

R.M. of Bone Creek
Meeting Minutes
Regular Meeting 08/12/2021 - 08:00 AM

Regular meeting of Council was held in the RM Office at 340 Centre Street in Shaunavon, Saskatchewan.

ATTEND:

Reeve Mel Larson and Councillors: Div 1 - Richard Schlemko, Div 2 Barclay Meinert, Div 3 - Barry Simmons, Div 4 - Brian Olsen, Div 5 - Rick Rouse, Div 6 - Audrey Burton, Foreman - Lee Wallis

ABSENT:

Call to Order

Reeve Melvin Larson brought the meeting to order at 8:06 am.

Resolution No:
2021-308

Adopt Agenda

Moved By: Richard Schlemko

That the council adopt the agenda as presented.

CARRIED

Declaration of Conflict

Reeve Larson declared a conflict regarding payments and will step out when that comes up on the agenda.

Resolution No:
2021-309

Read and Approve the Minutes

Moved By: Rick Rouse

That the minutes of the regular meeting of council held on November 10, 2021 be approved as presented.

CARRIED

Resolution No:
2021-310

Read and Approve Minutes from Committee Meetings

Moved By: Barclay Meinert

That the minutes from the SW Waste Management meetings held on November 9th, 2021 and November 30th, 2021 be adopted as presented.

CARRIED

Resolution No:
2021-311

Accounts for Payment

Moved By: Barry Simmons

That the accounts presented by cheques numbering 9430 - 9469, and online payments numbering 205 - 216 be approved for payment for a total amount of \$148,469.78, with the exception of cheque number 9443 in the amount of \$1200 to Mel Larson.

CARRIED

Resolution No:
2021-312

Approval of Payment
Moved By: Barclay Meinert

That cheque number 9443 in the amount of \$1200 to Mel Larson be approved for payment.

CARRIED

Resolution No:
2021-313

Approval of Saskatchewan Electronic Tax Service Payment
Moved By: Audrey Burton

That the online payment for School Liability for the month of November 2021 be approved for \$13,742.04

CARRIED

Resolution No:
2021-314

Financial Statement
Moved By: Barclay Meinert

That the financial statement for the month of November, 2021 be adopted as presented.

CARRIED

Resolution No:
2021-315

Bank Reconciliations
Moved By: Audrey Burton

That council accepts the balanced bank reconciliation for the month of November, 2021 as presented.

CARRIED

Resolution No:
2021-316

Development Permit - Crescent Point Energy
Moved By: Barry Simmons

That the development permit requested by Crescent Point Energy Corp. for consent for additional wells at the existing Lease located at SE 1/4 7-9-18 W3.

CARRIED

Resolution No:
2021-317

Development Permit - S. Hansvall

That the RM of Bone Creek approve the development permit requested by Shane Hansvall to build a 30 x 36 x 14 garage at Lot 2, Block 1, Plan DO1573.

CARRIED

Resolution No:
2021-318

Proposed Residential Subdivision - NE 19-10-18 W3
Moved By: Audrey Burton

That the Administrator reply to the Ministry of Government Relations that the Council of the RM of Bone Creek has no additional requirements or concerns with the proposed subdivision at NE 19-10-18 W3.

CARRIED

Resolution No:
2021-319

Approval of Purchase Agreements for 2022 Road Project

Moved By: Barry Simmons

That the agreements signed for the purchase of extra land to widen the right of way, for the 2022 Road Project, be approved where the payment is at 2 times the assessed value of each parcel listed below:

SW 03-10-18 W3	\$4,211.25
NW 34-09-18 W3	\$4,458.75
NE 35-09-18 W3	\$2,938.11
NW 35-09-18 W3	\$3,896.25
NW 36-09-18 W3	\$4,178.58
SE 02-10-18 W3	\$3,858.75
NE 36-09-18 W3	\$4,083.75
NW 34-09-18 W3	\$4,524.39
SE 03-10-18 W3	\$3,915.00
SW 01-10-18 W3	\$3,790.50
SE 01-10-18 W3	\$2,426.25
SW 02-10-18 W3	\$4,168.14

CARRIED

Resolution No:
2021-320

Wages - D Dash

Moved By: Barclay Meinert

That Dakota Dash be remunerated an increase of \$2.00 per hour for 2022.

CARRIED

Resolution No:
2021-321

Wages - W Nesland

Moved By: Richard Schlemko

That Warren Nesland be remunerated an increase of \$1.00 per hour for 2022.

CARRIED

Resolution No:
2021-322

Wages - F Saville

Moved By: Barry Simmons

That Frank Saville be remunerated an increase of \$1.00 per hour for 2022.

CARRIED

Resolution No:
2021-323

Wages - L Wallis

Moved By: Barclay Meinert

That Lee Wallis be remunerated an increase in annual salary of \$3,000, with 4 weeks paid holidays for 2022.

CARRIED

Resolution No:
2021-324

Wages - Administrator
Moved By: Audrey Burton

That for the 2022 calendar year, the administrator's annual wages be increased by \$3,000, granting her three weeks of paid holidays, payment of full SARM benefits and all membership fees. Further, that the mileage be set at \$0.59 per kilometer for travel due to municipal business.

CARRIED

Resolution No:
2021-325

Wages - Assistant Administrator
Moved By: Audrey Burton

That Tara Lingenfelter be remunerated an increase of \$1.00 per hour for 2022.

CARRIED

Resolution No:
2021-326

Municipal Revenue Sharing Grant - Declaration of Eligibility
Moved By: Barry Simmons

The Council of the RM of Bone Creek confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution No:
2021-327

Council Indemnity Policy
Moved By: Barclay Meinert

That the Council Indemnity Policy be revised to read That council indemnity for 2022 be set at \$240 per meeting, \$140 per 1/2 day meeting, and conference calls: 0-2 hours at \$75, 2 - 4 hours at \$125, 4 - 6 hours at \$225, mileage set at \$.59 per kilometer, while on municipal business, meals \$100 per day, and cell phone \$60 per month.

CARRIED

Resolution No:
2021-328

Outside Staff Mileage
Moved By: Rick Rouse

That the Outside Staff Mileage Policy be revised to read That staff be remunerated \$.59 per kilometer for mileage when using personal vehicle for municipal business only.

CARRIED

Resolution No:
2021-329

Appointments
Moved By: Brian Olsen

That the following appointments be made for the 2022 year:

Pine Cree Board Rep - Rick Rouse
Lac Pelletier Park Board Rep - Rick Rouse/Brian Olsen
Simmie Recreation Board Rep - Brian Olsen/Rick Rouse
Emergency Measures Organization Rep - Mel Larson/Barclay Meinert
District 4 Add Board Rep - Barry Simmons
Southwest Waste Management Rep - Barclay Meinert/Richard Schlemko
Shaunavon District Fire Protection Committee Rep - Mel Larson/Barclay Meinert
Head of LAFOIP - Kirsten Wallis
Administrator for the Stray Animals Act - Kirsten Wallis
Returning Officer - Kirsten Wallis
Poll Location - Municipal Office (Shaunavon)
Signing Authority - Administrator, Assistant Administrator Reeve and Deputy Reeve
Fire Rangers - First Councillor to arrive at sight
Development Officer - Kirsten Wallis
Road Committee (for Road Bans) - Reeve and Deputy Reeve
Safety Supervisor - Lee Wallis
Safety Rep - Management - Kirsten Wallis and Tara Lingenfelter
Safety Rep - Employees - Dakota Dash
Southwest Transportation Planning Committee - Barry Simmons/Richard Schlemko
Shared Resource Committee - Richard Schlemko/Barclay Meinert

CARRIED

Resolution No:
2021-330

Appointment of Deputy Reeve
Moved By: Audrey Burton

That Council appoints Barclay Meinert as Deputy Reeve for the 2022 Calendar year.

CARRIED

Resolution No:
2021-331

Civic Addressing Bylaw - First Reading
Moved By: Barclay Meinert

That Bylaw No. 2021-05, being a bylaw to provide for the numbering of approaches/access point, houses and other buildings pursuant to section 17(2) of the Municipalities Act, be given the first reading.

CARRIED

Resolution No:
2021-332

Civic Addressing Bylaw - Second Reading
Moved By: Barry Simmons

That Bylaw No. 2021-05, being a bylaw to provide for the numbering of approaches/access point, houses and other buildings pursuant to section 17(2) of the Municipalities Act, be given the second reading.

CARRIED

Resolution No:
2021-333

Three Readings at the same meeting
Moved By: Brian Olsen

That Council approves to have three readings of the Civic Addressing Bylaw No. 2021-05 at the same meeting.

CARRIED UNANIMOUSLY

Resolution No:
2021-334

Civic Addressing Bylaw - Third Reading
Moved By: Rick Rouse

That Bylaw No. 2021-05, being a bylaw to provide for the numbering of approaches/access point, houses and other buildings pursuant to section 17(2) of the Municipalities Act, be given the third reading.

CARRIED

Resolution No:
2021-335

Board of Revision
Moved By: Barclay Meinert

That the Municipality give notice of withdrawal from the Pine Cree District Board of Revision. Further that the Municipality enter into a Service Agreement with Western Municipal Consulting Ltd. for Board of Revision.

CARRIED

Resolution No:
2021-336

Repeal Bylaw - First Reading
Moved By: Barry Simmons

That the Repeal Bylaw No. 2021-06 being a bylaw to repeal particular bylaw, be given a first reading.

CARRIED

Resolution No:
2021-337

Repeal Bylaw - Second Reading
Moved By: Brian Olsen

That the Repeal Bylaw No. 2021-06 being a bylaw to repeal particular bylaw, be given a second reading.

CARRIED

Resolution No:
2021-338

Three Readings at the same meeting
Moved By: Rick Rouse

That Council approves to have three readings of the Repeal Bylaw No. 2021-06 at the same meeting.

CARRIED UNANIMOUSLY

Resolution No:
2021-339

Repeal Bylaw - Third Reading
Moved By: Richard Schlemko

That the Repeal Bylaw No. 2021-06 being a bylaw to repeal particular bylaw, be given a third reading.

CARRIED

Resolution No:
2021-340

Fire Protection Bylaw - First Reading
Moved By: Barclay Meinert

That Bylaw No. 2021-07, being a bylaw to provide for entering into an agreement regarding fire protection, be given a first reading.

CARRIED

Resolution No:
2021-341

Fire Protection Bylaw - Second Reading
Moved By: Barry Simmons

That Bylaw No. 2021-07, being a bylaw to provide for entering into an agreement regarding fire protection, be given a first reading.

CARRIED

Resolution No:
2021-342

Three Readings at the same meeting
Moved By: Rick Rouse

That Council approves to have three readings of the Fire Protection Bylaw No 2021-07 at the same meeting.

CARRIED UNANIMOUSLY

Resolution No:
2021-343

Fire Protection Bylaw - Third Reading
Moved By: Brian Olsen

That Bylaw No. 2021-07, being a bylaw to provide for entering into an agreement regarding fire protection, be given a third reading.

CARRIED

Resolution No:
2021-344

Emergency Measures Organization Bylaw - First Reading
Moved By: Barclay Meinert

That Bylaw 2021-08, being a bylaw to provide for entering into an agreement respecting the forming of a mutual aid area emergency measures organization, be given a first reading.

CARRIED

Resolution No:
2021-345

Emergency Measures Organization Bylaw - Second Reading
Moved By: Richard Schlemko

That Bylaw 2021-08, being a bylaw to provide for entering into an agreement respecting the forming of a mutual aid area emergency measures organization, be given a second reading.

CARRIED

Resolution No:
2021-346

Three Readings at the Same Meeting
Moved By: Rick Rouse

That Council approves to have three readings of the Emergency Measures Organization Bylaw No. 2021-08 at the same meeting.

CARRIED UNANIMOUSLY

Resolution No:
2021-347

Emergency Measures Organization Bylaw - Third Reading
Moved By: Barry Simmons

That Bylaw 2021-08, being a bylaw to provide for entering into an agreement respecting the forming of a mutual aid area emergency measures organization, be given a third reading.

CARRIED

Resolution No:
2021-348

Safety Meeting Minutes - November 2021
Moved By: Barry Simmons

That the minutes from the safety meeting held on November 15, 2021 be adopted as presented.

CARRIED

Resolution No:
2021-349

Purchase of Christmas Gift - Buck's Construction
Moved By: Barry Simmons

That the Administrator purchase three \$150 gift cards for Buck's Construction in appreciation for their service in 2021.

CARRIED

Resolution No:
2021-350

Christmas Advertisement
Moved By: Barclay Meinert

That the RM of Bone Creek run the annual eight inch Christmas greeting in the Shaunavon Standard for the cost of \$60.

CARRIED

Resolution No:
2021-351

WellTraxx
Moved By: Barry Simmons

That the RM of Bone Creek hire Welltraxx for municipal reclamation and abandonment support services for \$1200.

CARRIED

Resolution No:
2021-352

Adjourn
Moved By: Melvin Larson

That we now adjourn at 2:05pm.

Delegates

WellTraxx - Casey Ziegler 11:30am

Frank Saville - 1:00am

Warren Nesland - 1:15am

Dakota Dash - 1:30pm

Reeve

Administrator