Present: Reeve - Don Holowachuk

 Councilors – Division 1 - Dallas Chornomitz

 Division 2 – Allen Kreshewski

 Division 3 - Collin Redman

 Division 4 – Keith Galbraith

 Division 6 - Denise Veldman

Administrator-Michael Rattray

 Intern Administrator – Michelle Bednarz

 The meeting was called to order at 8:00 a.m. by Reeve Don Holowachuk.

**ADD AGENDA ITEMS**

255/23 Holowachuk - That the following items be added to the Agenda:

 Agenda item #29 – Petras lagoon agreement.

 Agenda item #30- Boundary review **CARRIED**

**AGENDA**

256/23 Galbraith - That the Agenda be adopted as circulated, subject to late changes.

 **CARRIED.**

**MINUTES**

257/23 Veldman -That the minutes of the September 18, 2023 Regular Meeting be approved. **CARRIED.**

**C & D CULVERT INSTALL**

258/23 Chornomitz That Intern Administrator form a letter to the Kelvington C & D that the R.M. of Hazel Dell is willing to supply 3 500mm x 17m culverts for the C & D project that took place on 926W with the cost of the installation and road work being covered by the Kelvington C & D. As well as a note requesting more notice about projects when the R.M. roads are involved. **CARRIED.**

**FENCING ROAD ALLOWANCE**

259/23 Redman That the R.M. Administrator write a letter to Jeff Campbell of NW 18-38-09 W2 in regards to removing and cleaning up the bush pushed onto the road allowance as well as the blockade that was erected. Mr. Jeff Campbell is free to build a fence but the R.M. will not be paying for any surveying or fence supplies. **CARRIED.**

**DELEGATION 8:20-9:15**

* The R.M.’s Equipment Operator Larry Ebel discussed the following with Council:
* That we are still waiting on gas locates for road 617S.
* The Hazel Dell boundary sign missing straight east of seed plant by Wallin’s.
* Discussion was held about the windows in both graders being cracked. Larry would like to replace them, council would like to wait until spring so long as the cracks are not impeding with the operators’ line of sight. Larry says glass guys from Yorkton have templates. A discussion about mesh to protect the windows was held. The windows in the grader usually have to be replaced every year.
* A discussion was held about the white truck maybe going in for a safety as well as a wheel alignment, breaks also need to be checked and the emergency brake is also not working and the passenger side exterior door handle is broken.
* A discussion was held about 617 not being cut yet.
* Hitch on the Case broke again, bent the PTO shaft on the mower as well as stretched the hydraulic hoses, hoses were changed, Larry repaired the PTO shaft by salvaging old parts from the shop and Sam was picking up new hitch and should be up and running again by the end of the day.
* John Deere is smoking black at times.

 **Allen Kreshewski arrived meeting 9:09**

**DALE STUBBE CULVERT REQUEST**

 That Dale Stubbe signed the agreement for the culverts as well as purchased the extra culvert and is satisfied with the agreement that council has proposed. Culverts will be delivered to Mr. Dale Stubbe’s yard in the near future.

**WORKING UP ROAD ALLOWANCE**

260/23 Redman That the Intern Administrator form a letter to the owner of NE 12-38-10 W2 about working up the R.M. road allowance when he is farming. Asking him to discontinue this practice. **CARRIED.**

**VERBAL WARNING**

261/23 Holowachuk That the council issue a verbal warning to two seasonal employees about not following the direction of the Intern Administrator, as well as lack of communication. **CARRIED.**

**FINANCIAL STATEMENT**

262/23 Chornomitz - That the Statement of Financial Activities for the month of September 2023 be approved as read. **CARRIED.**

At 9:28 a.m. Intern Administrator Michelle Bednarz declared a conflict of interest on the next item on the agenda and left the meeting.

**IN CAMERA SESSION**

263/23 Kreshewski - That this Council Meeting go to an In-Camera Session at 9:28 a.m. with the purpose being to discuss a harassment complaint against the Administration staff of the R.M. of Hazel Dell No. 335. **CARRIED.**

**RETURN TO REGULAR MEETING**

264/23 Chornomitz - That the In-Camera Session end at 9:59 a.m. and that we return to the Regular Council Meeting. **CARRIED.**

 At 9:59 a.m. Intern Administrator Michelle Bednarz returned to the meeting.

**HARASSMENT COMPLAINT**

265/23 Redman - That upon review of the investigation the harassment complaint from employee against administration was found to be unsubstantiated and did not comply with current policy so no further action will be taken. **CARRIED.**

 At 10:25 a.m. Intern Administrator Michelle Bednarz, Reeve Holowachuk, Councilor Redman and Councilor Kreshewski declared a conflict of interest on the next item on the agenda and left the meeting.

**IN CAMERA SESSION**

266/23 Galbraith - That this Council Meeting go to an In-Camera Session at 10:25 a.m. with the purpose being to discuss a harassment complaint and the grievance against the H/R Committee of the R.M. of Hazel Dell No. 335. **CARRIED.**

**RETURN TO REGULAR MEETING**

267/23 Chornomitz - That the In-Camera Session end at 10.38 a.m. and that we return to the Regular Council Meeting. **CARRIED.**

 At 10:38 a.m. Intern Administrator Michelle Bednarz, Reeve Holowachuk, Councilor Redman and Councilor Kreshewski returned to the meeting.

**HARASSMENT COMPLAINT**

268/23 Chornomitz - That upon review of the investigation the harassment complaint from employee against H/R Committee was found to be unsubstantiated and did not comply with current policy so no further action will be taken. **CARRIED.**

**GRIEVANCE**

269/23 Galbraith - That the verbal warning issued to seasonal employees be withdrawn. **CARRIED.**

 **Councilor Dallas Chornomitz left meeting at 10:42**

**BRIDGE PAYMENT**

270/23 Galbraith - That payment to Outdoor Sports and Construction for $151,370.70 for removal of the Shutte Lake bridge and install of culverts be approved. **CARRIED.**

**DELEGATION 10:50-11:05**

Mr. William Hind owner of NW W1/2 17-35-08 W2 came to discuss his annual levy with council. It was explained to Mr. Hind that when the assessment roll opened in March of 2024 he would have the opportunity to challenge his assessment at that time.

**INVERMAY FIRE DEPARTMENT**

271/23 Redman - That the R.M. make the following payment to the Village of Invermay for the Invermay Fire Department:

* 2023 Donation - $2,000.00; **CARRIED.**

**TAX ENFORCEMENT ADVERTISING**

272/23 Kreshewski - That the R.M. approve the tax enforcement listing for the 2023 outstanding

 tax arrears as prepared by the Administrator.  **CARRIED.**

**HAZEL DELL LAGOON INSPECTION**

273/23 Holowachuk- That the R.M. approve the lagoon compliance inspection as presented. **CARRIED.**

**CHRISTMAS OFFICE CLOSURE**

274/23 Galbraith - That the office Christmas closure be December 25, 2023 – January 1, 2024 inclusive. **CAR****RIED.**

**CHRISTMAS PARTY**

275/23 Redman - That the R.M. set December 15, 2023 as the date for the 2023 Christmas Party which will be held at the Collin Redman farm and will start at 5:30 p.m. **CARRIED.**

**WSA COMPLAINT**

 The administration informed council of a call from WSA with a complaint about not having everyone in the Hamlet of Hazel Dell hooked up to the lagoon. We have not received the e-mail from them yet and will revisit it when it arrives.

**SARM MIDTERM CONVENTION**

276/23 Kreshewski That the Intern Administrator Michelle Bednarz and Allen Kreshewski attend the Midterm convention November 8 and November 9. **CARRIED.**

**SARM RESOLUTION**

277/23 Holowachuk That the R.M. of Hazel Dell support the resolutions sent in by R.M. of Edenwold No. 158. **CARRIED.**

**WITHDRAW VERBAL WARNING**

278/23 Galbraith That the verbal warning issued on August 10, 2022 to employee Larry Ebel be withdrawn. **CARRIED.**

**ADVERTISE LEGION BOOK**

279/23 Veldman That the R.M. of Hazel Dell purchase an advertising spot in the Legion Book.

 **DEFEATED**

**LUNCH BREAK**

280/23 Holowachuk - That this meeting break for lunch at 12:08 p.m. **CARRIED.**

281/23 Holowachuk - That this meeting resumes its deliberations at 12:34 p.m. **CARRIED.**

**EMAP WORKSHOP**

282/23 Kreshewski That the Intern Administrator Michelle Bednarz be approved to attend the EMAP workshop in Melville on October 16, 2023. **CARRIED.**

**NORTHBOUND PLANNING WORKSHOP**

283/23 RedmanThat the Intern Administrator Michelle Bednarz be approved to attend the Northbound Planning Asset Management workshop in Lanigan on November 22, 2023. **CARRIED.**

**PRWMA MINUTES**

284/23 Holowachuk - That the minutes of the May 1, 2023 PRWMA Meeting be approved as presented. **CARRIED.**

**VIOLENCE POLICY**

285/23 Galbraith - That the R.M. approve Policy #1-2023 the Anti-workplace Violence Policy, as per attached to and forming part of these minutes. **CARRIED.**

**BYLAW NO. 9-2023**

286/23 Galbraith - That Bylaw No. 9-2023 be introduced as a “A Public Conduct Policy Bylaw” and be read a first time. **CARRIED.**

**2nd READING**

287/23 Veldman - That Bylaw No. 9-2023 be given a second reading. **CARRIED.**

**CONSENT FOR 3RD READING**

288/23 Redman - That Bylaw No. 9-2023 be given three readings at this meeting.

 **UNANIMOUSLY CARRIED.**

**3RD READING**

289/23 Kreshewski - That Bylaw No. 9-2023 being “A Public Conduct Policy Bylaw” a third time and finally adopted, as per attached to and forming part of these minutes. **CARRIED.**

**FCM ASSET MANAGEMENT CLAIM**

290/23 Holowachuk - That the FCM Asset Management claim form be approved as presented. **CARRIED.**

**OLYMEL CULVERT INSTALL**

291/23 Galbraith That the R.M. allow Olymel to install a culvert to run manure hoses through the road south of SE 03-34-08 W2 with the supervision of a councilor at their cost. **CARRIED.**

**RMAA DIVISION 4 MEETING**

292/23 Veldman That the Intern Administrator Michelle Bednarz be approved to attend the RMAA Division 4 meeting on October 19, 2023 in Wadena. **CARRIED.**

**ROAD MAINTENANCE AGREEMENT**

293/23 Redman -That the R.M. approve the following Road Maintenance Agreement;

* Kelly Panasiuk – signed agreement; **CARRIED**

**AGREEMENT RENEWAL**

294/23 Kreshewski That the agreement with Bob Herbison in regards to Bylaw 2-2020 be renewed for another 3 years. **CARRIED.**

**STOP TAX ENFORCEMENT**

295/23 Holowachuk That the tax enforcement proceeding be stopped in regards to the following lands;

 -NW 05-35-07 W2

 -NE 06-35-07 W2 **CARRIED.**

**BYLAW NO. 8-2023 SECOND READING**

296/23 Galbraith - That Bylaw No. 8-2023 be read a second time as a Building Bylaw **CARRIED.**

**3RD READING**

297/23 Veldman - That Bylaw No. 8-2023 being “Building Bylaw” a third time and finally adopted, as per attached to and forming part of these minutes. **CARRIED.**

**PROCUREMENT BOOT CAMP**

298/23 Kreshewski That Intern Administrator Michelle Bednarz be approved to attend the Procurement Boot Camp being held on November 7, 2023 in Regina.

 **CARRIED.**

**HOLIDAY REQUSTS**

299/23 Kreshewski That the following holiday requests be approved by council;

* Larry Ebel October 23, 2023 - October 27, 2023
* Michael Rattray January 5, 2024, - January 20, 2024 **CARRIED.**

**MUNICIPAL PROCLOMATION**

300/23 Holowachuk That the R.M. of Hazel Dell proclaim the week of November 18-26 as Saskatchewan Multi-cultural Week. **CARRIED.**

**LAGOON AGREEMENT**

301/23 Galbraith That the R.M. forgive $120 of taxes paid on NW 05-35-07 W2 EXT. 2 (Parcel number 153950878) figured at an average of $5.00 per year for a period of 24 years. As the cost of the Lagoon acres had not be removed from tax card. **CARRIED.**

**DIVISION BOUNDARY REVIEW**

302/23 Veldman That no changes to the existing division boundaries for this municipality are needed at this time as per Policy 2-2022. **CARRIED.**

**GIFT CARDS**

303/23 Holowachuk That the R.M. purchase two $100 gift cards, one to present to Darryl Biccum as well as one to Bjarnie Johanasson at the R.M. Christmas party.

 **CARRIED.**

**PUBLIC WORKS**

304/23 Galbraith **DIVISION 2-** 40K signage to be installed near Tiffany Schutte’s.

 **DIVISION 3-** Large pot hole in 619S to be repaired.

 **DIVISION 4-** culvert south 750 R

 **DIVISION 6-** Blacklaw’s Two approach culverts to be cleaned.

 **CARRIED**

**ACCOUNT PAYMENTS**

305/23 Veldman - That the current accounts, Cheque #’s 14143 to 14173 and Twenty-nine “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $319,350.90. **CARRIED.**

**CORRESPONDENCE**

306/23 Redman - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

307/23 Redman - That the next Regular Meeting be set for Wednesday, November 15th, 2023, starting at 9:00 a.m. **CARRIED.**

**ADJOURN**

308/23 Holowachuk - That this meeting be adjourned with the time being 1:30 p.m.

 **CARRIED.**

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REEVE ADMINISTRATOR