

**R.M. of Bone Creek**  
**Meeting Minutes**  
**Regular Meeting 14/12/2016 - 8:00am**

**Regular meeting of Council was held in the RM Office at 332 Centre Street in Shaunavon, Saskatchewan.**

**ATTEND:**

Reeve Mel Larson and Councillors: Div 1 – Richard Schlemko, Div 2 Barclay Meinert, Div 3 – Mike Bergquist, Div 5 - Rick Rouse, Div 6 - Audrey Burton

**ABSENT:** Div 4 - Brian Olsen

**Call to Order**

Reeve Melvin Larson brought the meeting to order at 8:00a.m.

**Resolution Adopt Agenda**

**No:**

2016-238 **Moved By:** Rick Rouse

That the council adopt the agenda as presented.

**CARRIED**

Audrey Burton excused herself at 9:30am from the meeting declaring a conflict of interest in regards to gravel tender openings and discussion.

**Resolution Read and Approve the Minutes**

**No:**

2016-239 **Moved By:** Barclay Meinert

That the minutes of the regular meeting of council held on November 7, 2016 be approved as presented.

**CARRIED**

**Resolution Read and Approve Committee Meeting Minutes**

**No:**

2016-240 **Moved By:** Rick Rouse

That the minutes from the SDFR meeting held on November 14, 2016 and the SWW Waste Management meeting held on November 29, 2016 be approved as presented.

**CARRIED**

**Resolution Accounts for Payment**

**No:**

2016-241 **Moved By:** Barclay Meinert

That the accounts presented by cheques numbering 6903 to 6954 be approved for payment for a total amount of \$212,731.08.

**CARRIED**

**Resolution Financial Statement**

**No:**

2016-242 **Moved By:** Mike Bergquist

That the financial statement for the month of November 2016 be adopted as presented.

**CARRIED**

**Resolution Bank Reconciliations**

**No:**

2016-243 **Moved By:** Rick Rouse

That council accepts the balanced bank reconciliation for the month of October 2016 as presented.

**CARRIED**

**Resolution Work on Service Truck**

**No:**

2016-244 **Moved By:** Mike Bergquist

That a new windshield and 2 front tires be installed on the municipal service truck.

**CARRIED**

**Resolution RM Curling - Jan 27, 2017**

**No:**

2016-245 **Moved By:** Barclay Meinert

That the Municipality enter a team into the RMAA curling bonspiel on January 27, 2017 in Swift Current.

**CARRIED**

**Resolution Appointment of Deputy Reeve**

**No:**

2016-246 **Moved By:** Audrey Burton

That Barclay Meinert be appointed as Deputy Reeve for the 2017 calendar year.

**CARRIED**

**Resolution Outside Staff Wages**

**No:**

2016-247 **Moved By:** Mike Bergquist

That the outside staff receive a 3.5% raise effective January 1, 2017.

**CARRIED**

**Resolution Assistant Administrator Wages**

**No:**

2016-248 **Moved By:** Rick Rouse

That the Assistant Administrator receive a wage increase of \$1.25 per hour for the 2017 calendar year.

**CARRIED**

**Resolution Administrator Wages**

**No:**

2016-249 **Moved By:** Mike Bergquist

That the administrator's wages be increased by \$1000 annually, granting her five weeks of annual holidays, as well as 2 extra weeks of absence when on business with Great Plains College, SARM health and dental benefits, hail commissions and cover all membership fees and that the mileage remain at \$0.52 per kilometer for travel due to municipal business, for the 2017 calendar year.

**CARRIED**

**Resolution Staff Bonuses**

**No:**

2016-250 **Moved By:** Barclay Meinert

That the following bonuses be paid for the 2016 calendar year:

Frank Saville \$3600.00

Gerald Hoffarth \$3300.00

Warren Nesland \$3000.00

Lee Wallis \$3200.00

Kirsten Wallis \$1400.00

Lana Bavle \$3500.00.

**CARRIED**

**Resolution Council Indemnity, Travel, Meals and Cell Phone**

**No:**

2016-251 **Moved By:** Mike Bergquist

That council indemnity be set at \$180.00 per meeting, mileage set at \$.52 per kilometer, while on municipal business, meals \$75.00 per day, and cell phone \$45.00 per month.

**CARRIED**

**Resolution Winter Hours**

**No:**

2016-252 **Moved By:** Audrey Burton

That the outside staff commence on the winter hours schedule starting on November 28, 2016 where Gerald Hoffarth is paid a minimum of 22 hours per week and Warren Nesland and Lee Wallis are paid a minimum of 32 hours per week.

**CARRIED**

**Resolution Water License Training**

**No:**

2016-253 **Moved By:** Barclay Meinert

That the Administrator investigate process to send Frank Saville and Lee Wallis for Water License Training.

**CARRIED**

**Resolution Bylaw 2015-04 – Council Procedures Bylaw Amendment - First Reading**

**No:**

2016-254 **Moved By:** Rick Rouse

That Bylaw No. 2015-04 amendment, being a council procedure bylaw, be given a first reading.

**CARRIED**

**Resolution Bylaw 2015-04 – Council Procedures Bylaw Amendment - Second Reading**

**No:**

2016-255 **Moved By:** Barclay Meinert

That Bylaw 2015-04 amendment, being a council procedures bylaw, be given a second reading.

**CARRIED**

**Resolution Three Readings At Same Meeting**

**No:**

2016-256 **Moved By:** Audrey Burton

That council approves to have three readings of Bylaw  
No. 20185-04, an amendment to the Council Procedures Bylaw at the same meeting.

**CARRIED UNANIMOUSLY**

**Resolution Bylaw 2015-04 – Council Procedures Bylaw Amendment - Third Reading**

**No:**

2016-257 **Moved By:** Mike Bergquist

That Bylaw 2015-04 amendment, being a council procedures bylaw, be given a third and final  
reading.

**CARRIED**

**Resolution Bylaw 2016-05 Code of Ethics - First Reading**

**No:**

2016-258 **Moved By:** Barclay Meinert

That the Code of Ethics Bylaw No. 2016-05 be given a first reading.

**CARRIED**

**Resolution Bylaw 2016-05 Code of Ethics - Second Reading**

**No:**

2016-259 **Moved By:** Audrey Burton

That the Code of Ethics Bylaw No. 2016-05 be given a second reading.

**CARRIED**

**Resolution Three Readings At Same Meeting**

**No:**

2016-260 **Moved By:** Audrey Burton

That council approves to have three readings of the Code of Ethics Bylaw No. 2016-05 at the same meeting.

**CARRIED UNANIMOUSLY**

**Resolution Bylaw 2016-05 Code of Ethics - Third Reading**

**No:**

2016-261 **Moved By:** Mike Bergquist

That the Code of Ethics Bylaw No. 2016-05 be given a third and final reading.

**CARRIED**

**Resolution Bylaw 2016-06 Fire Protection Bylaw - First Reading**

**No:**

2016-262 **Moved By:** Barclay Meinert

That the Fire Protection Bylaw No. 2016-06 be given a first reading.

**CARRIED**

**Resolution Bylaw 2016-06 Fire Protection Bylaw - Second Reading**

**No:**

2016-263 **Moved By:** Rick Rouse

That the Fire Protection Bylaw No. 2016-06 be given a second reading.

**CARRIED**

**Resolution Three Readings in Same Meeting**

**No:**

2016-264 **Moved By:** Audrey Burton

That council approves to have three readings of the Fire Protection Bylaw No 2016-06 at the same meeting.

**CARRIED UNANIMOUSLY**

**Resolution Bylaw 2016-06 Fire Protection Bylaw - Third Reading**

**No:**

2016-265 **Moved By:** Mike Bergquist

That the Fire Protection Bylaw No. 2016-06 be given a third and final reading.

**CARRIED**

**Resolution 2017 Gravel Tender**

**No:**

2016-266 **Moved By:** Barclay Meinert

That the Municipality purchase 5000 yards of 3/4 inch gravel from David McLeod and Audrey Burton for \$9.25/yard, \$1.00/yard for loading and that all of the gravel hauling for the 2017 season will be awarded to Karris Contracting for \$.36/y/m for hauling.

**CARRIED**

**Resolution Southeast College Courses**

**No:**

2016-267 **Moved By:** Audrey Burton

That the Administrator attend the Basic Law Class held in February 2017 by Southeast College in the Swift Current location.

**CARRIED**

**Resolution Extension of Meeting**

**No:**

2016-268 **Moved By:** Audrey Burton

That the regular meeting of council be extended past 4:00pm.

**CARRIED**

**Resolution Assessment Workshop**

**No:**

2016-269 **Moved By:** Rick Rouse

That the Administrator attend the Assessment, Taxation and Tax Tools Workshop being held in Swift Current on Feb 17, 2017 and that the municipality cover all costs of this workshop.

**CARRIED**

**Resolution Christmas Greeting**

**No:**

2016-270 **Moved By:** Audrey Burton

That the municipality advertise a 8 inch Christmas Greeting in the Shaunavon Standard for the price of sixty dollars.

**CARRIED**

**Resolution Gift of Appreciation**

**No:**

2016-271 **Moved By:** Barclay Meinert

That the Administrator purchase a \$250 gift card for Barry Simmons in appreciation for his years of service to the RM of Bone Creek.

**CARRIED**

**Resolution Christmas Gift - Buck's Contracting**

**No:**

2016-272 **Moved By:** Mike Bergquist

That the Administrator purchase 3 - \$150 gift cards for the Harvest Eatery for a gift of appreciation.

**CARRIED**

**Resolution Bait for the Regional Landfill**

**No:**

2016-273 **Moved By:** Barclay Meinert

That the municipality donates 2 pails of bait for use at the regional landfill.

**CARRIED**



**Resolution Town of Shaunavon Airport Request**

**No:**

2016-274 **Moved By:** Rick Rouse

That the RM of Bone Creek is in support of financial assistance for Aeronautical Information Management Services

**CARRIED**

**Resolution Letter of Support**

**No:**

2016-275 **Moved By:** Rick Rouse

That the Administrator write a letter of support for the Energy East Project.

**CARRIED**

**Development Permits**

**Resolution Development Permit - Whitecap Resources Inc SC14568**

**No:**

2016-276 **Moved By:** Mike Bergquist

That the development permit requested by Whitecap Resources Inc be approved to construct and operate a wellsite for the drilling of two petroleum and/or natural gas wells on SE 7-9-18 W3.

**CARRIED**

**Resolution Development Permit - Whitecap Resources Inc. SC14753**

**No:**

2016-277 **Moved By:** Audrey Burton

That the development permit for Whitecap Resources Inc be approved for consent for the construction and operation of a wellsite addition for the drilling of two additional petroleum and/or natural gas wells on NW 18-11-18 W3.

**CARRIED**

**Resolution Development Permit - Lavern Lizee**

**No:**

2016-278 **Moved By:** Rick Rouse

That the development permit requested by Laverne Lizee be approved to place a garage on a concrete foundation on Lot 16, Block 5, Plan DV2443 with the understanding that it must be within the set back allowances as per the Zoning Bylaw.

**CARRIED**

**Resolution RMAA Curling**

**No:**

2016-279 **Moved By:** Barclay Meinert

That the Municipality enter a team in the RMAA Curling Bonspiel on January 27, 2017 in Swift Current.

**CARRIED**

**Resolution Motion to file Correspondence**

**No:**

2016-280 **Moved By:** Rick Rouse

That the correspondence for the month of November 2016 as listed:

Office of the Information and Privacy Commissioner,

now be filed.

**CARRIED**

**Resolution Adjourn**

**No:**

2016-281 **Moved By:** Melvin Larson

That we now adjourn at 4:25pm.

**CARRIED**

**Delegates**

**Jeff Mittelholtz - 9:30am**

**Audrey Burton David McLeod - 9:45am**

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Melvin Larson (Reeve)

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Lana T Bavle (Administrator)