Present: Reeve - Randall Harriman

 Councilors – Division 1 - Don Holowachuk

 Division 2 – Allen Kreshewski

 Division 3 - Collin Redman

 Division 4 – Keith Galbraith

 Division 6 - Brent Elmy

 Administrator – Michael Rattray

 The meeting was called to order at 9:08 a.m. by Reeve Randall Harriman.

**AGENDA**

1/20 Redman - That the Agenda be adopted as presented, subject to late changes.

**MINUTES**

2/20 Elmy - That the minutes of the December 11, 2019 Regular Meeting be approved as circulated. **CARRIED.**

**TEST HOLES FOR CLAY**

3/20 Kreshewski - That the R.M. hire K & M Ditch Works to dig test holes for clay on the west side of section 2-36-9-W2. **CARRIED.**

**SURVEY QUOTES**

4/20 Holowachuk - That the R.M. instruct the Administrator to send three survey companies a request for quotes to survey approximately 1 ½ miles of municipal road allowance on the east side of section 3-36-9-W2 and the east side of the NE 34-35-9-W2. **CARRIED.**

**HIRE MULCHER**

5/20 Redman - That the R.M. hire KNL Mulching Ltd. to mulch a portion of road allowance on the east side of the SE 34-35-9-W2 north of the railway tracks.

 **CARRIED.**

**HIRE GRAVEL CRUSHING/HAULER**

6/20 Elmy - That the R.M. hire T&H Trucking Ltd. for the 2020 Gravel Crushing and Hauling Program as per attached to and forming part of these minutes. **CARRIED.**

**FINANCIAL STATEMENT**

7/20 Kreshewski - That the Statement of Financial Activities for the month of December, 2019 be approved as read. **CARRIED.**

**OKLA WATER OPERATOR**

8/20 Galbraith - That the R.M. pay $1,000.00 (One Thousand Dollars) to Mr. Ken Radawetz for the 2020 wage for Water Plant Operator for the Hamlet of Okla.

 **CARRIED.**

**RONALD MCDONALD HOUSE**

9/20 Redman - That a donation of $150.00 be made to the Ronald McDonald House Friends

 of Saskatchewan Children Inc. for 2020. **CARRIED.**

**STARS DONATION**

10/20 Elmy - That a voluntary contribution of $1,200 be made to STARS to help fund the

 maintenance of STARS in 2020. **CARRIED.**

**MUNICIPAL REVENUE SHARING GRANT**

11/20 Galbraith - That the R.M. confirms this municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

* Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
* Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
* In Good Standing with respect to the reporting and remittance of Education Property Taxes;
* Adoption of a Council Procedures Bylaw;
* Adoption of an Employee Code of Conduct; and
* All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED.**

**APPROACH REQUEST**

Council reviewed a request from Mr. Ken Spray regarding the building of an approach south of Mr. Spray’s farm yard. Councillor Kreshewski will talk with Mr. Spray to discuss this request.

**ADVANCE POLL**

12/20 Elmy - That the R.M. set the Advance Poll for the 2020 Election for Friday, November 6, 2020 from 9:00 a.m. to 4:00 p.m. at the R.M. Office in Okla, Saskatchewan. **CARRIED.**

**ASSET MANAGEMENT**

The Administrator presented Council with a quote from Northbound Planning Ltd. regarding the organizing, data entry and setup of the Asset Management

 Plan. Council instructed the Administrator to contact our companies who are involved in setting up the Asset Management Plan for quotes.

**MEMBERSHIPS**

13/20 Redman - That the R.M. does not purchase memberships from the Hudson Bay Route Association. **CARRIED.**

**HOLIDAY REQUEST**

14/20 Elmy - That the R.M. approve the following holiday request:

* Christina Sorgen – February 13th – February 24th, 2020 (inclusive).

 **CARRIED.**

**JANUARY INVOICE PAYMENTS**

15/20 Holowachuk - That the R.M. instruct the Administrator to pay all January invoices that are received after this meeting, as this meeting has been scheduled earlier than usual. **CARRIED.**

**GRADER OPERATOR’S GUARANTEED HOURS**

16/20 Kreshewski - That grader operator Larry Ebel be paid a minimum of 160 guaranteed hours each for the months of December 2019 and the months of January, February and March 2020. **CARRIED.**

**OLYMEL ROAD MAINTENANCE AGREEMENT**

17/20 Galbraith - That the R.M. agree to and approve the 2019 Road Maintenance numbers sent from Olymel S.E.C./L.P. and send an invoice to Olymel in the amount of $21,600.00. **CARRIED.**

**AGREEMENT CANCELLATION REQUEST**

18/20 Kreshewski - That the R.M. authorize the Administrator to send the following five Agreement Cancellation Requests to the Ministry of Agriculture:

* Neil Fenske;
* David and Reiden Hodgetts;
* Morley Johannesson;
* Martin Scheller;
* Randy and Sylvia Wionzek. **CARRIED.**

**K&M DITCH WORKS PAYMENTS**

19/20 Kreshewski - That the R.M. pay K&M Ditch Works for the following 2019 invoices:

* Invoice #2293 - $36,750.00;
* Invoice #2302 - $23,100.00;
* Invoice #2307 - $30,450.00;
* Total to be Paid - $90,300.00. **CARRIED.**

**WATER ISSUES**

20/20 Holowachuk - That the R.M. instruct the Administrator to contact Eugene Worobetz, David Cook and Andreas Zacharias to have them repair a private waterline break located south of Hazel Dell seeing this will affect culverts freezing up and possible water going across the municipal road. **CARRIED.**

**APPROVAL OF PUBLIC WORKS**

21/20 Galbraith - That the following public works be approved:

- Division 1 – Roads #153S & #154S – Mulch Road Allowance (K&M Ditch Works);

- Division 3 – Road #630W – Mulch Road Allowance (KNL Mulching Ltd.).

 **CARRIED.**

**LUNCH BREAK**

22/20 Harriman - That this meeting break for lunch at 12:05 p.m. **CARRIED.**

23/20 Harriman - That this meeting resume its deliberations at 12:30 p.m. **CARRIED.**

**ACCOUNT PAYMENTS**

24/20 Galbraith - That the current accounts, Cheque #’s 12520 to 12551 and nine “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $115,135.92. **CARRIED.**

**ADMINISTRATOR’S REPORT**

The Administrator’s Report for December 2019/January 2020 was presented to Council.

**CORRESPONDENCE**

25/20 Elmy - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

26/20 Harriman - That the next Regular Meeting be set for Wednesday, February 12th, 2020, starting at 9:00 a.m. **CARRIED.**

**ADJOURN**

27/20 Kreshewski - That this meeting be adjourned with the time being 1:15 p.m..

 **CARRIED.**

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REEVE ADMINISTRATOR