Present: Reeve - Don Holowachuk

 Councilors – Division 2 – Allen Kreshewski

 Division 4 – Keith Galbraith

 Division 6 - Denise Veldman

Administrator Michael Rattray, Councilor Chornomitz and Councilor Redman were not in attendance

 Intern Administrator – Michelle Bednarz

 The meeting was called to order at 9:20 a.m. by Reeve Don Holowachuk.

**RECORDING SECRETARY**

1/23 Holowachuk - That Intern Administrator Michelle Bednarz be recording secretary for this meeting. **CARRIED.**

**ADD AGENDA ITEMS**

2/23 Holowachuk - That the following items be added to the Agenda:

* Hazel Dell well break in.
* Sheldon Schutte grading fees
* New door knob for office

 **CARRIED.**

**AGENDA**

3/23 Galbraith - That the Agenda be adopted as presented, subject to late changes.

 **CARRIED.**

**MINUTES**

4/23 Veldman - That the minutes of the December 7, 2022 Regular Meeting be approved as circulated. **CARRIED.**

**BRIDGE REPAIRE REPORT**

5/23 Holowachuk - That the bridge repair report for the Lazar bridge be adopted as presented and that the Administrator look into funding available for bridge repair.

 **CARRIED.**

**BEAR PAW CABIN**

The Administrator discussed the Federko cabin and the Bear Paw cabin with council. Council is going to request the councilor Redman go with his snowmobile and acquire the GPS coordinates for Federko cabin. No decision was made at this time.

**WATER SECURITY UPDATE (GRAVEL PIT)**

The Administrator informed council of the discussion held with Adam Matichuk of the Water Security Agency as to the regulations surrounding a private gravel pit near a water way. If the creek is fish bearing, they want a permit of 90 meters from the creek, otherwise it could be pretty close. If you are pumping water out, make sure to stay one meter above the summer water table. Make sure there is no excavation, run-off, or sediment going into the creek. Said if we have aerial pictures, we can email them into him and he would let us know if a permit was required. Council would like to get out there in the spring and take the photos.

**DELEGATION 9:30 -9:50**

The R.M.’s Equipment Operator Larry Ebel discussed the following with Council:

* A drop box for parts at the shop for after hour deliveries.
* Getting hoses made at APEX instead of trying to order them out of Saskatoon as the wait makes it inconvenient.
* Update on snow ridging and putting frost blades on.
* Update on continuing repairs on tractor.

**DELEGATION 9:52 -10:00**

A R.M. rate payer Clint Guy came in to ask permission to log off the Hazel Bloom road allowance in the spring or fall of 2023. Council gave permission with the stipulation that it all be cleaned up when completed.

Clint Guy also wanted to discuss the ridges left on the road by his hay yard and would like to see the edges of the road as it is hard to see them when hauling grain.

**FINANCIAL STATEMENT**

6/23 Holowachuk - That the Statement of Financial Activities for the month of December, 2022 be approved as read. **CARRIED.**

**OKLA WATER OPERATOR**

7/23 Galbraith - That the R.M. pay $1,200.00 (One Thousand two hundred Dollars) to Mr. Ken Radawetz for the 2023 wage for Water Plant Operator for the Hamlet of Okla. **CARRIED.**

**RONALD MCDONALD HOUSE**

8/23 Veldman - That a donation of $150.00 be made to the Ronald McDonald House Friends of Saskatchewan Children Inc. for 2023. **CARRIED.**

**STARS DONATION**

9/23 Kreshewski - That a voluntary contribution of $1,200 be made to STARS to help fund the

 maintenance of STARS in 2023. **CARRIED.**

**AGREEMENT CANCELLATION REQUEST**

10/23 Holowachuk - That the R.M. authorize the Administrator to send the following five Agreement Cancellation Requests to the Ministry of Agriculture:

* Sheila Barber;
* Brent Burseth;
* Neil Fenske;
* Morley Johannesson;
* Barry and Shelly Rutherford. **CARRIED.**

**NEATPC MEMBERSHIP**

11/23 Galbraith - That the R.M. approve a payment of $165.00 for the membership to the North East Area Transportation Planning Committee. **CARRIED.**

**CHEQUE CANCELLATION**

12/23 Holowachuk - That cheque13875 for $184.73 to SaskTel be accepted as void due to an accounting error.

 **CARRIED.**

**GOOD LAKE WITHDRAWL PRWMA**

13/23 Veldman -That the letter from Good Lake for withdrawl form Parkland Regional waste Management Association be accepted as presented. **CARRIED**

**SUBDIVISION APPLICATION**

14/23 Kreshewski - That the R.M. accept the application for 10-acre subdivision on

 NW 02-34-07 W2. **CARRIED.**

**WRITE OFF PENELTY**

15/23 Holowachuk - That the R.M. approve the writing off of a penalty for the following Hazel Dell water invoice:

 Mary Kitzan/Amanda Balyski - $40.00 – Invoice HD#21-09 **CARRIED.**

**TAX ENFORCEMENT**

16/23 Galbraith - That the R.M. stop tax enforcement proceedings on the following properties:

 - Estate of Darlene Burseth - NE 17-35-09-W2, NW 17-35-09-W2, SE 17-35-09-W2, Pt . SE 19-35-09-W2;

 - Clayton Scultz – SE 06-36-09-W2. **CARRIED.**

**SNOW REMOVAL MAPS**

17/23 Veldman -That the grader operators fll out maps for snow removal with the dates they were in the area. **CARRIED**

**EMAP SPRING WORKSHOP**

18/23 Holowachuk - That the R.M. approve Intern Administrator Michelle Bednarz to attend the Enhanced Municipal Administration Program in Kelvington on March 30, 2023. **CARRIED.**

**RMAA CONVENTION**

19/23 Galbraith - That the R.M. approve Intern Administrator Michelle Bednarz to attend the RMAA Convention in Saskatoon on May 15-18, 2023. **CARRIED.**

**INVOICE FOR GANNON PIT**

20/23 Kreshewski - That the R.M. accept the invoice from T & H for gravel crushing at the Gannon pit and pay $75,000.00 now and the remainder at a later date**.** **CARRIED.**

**GRAVEL ROYALTY RETURN**

21/23 Galbraith - That the sand and gravel royalty return be accepted as presented.

 **CARRIED.**

**SARM MEMBERSHIP**

22/23 Holowachuk -That the R.M. renew their membership with SARM for the fee of $1,475.00. **CARRIED.**

**BREAK IN HAZEL DELL WELL**

 -Reeve Holowachuk informed council of the break in at the Hazel Dell well. The door had been broken and needed repairs and the offender had tried to pry open the change box but was unsuccessful. The RCMP were contacted and had come out on the afternoon of Tuesday January 3, 2023 to meet with Reeve Holowachuk and to start a file.

**WRITE OFF GRADING FEES**

23/23 Holowachuk - That the R.M write off fees of $20.00 times two charged to Sheldon Schutte of NW 31-36-08 W2 for custom grading to keep a seasonal road open for his access. **THIS MOTION WAS DENIED.**

**DOOR KNOB FOR OFFICE**

24/23 Veldman -That the Administrator be authorized to purchase a new door knob for the Municipal office located in Okla. **CARRIED.**

**APPROVAL OF PUBLIC WORKS**

Councilor Kreshewski expressed interest in doing dirt work north of Richard Radawitz E ½ 08-36-08 W2. Councilor Kreshewski would like to remove some of the hill top to raise the road.

**ACCOUNT PAYMENTS**

25/23 Holowachuk - That the current accounts, Cheque #’s 13878 to 13927 and twenty“ Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $179,825.42. **CARRIED.**

**ADMINISTRATOR’S REPORT**

26/23 Galbraith - That the R.M. approve the Administrator’s Report for December 2022/January 2023 as presented to Council. **CARRIED.**

**CORRESPONDENCE**

27/23 Holowachuk - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

28/23 Galbraith - That the next Regular Meeting be set for Wednesday, February 8th, 2023, starting at 9:00 a.m. **CARRIED.**

**ADJOURN**

29/23 Kreshewski - That this meeting be adjourned with the time being 12:30 p.m.

 **CARRIED.**

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REEVE ADMINISTRATOR