

R.M. of Bone Creek
Meeting Minutes
Regular Meeting 14/12/2022 - 08:00 AM

Regular meeting of Council was held in the RM Office at 340 Centre Street in Shaunavon, Saskatchewan.

ATTEND:

Reeve Mel Larson and Councillors: Div 1 - Richard Schlemko, Div 2 - Barclay Meinert, Div 3 - Barry Simmons, Div 4 - Ryan Larson, Div 5 - Rick Rouse, Div 6 - Debora Voll, Foreman - Lee Wallis, Administrator - Kirsten Wallis

ABSENT:

Call to Order

Reeve Melvin Larson brought the meeting to order at 8:08am.

Resolution No:
2022-220

Accept Agenda

Moved By: Barry Simmons

That the council accept the agenda as presented.

Resolution No:
2022-221

Read and Approve the Minutes

Moved By: Barclay Meinert

That the minutes of the regular meeting of council held on November 10, 2022 be approved as presented.

CARRIED

Resolution No:
2022-222

Read and Approve Minutes from Committee Meetings

Moved By: Debora Voll

That the minutes from the Southwest Waste Management Meeting held on November 29, 2022, and the minutes from The SDFR Committee Meeting held on November 30, 2022 be adopted as presented.

CARRIED

Resolution No:
2022-223

Accounts for Payment

Moved By: Barry Simmons

That the accounts presented by cheques numbering 9791 - 9828, and online payments numbering 459 - 486 be approved for payment for a total amount of \$291,132.32.

CARRIED

Resolution No:
2022-224

Approval of Saskatchewan Electronic Tax Service Payment

Moved By: Barry Simmons

That the online payment for School Liability for the month of November 2022 be approved for \$6,747.48

CARRIED

Resolution No:
2022-225

Financial Statement

Moved By: Barclay Meinert

That the financial statement for the month of November, 2022 be adopted as presented.

CARRIED

Resolution No:
2022-226

Bank Reconciliations

Moved By: Rick Rouse

That council accepts the balanced bank reconciliation for the month of November, 2022 as presented.

CARRIED

Resolution No:
2022-227

Consent for Access

Moved By: Barclay Meinert

That the Municipality provide consent for Plains Midstream to access through the shallow ditch off Rge Rd. 3185, and consent to utilize the existing approach off Rge Rd. 3185 at SW 8-11-18 W3.

CARRIED

Resolution No:
2022-228

Wages - K Wallis

Moved By: Barclay Meinert

That for the 2023 calendar year, the Administrator's annual wages be increased by \$2,500, granting her three weeks of paid holidays, payment of full SARM benefits and all membership fees. Further, that the mileage be set paid according to CRA's Reasonable Amount.

CARRIED

Resolution No:
2022-229

Wages - T Lingenfelter

Moved By: Barry Simmons

That Tara Lingenfelter be remunerated an increase of \$1.00 per hour for 2023.

CARRIED

Resolution No:
2022-230

Wages - D Dash

Moved By: Richard Schlemko

That Dakota Dash be remunerated an increase of \$1.50 per hour for 2023.

CARRIED

Resolution No:
2022-231

Wages - F Saville

Moved By: Debora Voll

That Frank Saville be remunerated an increase of \$1.00 per hour for 2023.

CARRIED

Resolution No:
2022-232

Wages - L Wallis

Moved By: Barclay Meinert

That Lee Wallis be remunerated an annual wage increase of \$2,500, with 4 weeks paid holidays for 2023.

CARRIED

Resolution No:
2022-233

Municipal Revenue Sharing Grant - Declaration of Eligibility

Moved By: Debora Voll

The Council of the RM of Bone Creek confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution No:
2022-234

Council Indemnity Policy

Moved By: Barry Simmons

That the Council Indemnity Policy be revised to read That council indemnity for 2023 be set at \$240 per meeting, \$140 per 1/2 day meeting, and conference calls: 0-2 hours at \$75, 2 - 4 hours at \$125, 4 - 6 hours at \$225, mileage set at \$.61 per kilometer, while on municipal business, meals \$100 per day, and cell phone \$60 per month.

CARRIED

Resolution No:
2022-235

Appointment of Deputy Reeve

Moved By: Barry Simmons

That Council appoint Barclay Meinert as Deputy Reeve for the 2023 Calendar year.

CARRIED

Resolution No:
2022-236

Clubroot Bylaw - First Reading

Moved By: Barry Simmons

That Bylaw 2022-06, being a bylaw for the prevention and control of clubroot disease, be given a first reading.

CARRIED

Resolution No:
2022-237

Clubroot Bylaw - Second Reading

Moved By: Debora Voll

That Bylaw 2022-06, being a bylaw for the prevention and control of clubroot disease, be given a second reading.

CARRIED

Resolution No:
2022-238

Three Readings at the Same Meeting

Moved By: Richard Schlemko

That Council approves to have three readings of the Clubroot Bylaw No. 2022-06 at the same meeting.

CARRIED

Resolution No:
2022-239

Clubroot Bylaw - Third Reading

Moved By: Barclay Meinert

That Bylaw 2022-06, being a bylaw for the prevention and control of clubroot disease, be given a third and final reading.

CARRIED

Resolution No:
2022-240

Clubroot Policy

Moved By: Debora Voll

That the Clubroot Policy regarding the prevention and control of clubroot be accepted.

CARRIED

Resolution No:
2022-241

Orientation Policy

Moved By: Barclay Meinert

That when a new Councillor is elected an orientation will be performed by the Administrator. During the orientation the Administrator will review with the newly elected Councillor: Council Member's Handbook, Council Procedures Bylaw, Code of Ethics Bylaw, Conflict of Interest, and the Organizational Chart.

CARRIED

Resolution No:
2022-242

RM Vehicle Policy

Moved By: Barry Simmons

That RM vehicles will only be used to carry out or perform municipal duties. While using RM vehicles for municipal business, RM employees are allowed to carry business related passengers only.

CARRIED

Resolution No:
2022-243

Safety Check-in Policy

Moved By: Ryan Larson

That outside staff perform a safety check-in, via text, or in-person, with their Foreman during their lunchbreak and at the end of their shift. Further, that the Foreman have a documentation process for check-ins to enhance safety of employees.

CARRIED

Resolution No:
2022-244

Christmas Advertisement

Moved By: Barry Simmons

That the RM of Bone Creek run the annual eight inch Christmas greeting in the Shaunavon Standard for the cost of \$60.

CARRIED

Resolution No:
2022-245

Bridge Quote

Moved By: Barclay Meinert

That the RM send the 2022 Bridge Inspection Reports from Stantec to Prairie Dog. Further that Prairie Dog send us a quote for all repairs.

CARRIED

Resolution No:
2022-246

Purchase of Mower

Moved By: Melvin Larson

That Council understands that Robertson Implements was purchased by Rocky Mountain Equipment, therefore the 2023 Highline RCH Hydro Mower will be purchased from Pattison Agriculture for \$107,700.00.

CARRIED

Resolution No:
2022-247

Motion to file Correspondence

Moved By: Barclay Meinert

That the correspondence for the month of November, 2022 as listed: RCMP, and Great Plains College now be filed.

CARRIED

Resolution No:
2022-248

Adjourn

Moved By: Melvin Larson

That we now adjourn at 12:00pm.

CARRIED

Delegates

Doug Wallis - 11:30am

Dakota Dash - 11:45am

Reeve

Administrator