E&I Canada Limited

Solicitor - SARM Lawyer

Weed Inspector - Bob Stork

Pest Control Officer - Peter Illerbrun

Pound - Shaunavon Livestock

Pound keeper - Shaunavon Livestock

Board of Revision - Western Municipal Consulting Ltd.

Secretary to the Board of Revision - Nicole Hoskins

Development Appeals Board - Richard Goulet, Shelley Rhodes,
Edna Laturnus, Kathy Collins - Secretary

Chinook Regional Library Representative - Tara Lingenfelter

CARRIED

Resolution

No:

2024-315

Board of Revision

Moved By: Richard Schlemko

That pursuant to Subsection 220(1) of The Municipalities Act, the RM OF BONE CREEK NO.108 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not

include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

**Resolution
No:
2024-316**

Secretary to the Board of Revision

Moved By: Barry Simmons

That pursuant to Subsection 221(1) of The Municipalities Act, the RM OF BONE CREEK NO.108 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

**Resolution
No:
2024-317**

Municipal Revenue Sharing Grant - Declaration of Eligibility

Moved By: Josh Peterson

The Council of the RM of Bone Creek confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**Resolution
No:
2024-318**

Reminder Letter - Setbacks

Moved By: Barry Simmons

That the Administrator send a letter to Dwain Lingenfelter stating the setbacks as set out in the Zoning Bylaw.

CARRIED

**Resolution
No:
2024-319**

**Road Maintenance Agreement - WF Botkin
Moved By: Barry Simmons**

That Council ratify the Road Maintenance Agreement with WF Botkin Construction Ltd. for 2025.

CARRIED

**Resolution
No:
2024-320**

**CAR Signage Incentive Project
Moved By: Debora Voll**

That the Administrator apply for the CAR Signage Incentive Project to assist with the cost of road name and civic address signage.

CARRIED

**Resolution
No:
2024-321**

**Christmas Advertisement
Moved By: Debora Voll**

That the RM of Bone Creek run the annual eight inch Christmas greeting in the Shaunavon Standard for the cost of \$65.

CARRIED

**Resolution
No:
2024-322**

**Gift in Memory of C. Fluker
Moved By: Barry Simmons**

That the RM of Bone Creek gift a meat tray for \$50 to Byron and Brad Fluker in memory of Clara Fluker.

CARRIED

**Resolution
No:
2024-323**

**Gift of Appreciation
Moved By: Ryan Larson**

That the Administrator purchase a \$250 gift card for Rick Rouse in appreciation for his years of service to the RM of Bone Creek.

CARRIED

**Resolution
No:
2024-324**

**Advertise for Tender
Moved By: Richard Schlemko**

That the RM advertise for tender the 2005 GMC 2500 service truck.

CARRIED

**Resolution
No:
2024-325**

**Council Chamber Chairs
Moved By: Richard Schlemko**

That the Administrator order 9 office chairs from Staples for \$778.90/chair.

Resolution
No:
2024-326

Adjourn
Moved By: Barclay Meinert
That we now adjourn at 11:20am.

CARRIED

Delegates

Doug Wallis - 8:00am

Dakota Dash - 8:15am

Frank Saville 8:30am

Reeve

Administrator