

PUBLIC NOTICES

THE RURAL MUNICIPALITY OF EYEBROW NO. 193

BYLAW NO. **3-2010**

A BYLAW OF THE RURAL MUNICIPALITY OF EYEBROW NO. 193 TO ESTABLISH A POLICY FOR GIVING OF PUBLIC NOTICES

The Council of the Rural Municipality of Eyebrow No. 193, in the Province of Saskatchewan, enacts as follows:

1. For the purpose of this bylaw:
 - a) “**Administrator**” means the person appointed as the Administrator for the Rural Municipality of Eyebrow No. 193 or his/her duly authorized representative or designate;
 - b) “**affected parties**” shall mean those members of the public who are in the opinion of the Administrator, directly and uniquely affected by a matter under consideration by Council, to an extent greater than other members of the general public;
 - c) “**Council**” means the elected officials of the Rural Municipality of Eyebrow No. 193;
 - d) “**clear days**” means the number of calendar days, including the day of original posting, publishing or mailing, as the case may be, but excluding the day of the Council meeting;
2. Notice shall be given to the general public for all matters in the following places:
 - a) notice of the matter shall be posted inside the Municipal Office; and
 - b) Notice shall be posted in at least one other conspicuous place outside the Municipal Office.
3.
 - a) Notice shall be given to the general public for matters listed in “Schedule A” in accordance with subsection 2 at least seven (7) clear days prior to the meeting at which Council will initially consider the matter.
 - b) Notice shall be given to general public for matters listed in “Schedule B” in accordance with subsection 2 at least twenty-one (21) clear days prior to the meeting at which Council will initially consider the matter.
4. Where additional notice is required for matters listed in “Schedule C” notice shall be given by either:
 - a) mailing of the notice of the matter to all affected parties by ordinary mail which is to be postmarked no later than seven (7) clear days prior to Council meeting at which the matter will initially be considered; or
 - b) leaving notice of the matter in a mail receptacle at the address of the affected party at least seven (7) clear days prior to the Council meeting at which the matter will initially be considered.
5. The notice requirements provided for in this policy shall only be applied when Council initially considers a matter, For purposes of clarity, unless otherwise directed by Council, no notice, including notice to affected parties, will be given of any subsequent meeting of Council at which the matter will be considered.
6. The Notice requirements set forth in this policy are minimum requirements and are not intended to limit Council’s discretion to provide additional notice, utilizing different or additional methods or repeating notice as may be deemed appropriate by Council.

7. The Administrator shall be responsible to Council for ensuring compliance with this Policy and may, in his/her absolute discretion:
- a) refuse to place any item on the agenda of Council, where there has been substantive non-compliance with the notice requirements of this policy; or
 - b) where there have been deficiencies in meeting the notice requirements provided for in this Bylaw, place any item on the agenda of Council with a caution to members of Council that the matter should be tabled pending full compliance with the notice requirements set forth in this Policy.

2. Bylaw No. 1-2005 is hereby repealed.

Subsection 9(2) *The Municipalities Act*

Read a third time and adopted
this 8th day of July 2010

Reeve

(SEAL)

Administrator

*Certified a true copy of Bylaw No. 1/10
adopted by the council of the Rural
Municipality of Eyebrow No. 193
on the 8th^h day of July, 2010.*

(SEAL)

Administrator

Bylaw No. 2- 2010 Public Notice Policy Bylaw Schedules

SCHEDULE A

Matters that require 7 Days Notice (sec 3 a):

- a) permanently closing or blocking off a street, lane or walkway;
- b) disposition of municipal lands or buildings;
- c) selling or leasing land for less than fair market value and without a public offering;
- d) prohibiting or limiting the number of businesses of a particular type in an area of the municipality or specifying separation distances between businesses of a particular type;
- e) borrowing money, lending money or guaranteeing the repayment of a loan;
- f) imposing a special tax or determining the use to which excess revenue from a special tax is to be put;
- g) establishing a purchasing policy;
- h) sale or lease of mines and minerals owned by the municipality;
- i) establishing a business improvement district;
- j) setting remuneration for council or committee members and other bodies established by Council;
- k) increasing or decreasing the number of Councillors on Council;
- l) appointing a wards commission and dividing the municipality into wards;
- m) amending or repealing a bylaw for which public notice was a requirement at the time the bylaw was passed;
- n) any matter where holding a public meeting is required under ***The Municipalities Act*** or any other Act except where the Act contains its own public notice provisions;
- o) discussing a matter at a public meeting held as a result of a petition signed by the required number of electors.

SCHEDULE B

Matters that require 21 Days Notice (sec 3 b):

- a) the amendment or repeal of a bylaw or resolution when the bylaw or resolution was passed as a result of a vote of the electors where at least three years have passed from the date that the bylaw or resolution was passed and a vote of the voters is not being held regarding the proposed current action.

SCHEDULE C

Matters that require additional Notice (sec 4):

- a) prohibiting or limiting the number of businesses of a particular type in an area of the municipality or specifying separation distances between businesses of a particular type;
- b) permanently closing or blocking off a street, lane or walkway;
- c) permanently modifying an intersection with the use of physical barriers;
- d) imposing a special tax or determining the use to which excess revenue from a special tax is to be put; and
- e) establishing a business improvement district.