

**R.M. of Bone Creek**  
**Meeting Minutes**  
**Regular Meeting 08/12/2021 - 08:00 AM**

**Regular meeting of Council was held in the RM Office at 340 Centre Street in Shaunavon, Saskatchewan.**

**ATTEND:**

Reeve Mel Larson and Councillors: Div 1 - Richard Schlemko, Div 2 Barclay Meinert, Div 3 - Barry Simmons, Div 4 - Brian Olsen, Div 5 - Rick Rouse, Div 6 - Audrey Burton, Foreman - Lee Wallis

**ABSENT:**

**Call to Order**

Reeve Melvin Larson brought the meeting to order at 8:06 am.

**Resolution No:**  
2021-308

**Adopt Agenda**

**Moved By:** Richard Schlemko

That the council adopt the agenda as presented.

**CARRIED**

**Declaration of Conflict**

Reeve Larson declared a conflict regarding payments and will step out when that comes up on the agenda.

**Resolution No:**  
2021-309

**Read and Approve the Minutes**

**Moved By:** Rick Rouse

That the minutes of the regular meeting of council held on November 10, 2021 be approved as presented.

**CARRIED**

**Resolution No:**  
2021-310

**Read and Approve Minutes from Committee Meetings**

**Moved By:** Barclay Meinert

That the minutes from the SW Waste Management meetings held on November 9th, 2021 and November 30th, 2021 be adopted as presented.

**CARRIED**

**Resolution No:**  
2021-311

**Accounts for Payment**

**Moved By:** Barry Simmons

That the accounts presented by cheques numbering 9430 - 9469, and online payments numbering 205 - 216 be approved for payment for a total amount of \$148,469.78, with the exception of cheque number 9443 in the amount of \$1200 to Mel Larson.

**CARRIED**

**Resolution No:**  
2021-312

**Approval of Payment**

**Moved By:** Barclay Meinert

That cheque number 9443 in the amount of \$1200 to Mel Larson be approved for payment.

**CARRIED**

**Resolution No:**  
2021-313

**Approval of Saskatchewan Electronic Tax Service Payment**

**Moved By:** Audrey Burton

That the online payment for School Liability for the month of November 2021 be approved for \$13,742.04

**CARRIED**

**Resolution No:**  
2021-314

**Financial Statement**

**Moved By:** Barclay Meinert

That the financial statement for the month of November, 2021 be adopted as presented.

**CARRIED**

**Resolution No:**  
2021-315

**Bank Reconciliations**

**Moved By:** Audrey Burton

That council accepts the balanced bank reconciliation for the month of November, 2021 as presented.

**CARRIED**

**Resolution No:**  
2021-316

**Development Permit - Crescent Point Energy**

**Moved By:** Barry Simmons

That the development permit requested by Crescent Point Energy Corp. for consent for additional wells at the existing Lease located at SE 1/4 7-9-18 W3.

**CARRIED**

**Resolution No:**  
2021-317

**Development Permit - S. Hansvall**

That the RM of Bone Creek approve the development permit requested by Shane Hansvall to build a 30 x 36 x 14 garage at Lot 2, Block 1, Plan DO1573.

**CARRIED**

**Resolution No:**  
2021-318

**Proposed Residential Subdivision - NE 19-10-18 W3**

**Moved By:** Audrey Burton

That the Administrator reply to the Ministry of Government Relations that the Council of the RM of Bone Creek has no additional requirements or concerns with the proposed subdivision at NE 19-10-18 W3.

**CARRIED**

**Resolution No:**  
2021-319

**Approval of Purchase Agreements for 2022 Road Project**

**Moved By:** Barry Simmons

That the agreements signed for the purchase of extra land to widen the right of way, for the 2022 Road Project, be approved where the payment is at 2 times the assessed value of each parcel listed below:

SW 03-10-18 W3	\$4,211.25
NW 34-09-18 W3	\$4,458.75
NE 35-09-18 W3	\$2,938.11
NW 35-09-18 W3	\$3,896.25
NW 36-09-18 W3	\$4,178.58
SE 02-10-18 W3	\$3,858.75
NE 36-09-18 W3	\$4,083.75
NW 34-09-18 W3	\$4,524.39
SE 03-10-18 W3	\$3,915.00
SW 01-10-18 W3	\$3,790.50
SE 01-10-18 W3	\$2,426.25
SW 02-10-18 W3	\$4,168.14

**CARRIED**

**Resolution No:**  
2021-320

**Wages - D Dash**

**Moved By:** Barclay Meinert

That Dakota Dash be remunerated an increase of \$2.00 per hour for 2022.

**CARRIED**

**Resolution No:**  
2021-321

**Wages - W Nesland**

**Moved By:** Richard Schlemko

That Warren Nesland be remunerated an increase of \$1.00 per hour for 2022.

**CARRIED**

**Resolution No:**  
2021-322

**Wages - F Saville**

**Moved By:** Barry Simmons

That Frank Saville be remunerated an increase of \$1.00 per hour for 2022.

**CARRIED**

**Resolution No:**  
2021-323

**Wages - L Wallis**

**Moved By:** Barclay Meinert

That Lee Wallis be remunerated an increase in annual salary of \$3,000, with 4 weeks paid holidays for 2022.

**CARRIED**

**Resolution No:**  
2021-324

**Wages - Administrator**  
**Moved By:** Audrey Burton

That for the 2022 calendar year, the administrator's annual wages be increased by \$3,000, granting her three weeks of paid holidays, payment of full SARM benefits and all membership fees. Further, that the mileage be set at \$0.59 per kilometer for travel due to municipal business.

**CARRIED**

**Resolution No:**  
2021-325

**Wages - Assistant Administrator**  
**Moved By:** Audrey Burton

That Tara Lingenfelter be remunerated an increase of \$1.00 per hour for 2022.

**CARRIED**

**Resolution No:**  
2021-326

**Municipal Revenue Sharing Grant - Declaration of Eligibility**  
**Moved By:** Barry Simmons

The Council of the RM of Bone Creek confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

**Resolution No:**  
2021-327

**Council Indemnity Policy**  
**Moved By:** Barclay Meinert

That the Council Indemnity Policy be revised to read That council indemnity for 2022 be set at \$240 per meeting, \$140 per 1/2 day meeting, and conference calls: 0-2 hours at \$75, 2 - 4 hours at \$125, 4 - 6 hours at \$225, mileage set at \$.59 per kilometer, while on municipal business, meals \$100 per day, and cell phone \$60 per month.

**CARRIED**

**Resolution No:**  
2021-328

**Outside Staff Mileage**  
**Moved By:** Rick Rouse

That the Outside Staff Mileage Policy be revised to read That staff be remunerated \$.59 per kilometer for mileage when using personal vehicle for municipal business only.

**CARRIED**

**Resolution No:**  
2021-329

**Appointments**  
**Moved By:** Brian Olsen

That the following appointments be made for the 2022 year:

Pine Cree Board Rep - Rick Rouse  
Lac Pelletier Park Board Rep - Rick Rouse/Brian Olsen  
Simmie Recreation Board Rep - Brian Olsen/Rick Rouse  
Emergency Measures Organization Rep - Mel Larson/Barclay Meinert  
District 4 Add Board Rep - Barry Simmons  
Southwest Waste Management Rep - Barclay Meinert/Richard Schlemko  
Shaunavon District Fire Protection Committee Rep - Mel Larson/Barclay Meinert  
Head of LAFOIP - Kirsten Wallis  
Administrator for the Stray Animals Act - Kirsten Wallis  
Returning Officer - Kirsten Wallis  
Poll Location - Municipal Office (Shaunavon)  
Signing Authority - Administrator, Assistant Administrator Reeve and Deputy Reeve  
Fire Rangers - First Councillor to arrive at sight  
Development Officer - Kirsten Wallis  
Road Committee (for Road Bans) - Reeve and Deputy Reeve  
Safety Supervisor - Lee Wallis  
Safety Rep - Management - Kirsten Wallis and Tara Lingenfelter  
Safety Rep - Employees - Dakota Dash  
Southwest Transportation Planning Committee - Barry Simmons/Richard Schlemko  
Shared Resource Committee - Richard Schlemko/Barclay Meinert

**CARRIED**

**Resolution No:**  
2021-330

**Appointment of Deputy Reeve**  
**Moved By:** Audrey Burton

That Council appoints Barclay Meinert as Deputy Reeve for the 2022 Calendar year.

**CARRIED**

**Resolution No:**  
2021-331

**Civic Addressing Bylaw - First Reading**  
**Moved By:** Barclay Meinert

That Bylaw No. 2021-05, being a bylaw to provide for the numbering of approaches/access point, houses and other buildings pursuant to section 17(2) of the Municipalities Act, be given the first reading.

**CARRIED**

**Resolution No:**  
2021-332

**Civic Addressing Bylaw - Second Reading**  
**Moved By:** Barry Simmons

That Bylaw No. 2021-05, being a bylaw to provide for the numbering of approaches/access point, houses and other buildings pursuant to section 17(2) of the Municipalities Act, be given the second reading.

**CARRIED**

**Resolution No:**  
2021-333

**Three Readings at the same meeting**  
**Moved By:** Brian Olsen

That Council approves to have three readings of the Civic Addressing Bylaw No. 2021-05 at the same meeting.

**CARRIED UNANIMOUSLY**

**Resolution No:**  
2021-334

**Civic Addressing Bylaw - Third Reading**  
**Moved By:** Rick Rouse

That Bylaw No. 2021-05, being a bylaw to provide for the numbering of approaches/access point, houses and other buildings pursuant to section 17(2) of the Municipalities Act, be given the third reading.

**CARRIED**

**Resolution No:**  
2021-335

**Board of Revision**  
**Moved By:** Barclay Meinert

That the Municipality give notice of withdrawal from the Pine Cree District Board of Revision. Further that the Municipality enter into a Service Agreement with Western Municipal Consulting Ltd. for Board of Revision.

**CARRIED**

**Resolution No:**  
2021-336

**Repeal Bylaw - First Reading**  
**Moved By:** Barry Simmons

That the Repeal Bylaw No. 2021-06 being a bylaw to repeal particular bylaw, be given a first reading.

**CARRIED**

**Resolution No:**  
2021-337

**Repeal Bylaw - Second Reading**  
**Moved By:** Brian Olsen

That the Repeal Bylaw No. 2021-06 being a bylaw to repeal particular bylaw, be given a second reading.

**CARRIED**

**Resolution No:**  
2021-338

**Three Readings at the same meeting**  
**Moved By:** Rick Rouse

That Council approves to have three readings of the Repeal Bylaw No. 2021-06 at the same meeting.

**CARRIED UNANIMOUSLY**

**Resolution No:**  
2021-339

**Repeal Bylaw - Third Reading**  
**Moved By:** Richard Schlemko

That the Repeal Bylaw No. 2021-06 being a bylaw to repeal particular bylaw, be given a third reading.

**CARRIED**

**Resolution No:**  
2021-340

**Fire Protection Bylaw - First Reading**  
**Moved By:** Barclay Meinert

That Bylaw No. 2021-07, being a bylaw to provide for entering into an agreement regarding fire protection, be given a first reading.

**CARRIED**

**Resolution No:**  
2021-341

**Fire Protection Bylaw - Second Reading**  
**Moved By:** Barry Simmons

That Bylaw No. 2021-07, being a bylaw to provide for entering into an agreement regarding fire protection, be given a first reading.

**CARRIED**

**Resolution No:**  
2021-342

**Three Readings at the same meeting**  
**Moved By:** Rick Rouse

That Council approves to have three readings of the Fire Protection Bylaw No 2021-07 at the same meeting.

**CARRIED UNANIMOUSLY**

**Resolution No:**  
2021-343

**Fire Protection Bylaw - Third Reading**  
**Moved By:** Brian Olsen

That Bylaw No. 2021-07, being a bylaw to provide for entering into an agreement regarding fire protection, be given a third reading.

**CARRIED**

**Resolution No:**  
2021-344

**Emergency Measures Organization Bylaw - First Reading**

**Moved By:** Barclay Meinert

That Bylaw 2021-08, being a bylaw to provide for entering into an agreement respecting the forming of a mutual aid area emergency measures organization, be given a first reading.

**CARRIED**

**Resolution No:**  
2021-345

**Emergency Measures Organization Bylaw - Second Reading**

**Moved By:** Richard Schlemko

That Bylaw 2021-08, being a bylaw to provide for entering into an agreement respecting the forming of a mutual aid area emergency measures organization, be given a second reading.

**CARRIED**

**Resolution No:**  
2021-346

**Three Readings at the Same Meeting**

**Moved By:** Rick Rouse

That Council approves to have three readings of the Emergency Measures Organization Bylaw No. 2021-08 at the same meeting.

**CARRIED UNANIMOUSLY**

**Resolution No:**  
2021-347

**Emergency Measures Organization Bylaw - Third Reading**

**Moved By:** Barry Simmons

That Bylaw 2021-08, being a bylaw to provide for entering into an agreement respecting the forming of a mutual aid area emergency measures organization, be given a third reading.

**CARRIED**

**Resolution No:**  
2021-348

**Safety Meeting Minutes - November 2021**

**Moved By:** Barry Simmons

That the minutes from the safety meeting held on November 15, 2021 be adopted as presented.

**CARRIED**

**Resolution No:**  
2021-349

**Purchase of Christmas Gift - Buck's Construction**

**Moved By:** Barry Simmons

That the Administrator purchase three \$150 gift cards for Buck's Construction in appreciation for their service in 2021.

**CARRIED**

**Resolution No:**  
2021-350

**Christmas Advertisement**

**Moved By:** Barclay Meinert

That the RM of Bone Creek run the annual eight inch Christmas greeting in the Shaunavon Standard for the cost of \$60.

**CARRIED**



**Resolution No:**  
2021-351

**WellTraxx**

**Moved By:** Barry Simmons

That the RM of Bone Creek hire Welltraxx for municipal reclamation and abandonment support services for \$1200.

**CARRIED**

**Resolution No:**  
2021-352

**Adjourn**

**Moved By:** Melvin Larson

That we now adjourn at 2:05pm.

**Delegates**

**WellTraxx - Casey Ziegler 11:30am**

**Frank Saville - 1:00am**

**Warren Nesland - 1:15am**

**Dakota Dash - 1:30pm**

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Reeve

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Administrator