

# The Rural Municipality of Eyebrow No. 193

## Regular Council Meeting June 11, 2025

Minutes of the regular meeting of Council for the Rural Municipality of Eyebrow No. 193 held in the municipal office at 27 Main Street in the Village of Eyebrow on Wednesday, June 11, 2025.

Attendance for the meeting by Council and Administration was as follows:

<b>Present:</b>	<u>Reeve:</u>	Avan Erickson
	<u>Councillors:</u>	Division #1 Ryan Francis
		Division #2 Jonathon Aitken
		Division #3 Braeden Hartell
		Division #4 Chase Schafer
	Division #5 George Hartell	
	Division #6 Kevin Wilson	
	<u>Acting Administrator:</u>	Micah Walbaum

**Quorum:** With a Quorum being present, Reeve Erickson called the meeting to order at 8:55 a.m.

**Conflict of Interest Disclosure** *Reeve Erickson left the room at 8:58 a.m. while council discussed hiring Erickson Autobody to repair the Dodge Ram windshield.*

*Reeve Erickson returned to the meeting at 9:02 a.m.*

<b>1. Hiring Erickson Autobody:</b>	<b>94-25</b>	<b>Councillor Aitken:</b> THAT the Rural Municipality of Eyebrow No. 193 approves hiring Erickson Autobody to repair the windshield on the Dodge Ram.	<b>CARRIED.</b>
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**MINUTES**

<b>1. Minutes:</b>	<b>95-25</b>	<b>Councillor Francis:</b> THAT the minutes of the May 21, 2025 regular meeting of council be approved as presented.	<b>CARRIED.</b>
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**OLD BUSINESS** None Declared.

**BUDGET AND FINANCE**

<b>1. List of Accounts:</b>	<b>96-25</b>	<b>Councillor B. Hartell:</b> THAT the Rural Municipality of Eyebrow No. 193 accepts the list of accounts for the corresponding cheque numbers #15088 to #15106 in addition to RBC banking payments totalling \$147,046.88 as presented on Schedule A.	<b>CARRIED.</b>
<b>2. Financial Statement:</b>	<b>97-25</b>	<b>Councillor Wilson:</b> THAT the Statement of Financial Activities and Bank Reconciliation for the month of May 2025 be accepted as presented.	<b>CARRIED.</b>

<b>3. 2025 Budget Approval:</b>	<b>98-25</b>	<b>Councillor G. Hartell:</b> THAT the Rural Municipality of Eyebrow No. 193 approves the 2025 Budget with revenues of \$1,300,940.00 and expenses of \$1,547,400.00, for a surplus deficit of \$(246,460.00) budget.	<b>CARRIED.</b>
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**CORRESPONDENCE**

<b>1. Meeting Correspondence:</b>	<b>99-25</b>	<b>Councillor Aitken:</b> THAT the Rural Municipality of Eyebrow No. 193 acknowledges receipt of the correspondence as listed below: a) WUQWATR Letter – End of the Road b) Palliser Regional Library – Proposed Changes to Library Act c) Stars – Request for Donation/ Spring 2025 Update d) Leafy Spurge – Collection Days e) Fuel Lock – Usage Summary f) University of Sask – Ag Health – Letter/Annual Report g) Revenue Sharing – Government Updates	<b>CARRIED.</b>
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Reeve Initials \_\_\_\_\_  
Administrator Initials \_\_\_\_\_

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### REPORTS

1. **Foreman:** 9:05 a.m. Foreman, Cave and Operators, Hodgins, Aitken and Nancarrow appeared before council.

A few topics of discussion with council consisted of:

- Spraying backroads, will not be going ahead with this.
- Tendering Equipment; 6-way, side mulcher, ripper.
- Ordered tools, putting up signs.

### ANNUAL SAFETY MEETING

Reeve Avan Erickson declared this portion of the meeting to be the official "Annual Safety Meeting" for the RM of Eyebrow workers.

Some points that were discussed in this portion of the meeting were:

- The crew had a fire drill in the shop on June 6, 2025.
- Purchasing new first aid kits and an eyewash station.
- Performing safety checks on equipment before using equipment.
- Logging bridge checks, signs down, roads that have or need to be repaired.
- Logging everyday grading/maintenance in the log books.
- Purchasing some extra safety vests and gloves for the road crew.
- Setting a boot allowance.

*Foreman, Cave and operators left the meeting at 9:49 a.m.*

2. **Admin:** 100-25 **Councillor B. Hartell:** THAT the Rural Municipality of Eyebrow No. 193 accepts the Administrator's report as of June 10, 2025 as presented. **CARRIED.**
3. **Committee:** Reeve Erickson gave a health board committee report.
4. **PCO:** **Councillor Francis:** THAT the report sent by PCO, Ashley Zaremba be approved as presented. **CARRIED.**

### NEW BUSINESS

#### 1) Public Works

- a. **Equipment Tender - Ripper:** 101-25 **Councillor Wilson:** THAT the Rural Municipality of Eyebrow No. 193 advertises for tendering the 2022 Ripper EQ0000318; AND that tenders must be received in the municipal office by 3:00pm on July 17<sup>th</sup>, 2025. **CARRIED.**
- b. **Equipment Tender – 6 Way:** 102-25 **Councillor Francis:** THAT the Rural Municipality of Eyebrow No. 193 advertises for tendering the 6 Way Angle Dozer - 12F; AND that tenders must be received in the municipal office by 3:00pm on July 17<sup>th</sup>, 2025. **CARRIED.**

### DELEGATE

*9:46 a.m. Rick Letts appeared before council with a presentation. He left at 10:27 a.m.*

- c. **Equipment Tender – Side Mulcher :** 103-25 **Councillor Schafer:** THAT the Rural Municipality of Eyebrow No. 193 advertises for tendering the Sloper Gravel Reclaimer; AND that tenders must be received in the municipal office by 3:00pm on July 17<sup>th</sup>, 2025. **CARRIED.**
- d. **Boot Allowance:** 104-25 **Councillor Aitken:** THAT the Rural Municipality of Eyebrow No. 193 approves a boot allowance of \$225.00 per year with proof of receipt for the road crew. **CARRIED.**

#### 2) Administration

- a. **Legal – Second Opinion:** 105-25 **Councillor Wilson:** THAT the Rural Municipality of Eyebrow No. 193 approves hiring MLT Aikins, Milad Alishahi, for a second opinion on current legal dispute. **CARRIED.**

Reeve Initials \_\_\_\_\_

Administrator Initials \_\_\_\_\_

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| b. First Reading – Bylaw 1-2025:         | 106-25 | <b>Councillor Francis:</b> THAT Bylaw No. 1-2025 known as “A Bylaw to extend the time required for the completion of the 2025 financial statement” be read for the first time.   | <b>CARRIED.</b>             |
| c. Second Reading – Bylaw 1-2025:        | 107-25 | <b>Councillor Schafer:</b> THAT Bylaw No. 1-2025 be read for the second time.  | <b>CARRIED.</b>             |
| d. Three Readings:                       | 108-25 | <b>Councillor G. Hartell:</b> THAT Bylaw No. 1-2025 be given three readings at this regular meeting of council.  | <b>CARRIED.</b>             |
| e. Third & Final Reading – Bylaw 1-2025: | 109-25 | <b>Councillor Aitken:</b> THAT Bylaw No. 1-2025 known as “A Bylaw to extend the time required for the completion of the 2025 financial statement” be read for the third and final time;<br>AND THAT Bylaw No. 1-2025 is now adopted and in force.  | <b>CARRIED UNANIMOUSLY.</b> |
| f. Iver Main 2025 Budget Approval:       | 110-25 | <b>Councillor B. Hartell:</b> THAT the Rural Municipality of Eyebrow No. 193 approves the Iver Main Budget of 2025.  | <b>CARRIED.</b>             |
| g. 2025 Stars Donation:                  | 111-25 | <b>Councillor Schafer:</b> THAT the Rural Municipality of Eyebrow No. 193 approves a donation in the amount of \$1,000.00 to Stars.  | <b>CARRIED.</b>             |
| h. LGA Tuition – Walbaum:                | 112-25 | <b>Councillor Francis:</b> THAT the Rural Municipality of Eyebrow No. 193 approves financing the Local Government Administration tuition costs for Acting Administrator, Walbaum;<br>AND that they will be paid per each individual class.   | <b>CARRIED.</b>             |
| i. DMM Donation:                         | 113-25 | <b>Councillor Schafer:</b> THAT the Rural Municipality of Eyebrow No. 193 accepts the \$1,000 donation towards community funding;<br>AND that the funding be divided into three donations; \$300.00 to the Central Butte Fundraiser, \$500.00 to the Eyebrow Senior Centre and \$200.00 to the Eyebrow Recreational Board. | <b>CARRIED.</b>             |
| <u>ADJORN:</u>                           | 115-25 | <b>Reeve Erickson:</b> THAT the meeting be adjourned at 11:57 a.m.   | <b>CARRIED.</b>             |

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*Reeve's Signature*

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*Administrator's Signature*