

R.M. of Bone Creek

Meeting Minutes

09/12/2015 - Regular Meeting - 8:00a.m.

Regular meeting of Council was held in the RM Office at 332 Centre Street in Shaunavon, Saskatchewan.

ATTEND:

Reeve Mel Larson and Councillors: Div 2 Barclay Meinert, Div 3 - Albert Harrison, Div 4 - Brian Olsen, Div 5 - Rick Rouse, Div 6 - Audrey Burton

ABSENT: Div 1 - Barry Simmons

Call to Order

Reeve Melvin Larson brought the meeting to order at 8:00am.

Resolution No:
2015-255

Adopt Agenda

Moved By: Barclay Meinert

That the council adopt the agenda as presented.

Carried

Resolution No:
2015-256

Read and Approve the Minutes

Moved By: Audrey Burton

That the minutes of the regular meeting of council held on November 10, 2015 be approved as presented.

Resolution No:
2015-257

Accounts for Payment

Moved By: Albert Harrison

That the accounts presented by cheques numbering 6312 - 6375 be approved for payment for a total amount of \$352,710.71.

Carried

Resolution No:
2015-258

Financial Statement

Moved By: Barclay Meinert

That the financial statement for the month of November 2015 be adopted as presented.

Carried

Resolution No:
2015-259

Bank Reconciliations

Moved By: Rick Rouse

That council accepts the balanced bank reconciliation for the month of October 2015 as presented.

Carried

Resolution No:
2015-260

Appointments

Moved By: Brian Olsen

Pine Cree Board Rep - Rick Rouse
Lac Pelletier Park Board Rep - Larry Hopfner/Brian Olsen
APAS Rep - Rick Rouse
Simmie Recreation Board Rep - Brian Olsen
Emergency Measures Organization Rep - Barry Simmons/Audrey Burton
District 4 Add Board Rep - Barry Simmons
Southwest Waste Management Rep - Barry Simmons/Barclay Meinert
Shaunavon District Fire Protection Committee Rep - Barry Simmons/Albert Harrison
Whitemud Economic Development Rep - Albert Harrison
Road Supervisor - Mel Larson
Head of LAFOIP - Lana Bavlle
Administrator for the Stray Animals Act - Lana Bavlle
Returning Officer - Lana Bavlle
Poll Location - Municipal Office (Shaunavon)
Signing Authority - Administrator, Reeve and Deputy Reeve
Fire Rangers - First Councillor to arrive at sight
Development Officer - Lana Bavlle
Road Committee (for Road Bans) - Reeve and Deputy Reeve
Safety Supervisor - Frank Saville
Safety Rep - Management - Lana Bavlle
Safety Rep - Employees - Gerald Hoffarth
Southwest Transportation Planning Committee - Barclay Meinert
Local Assistant to the Fire Commissioner - Barry Simmons

Carried

Resolution No:
2015-261

Nomination of Deputy Reeve

Moved By: Barclay Meinert

That Barry Simmons be nominated as Deputy Reeve for the 2016 calendar year.

Carried

Resolution No:
2015-262

Meeting Dates

Moved By: Audrey Burton

That council meetings for the RM of Bone Creek be held on the second Wednesday of each month commencing at 8:00am.

Carried

Resolution No:
2015-263

Staff Bonuses

Moved By: Barclay Meinert

That the following bonuses be paid to the staff on all hours worked in 2015 up to and including December 18, 2015, based on the performance appraisals completed for 2015:

Frank Saville – \$4273.00
Warren Nesland – \$3779.00
Gerald Hoffarth – \$3409.00
Lee Wallis - \$2974.00
Lana Bavlle - \$3348.80
Vicky Krause - \$813.75

Carried

Resolution No:
2015-264

Council Indemnity, Mileage, Meals and Cell Phone

Moved By: Brian Olsen

That council indemnity be set at \$180.00 per meeting, mileage set at \$.52 per kilometer, while on municipal business, meals \$75.00 per day, and cell phone \$45.00 per month.

Carried

Resolution No:
2015-265

Outside Staff Wages

Moved By: Albert Harrison

That all of the outside staff have a pay increase of one dollar per hour for the 2016 calendar year.

Defeated

Resolution No:
2015-266

Outside Staff Wages

Moved By: Brian Olsen

That the foreman receive a pay increase of two dollars an hour and the remaining outside staff receive a pay increase of one dollar per hour for the 2016 calendar year.

Carried

Resolution No:
2015-267

Administrator Wages

Moved By: Audrey Burton

That the administrator's wages be increased by \$1000.00 annually, granting her four weeks of annual holidays, as well as 2 extra weeks of absence when on business with Great Plains College, SARM health and dental benefits, hail commissions and cover all membership fees and that the mileage remain at \$0.52 per kilometer for travel due to municipal business, for the 2016 calendar year.

Carried

Councillor Audrey Burton declared a conflict of interest at 10:45am and removed herself as a councillor from the meeting. She then presented a gravel tender on behalf of Angus Valley Aggregate and then left the office for the other gravel bid presentations as well as the vote on the gravel tender awarding.

Resolution No:
2015-268

Administrative Assistant Wages

Moved By: Audrey Burton

That the part time Administrative Assistant be remunerated at \$17.00.hour and be eligible for the bonus for the 2016 calendar year and further that her wage be reviewed at the February 2016 regular meeting of council.

Carried

Resolution No:
2015-269

Office Holiday Hours

Moved By: Brian Olsen

That the Municipal Office be closed for the holidays from December 24 to 29, 2015, inclusive and January 7 and 14, 2016.

Carried

Resolution No:
2015-270

SARM Insurance Renewal

Moved By: Rick Rouse

That the Administrator submit the SARM renewals as amended.

Carried

Resolution No:
2015-271

Purchase of Welder

Moved By: Rick Rouse

That the Municipality purchase a welder from RV Auto for \$2200.00 plus taxes.

Carried

Resolution No:
2015-272

Outside Staff Mileage Policy

Moved By: Brian Olsen

That the outside staff mileage policy was reviewed and remains the same.

Carried

Resolution No:
2015-273

Advertising Policy

Moved By: Audrey Burton

That the advertising policy was reviewed and the following to be added, that future advertising also be included in the Southwest Booster as well as on the Municipal website.

Carried

Resolution No:
2015-274

2016 RM Curling Bonspiel - Jan 29, 2016

Moved By: Barclay Meinert

That the Municipality will enter a team into the RM Curling Bonspiel being held in Swift Current on January 29, 2016.

Carried

Resolution No:
2015-275

Bylaw No. 2015-03 - Second Reading

Moved By: Rick Rouse

That Bylaw No. 2015-03, being a bylaw to amend Bylaw No. 2013-04, be read for a second time.

Carried

Resolution No:
2015-276

Bylaw No. 2015-03 - Third Reading

Moved By: Barclay Meinert

That Bylaw No. 2015-03, being a bylaw to amend Bylaw No. 2013-04, be read for a third and final time.

Carried

Resolution No:
2015-277

Bylaw 2015-04 - Council Procedures Bylaw - First

Moved By: Rick Rouse

That Bylaw 2015-04 being a Council Procedures Bylaw, be given a first reading.

Carried

Resolution No:
2015-278

Gravel Tender

Moved By: Rick Rouse

That the gravel tender be awarded to Karris Contracting and TK Crushing at \$8.25/yard for both 3/4 and 1 1/4 inch for crushing and \$1.00/yard for loading and \$.36/yard/mile for the 2016 season crushing 12,000 yards in the Kettner pit and 11,000 yards of 3/4 inch gravel in the Wall pit 2,500 yards of 1 1/4 inch.

Carried

Resolution No:
2015-279

Administrator Absence - GPC

Moved By: Brian Olsen

That council acknowledge that the Administrator will be absent on February 4, April 28, May 30, 31, June 1 and 23, all in 2016 due to her commitment to Great Plains College and will make up those hours on the Administrator's personal time.

Carried

Resolution No:
2015-280

Pulling/Towing by Municipal Equipment

Moved By: Brian Olsen

That no municipal equipment be used to pull or tow out any persons equipment or vehicles other than other municipal equipment.

Carried

Resolution No:
2015-281

Rock Solid Request

Moved By: Barclay Meinert

That the municipality donate \$250.00 to Rock Solid Refuge as requested.

Defeated

Resolution No:
2015-282

Coastal Resources Ltd #2623

Moved By: Audrey Burton

That council approve development permit requested by Coastal Resources Ltd to construct a pipeline right of way on W1/2 8-11-18 W3.

Carried

Resolution No:
2015-283

Shop Inspections

Moved By: Brian Olsen

That Council accepts the shop inspections for the month of December 2015 on both the new and old shops in Instow, Saskatchewan.

Carried

Resolution No:
2015-284

Shaunavon Standard Christmas Greeting

Moved By: Audrey Burton

That the RM of Bone Creek advertise a Christmas Greeting in the Shaunavon Standard at a cost of sixty dollars

Carried

Resolution No:
2015-285

Safety Meeting

Moved By: Barclay Meinert

That council accepts the report given by the Administrator on the December 2015 safety meeting.

Carried

Resolution No:
2015-286

2016 Road Construction Tender

Moved By: Barclay Meinert

That Contract No. ST151082 for 3.27 kms East of 6 & 7-9-16 W3 be awarded to Buck's Construction for the amount of \$155,465.

Carried

Resolution No:
2015-287

Motion to file Correspondence

Moved By: Brian Olsen

That the correspondence for the month of November 2015 as listed:

Town of Shaunavon, Ombudsman Saskatchewan, SARM Update, APAS, Redhead Equipment

now be filed.

Carried

Resolution No:
2015-288

Next Meeting

Moved By: Barclay Meinert

That the next regular meeting of council be held on January 20, 2016.

Carried

Resolution No:
2015-289

Adjourn

Moved By: Melvin Larson

That we now adjourn at 4:20pm.

Delegates

Angus Valley Aggregate - 10:45am

Central Energy - 11:00am

Karis Contracting - 11:30am

Public Meeting - 1:30pm

Road Tender Opening - 3:05pm

Melvin Larson (Reeve)

Lana T Bavle (Administrator)
