

**Special Meeting of the Council of the Rural Municipality
Of Bone Creek was held in the R.M. Office at Shaunavon,
Saskatchewan on Wednesday, December 11, 2013**

ATTEND:

Councillors: Div. 1 - Barry Simmons; Div. 3 - Albert Harrison; Div. 4 - Pat McGuire; Div. 5 – Rick Rouse; Div. 6 - Steven Kiss,
Administrator - Lana Bayle

ABSENT: Reeve: Mel Larson; Div. 2 – Ron Fuller;

CALL TO ORDER:

Deputy Reeve Harrison brought the meeting to order at 8:35am.

ADOPTION OF AGENDA:

372-13 McGuire: That the council adopt the agenda as presented.

CARRIED

MINUTES:

373-13 Simmons: That the minutes of the regular meeting of council held on Thursday, November 21, 2013 be approved as presented.

CARRIED

ACCOUNTS:

374-13 Simmons: That the accounts presented by cheques numbering 5230 - 5274 be approved for payment for a total amount of \$125,238.62.

CARRIED

FINANCIAL STATEMENT:

375-13 Rouse: That the financial statement for the month of November 2013 be adopted as presented.

CARRIED

BANK RECONCILIATION:

376-13 McGuire: That council accepts the balanced bank reconciliation for the month of October 2013 as presented.

CARRIED

Darrell Ens attended meeting from 10:00 – 10:20am to discuss with council the purchase of extended warranty on the Puma tractor.

PURCHASE OF EXTENDED WARRANTY:

377-13 Kiss: That the municipality purchase an extended power train warranty on the 2011 Case IH Puma Tractor 170 CVT for a price of \$4061.00 and will give an extra 36 months and 3000 hours of warranty.

CARRIED

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2013 STAFF BONUSES:

378-12 Simmons: That the following bonuses be paid to the staff on all hours worked in 2013 up to and including December 20, 2013, based on the performance appraisals completed for 2013:

Frank Saville – \$3868.38
Warren Nesland – \$2754.00
Gerald Hoffarth – \$3573.40
Lana Bavlé - \$3512.60
Deb Dewhurst - \$1350.00

BUILDING TO CONTAIN PRESSURE SYSTEM - SIMMIE:

379-13 Simmons: That the outside staff build a shed to house the pressure system in Simmie measuring eight feet by eight feet and that Councillor McGuire supervise the project.

CARRIED

SNOW PLOW AUTHORIZATION FOR MUNICIPAL ROADS:

380-13 Harrison: That the Rural Municipality of Bone Creek enter into contracts with Jamie Bergquist and Sean Wilson to have an alternate source of snow removal if required using each of their custom work rates and that the Administrator or Assistant Administrator be the only ones to request their assistance.

CARRIED

INSPECTION REPORT:

381-13 Rouse: That council accepts the inspection report of the municipal shop presented by the Administrator for the month of December 2013.

CARRIED

COUNCIL INDEMNITY:

382-13 Simmons: That council indemnity be set at \$180.00 per meeting, mileage set at \$.52 per kilometer, while on municipal business, meals \$75.00 per day, and cell phone \$45.00 per month.

CARRIED

OUTSIDE STAFF WAGES:

383-13 Harrison: That all outside staff will receive a 1.50 per hour raise for the 2014 year. In addition to this, there will be a performance appraisal completed in November 2014, with the entire council, during the council meeting, which will give the employees an opportunity to make up to an additional \$2.00 per hour on all hours worked for the year.

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OUTSIDE STAFF MILEAGE:

- 384-13 Kiss: That all outside employees will be reimbursed \$0.52 per kilometer for travel due to municipal business which includes the daily 25 kilometer allowance for each employee.

CARRIED

OFFICE ASSISTANT WAGES:

- 385-13 Simmons: That the office assistant receive a two dollar wage increase for the 2014 calendar year.

CARRIED

ADMINISTRATOR WAGES:

- 386-13 Harrison: That the Rural Municipality of Bone Creek #108 increase the administrator's wages by \$3,000.00 (annual salary), granting her four weeks of annual holidays, SARM health and dental benefits, hail commissions and cover all membership fees, for the 2014 year.

CARRIED

PAYMENT OF EASEMENTS:

- 387-13 McGuire: That the Rural Municipality of Bone Creek will pay \$950.00 per acre for all easements required for road construction projects.

CARRIED

FENCING POLICY:

- 388-13 McGuire: That the Rural Municipality of Bone Creek will pay the following for fencing costs:
\$4000.00 per mile for the removal and replacement of fence to standards established in the Line Fences Act for fence moves because of road construction; or:
\$1200.00 per mile to take a fence down; and
\$2800.00 per mile to erect a fence to standards established in the Line Fences Act; within one year of completion of the road construction project.
In addition to the above, payment will be made by the municipality to cover the cost of materials required to replace the fence to the original state.

CARRIED

MUNISOFT UPGRADE:

- 389-13 Simmons: That the municipality will purchase the windows upgrade for the RMAS tax program for the quoted price of \$5452.12.

CARRIED

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CANCELLATION OF GEO TRAC CONTRACT:

- 390-13 Rouse: That the Administrator take the necessary steps to cancel both the GEO Trac and the Telus contract that was set to expire in November 2014.

CARRIED

HOLIDAY REQUEST:

- 391-13 Harrison: That council approve holidays requested by Gerald Hoffarth from February 3 – 23, 2014.

CARRIED

ABSENCE AUTHORIZATION:

- 392-13 Simmons: That council approve an extended absence for Councilor Fuller.

LOST

AUTHORIZE PROCEEDINGS TO REQUEST TITLE:

- 393-13 McGuire: That council give the Administrator authorization to proceed to request title on lots 6 & 7, Block 8, Plan DV2443.

CARRIED

AUTHORIZE PROCEEDINGS TO REQUEST TITLE:

- 394-13 McGuire: That council had given the Administrator authorization to proceed to request title on lots 3, 4 & 5, Block 3, Plan CJ3181 at the December 2012 regular meeting of council.

CARRIED

DEVELOPMENT PERMIT – ADONAI RESOURCES CORPORATION S0268:

- 395-13 Kiss: That council approves the development permit requested by Adonai Resources Corporation to install underground power cable from SPC transformer to oil well site in LSD 4-22-11-18 W3 using open trench installation.

CARRIED

DEVELOPMENT PERMIT – ADONAI RESOURCES CORPORATION S0270:

- 396-13 Kiss: That council approves the development permit requested by Adonai Resources Corporation to install underground power cable from SPC transformer to oil well site in LSD 13-22-11-18 W3.

CARRIED

DEVELOPMENT PERMIT – SUNSET COLONY:

- 397-13 McGuire: That council approves the development permit requested by Sunset Colony to move in two modular homes onto the SE 24-10-17 W3 and being placed 95 feet from the edge of the road allowance on a temporary basis of no more than five years.

CARRIED

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DEVELOPMENT PERMIT – LANE LAND SERVICES 01671:

398-13 Kiss: That council approves the development permit requested by Lane Land Services to construct and install a flowline(s), service line(s) and/or pipeline(s) within NE16, SE 21, SW & NW 22, SW & SE 27, SW 26-11-18 W3 as well as gives permission to cross a medium grade gravel road located between SE 21 & SW 22-11-18 W3 and an undeveloped road allowance located between SE 27 & SW 26-11-18 W3.

CARRIED

NEXT MEETING OF COUNCIL:

399-13 Simmons: That the next regular meeting of council be held on January 8, 2014 commencing at 8:00am.

CARRIED

CORRESPONDENCE:

400-13 Rouse: That the correspondence for the month of November, 2013 as listed:

SARM Update, RM of Arlington,

now be filed.

CARRIED

APPOINTMENT OF AUDITOR:

401-13 Simmons: That MNP be appointed as auditor for the 2014 annual audit.

CARRIED

ADJOURN:

402-13 Harrison: That we now adjourn at 3:00pm.

CARRIED

Melvin Larson (Reeve)

Lana T Bavle (Administrator)