

The Rural Municipality of Eyebrow No. 193  
Regular Council Meeting October 10<sup>th</sup> , 2024

Minutes of the regular meeting of Council for the Rural Municipality of Eyebrow No. 193 held in the municipal office at 27 Main Street in the Village of Eyebrow on Wednesday, October 10<sup>th</sup>, 2024.

<b>PRESENT</b>	Reeve: Michael Cavan Councillors: Division #1 Ryan Francis Division #2 Jonathon Aitken Division #3 Joan Seierstad Division #4 Chase Schafer Division #5 George Hartell Division #6 Kevin Wilson Administrator: Chris Bueckert
<b>QUORUM</b>	With a Quorum being present, Reeve Cavan called the meeting to order at 9 a.m.
<b>CONFLICT OF INTEREST DISCLOSURE</b>	None declared.
<b>DELEGATIONS</b>	9:00 a.m. Foreman Manz, appeared before council. A few topics of discussion with council were: <ul style="list-style-type: none"><li>- Pulling edges.</li><li>- Mowing.</li><li>- Grading intersections.</li></ul> Foreman Manz left the meeting at 9:35 a.m.
<b>MINUTES</b>	<b>111-24 Councillor Francis:</b> That the minutes of the September 11 <sup>th</sup> , 2024 meeting be approved as presented. <b>CARRIED.</b>
<b>LIST OF ACCOUNTS</b>	<b>112-24 Councillor Aitken:</b> That the list of accounts for the corresponding cheque numbers #14960 to #14967 in addition to RBC banking payments totalling \$204,726.10 as presented on Schedule A. <b>CARRIED.</b>
<b>VISITOR</b>	10:00 a.m. Micah Walbaum visited the meeting for a job interview. She left at 10:30 a.m.
<b>FINANCIAL STATEMENTS</b>	<b>113-24 Councillor Aitken:</b> That council accepts the financial statements and banking statements for the period ending September 30 <sup>th</sup> , 2024 as presented on Schedule B. <b>CARRIED.</b>
<b>USED TOOL BOX</b>	<b>114-24 Councillor Francis:</b> That the RM purchase a used Homak toolbox from Phil Bueckert for a price of \$1,500.00 <b>CARRIED.</b>
<b>TUGASKE LIBRARY</b>	<b>115-24 Councillor Aitken:</b> That council approves purchasing an advertisement in the Tugaske Library annual calendar fundraiser for a cost of \$25.00 which supports the summer reading program for children. <b>CARRIED.</b>
<b>VISITOR</b>	10:50 a.m. Raelee Boehm visited the meeting for a job interview. She left at 11:22 a.m.
<b>POST OFFICE LEASE RENEWAL</b>	<b>116-24 Councillor Hartell:</b> That the municipality enters into a two-year lease agreement with Vanessa Bueckert with the following provisions attached: That in consideration of monthly rents, the Lessor agrees to grant the Lessee, the north portion of the building located at: #9 Main Street Eyebrow, Saskatchewan (Lots 8, 9 & 10 in Block 2, Eyebrow, Saskatchewan Plan U3352), for use as a post office. This lease shall be subject to the following conditions: <ol style="list-style-type: none"><li>1. The lease shall be effect from November 1, 2022 to October 31, 2024 (2 years).</li><li>2. The Lessee shall pay a monthly rent of \$200.00 for the term of the lease payable on the 1<sup>st</sup> of the month and it includes power, water, heat and garbage pickup in the rental fee.</li><li>3. The Lessee shall be responsible for the maintenance and repairs of the premises, except for such items as listed in clause 5 and any interior cleaning.</li></ol>

Reeve initials\_\_\_\_\_

Administrator initials\_\_\_\_\_

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		<p>4. The Lessee shall be responsible for the installation and maintenance of any interior walls, doors, cabinets and counters, they deem necessary for operation of their business and in addition the removal of snow/ice during winter from the post office sidewalks as to make it safe for their patrons.</p> <p>5. The Lessor shall be responsible for the maintenance of any exterior doors, roof repairs, windows, lights, flooring and provides a fire extinguisher for safety purposes in the rental unit.</p> <p><b>CARRIED.</b></p>
<b>POLL CLERK REMUNERATION</b>	<b>117-24</b>	<p><b>Councillor Seierstad:</b> That the Poll Clerk, Pat Aitken be paid \$175.00 remuneration, which is half the pay for working at the advance poll put election day, even though an election was not needed.</p> <p><b>CARRIED.</b></p>
<b>CULVERT</b>	<b>118-24</b>	<p><b>Councillor Schafer:</b> That we order (4) twenty-four-foot culverts to be installed by ratepayer, Jason Finiak on a class 5 road adjacent to his farmland.</p> <p><b>CARRIED.</b></p>
<b>COMMITTEE REPORTS</b>		<p>Councillor Seierstad reported on the Health Care Foundation. They are advertising for a Nurse Practitioner. This job has been posted to the Union. Councillor Seierstad also reported that she has resigned from this board.</p>
<b>VISITOR</b>		<p>11:43 a.m. Michael Reddekopp visited the meeting for a job interview. He left at 11:58 a.m.</p>
<b>HIRING ASSISTANT TRAINEE ADMIN</b>	<b>119-24</b>	<p><b>Councillor Aitken:</b> That we hire Micah Walbaum as an assistant administrator who will also be training to replace the current administrator once she becomes “certified level C”, with her starting pay to be \$60,000.00 salary per year plus health, dental and Municipal Employee Pension plan benefits.</p> <p><b>“CARRIED UNANIMOUSLY”</b></p>
<b>MAIP PROGRAM</b>	<b>120-24</b>	<p><b>Councillor Hartell:</b> That the RM apply to the Municipal Administrator Internship Program (MAIP) as a “Host Municipality” as this program can help pay for the training of Micah Walbaum to become the RM’s new Certified Municipal Administrator.</p> <p><b>CARRIED.</b></p>
<b>CORRESPONDENCE</b>	<b>121-24</b>	<p><b>Councillor Francis:</b> That council acknowledges receipt of the correspondence as listed:</p> <ul style="list-style-type: none"><li>a) SARM – We are calling for more funding to aid in disintegrating roads and bridges.</li><li>b) SARM – We are rallying for Pharmacy expansion service in rural Saskatchewan.</li><li>c) Tugaske Library – Meeting minutes and newsletter.</li></ul> <p><b>CARRIED.</b></p>
<b>ADJOURN</b>	<b>122-24</b>	<p><b>Reeve Cavan:</b> That the meeting be adjourned at 12:30 a.m.</p> <p><b>CARRIED.</b></p>

*Reeve’s Signature*

*Administrator’s Signature*