Present: Reeve - Don Holowachuk

 Councilors – Division 2 – Allen Kreshewski

 Division 3 - Collin Redman

 Division 4 – Keith Galbraith

 Division 6 - Denise Veldman

Administrator-Michael Rattray

 Intern Administrator – Michelle Bednarz

 Absent- Division 1 - Dallas Chornomitz

 The meeting was called to order at 9:21 a.m. by Reeve Don Holowachuk.

**ADD AGENDA ITEMS**

309/23 Galbraith - That the following items be added to the Agenda:

 Agenda item #20 – Guaranteed Hours.

 Agenda item #21- Relief Grader operator **CARRIED**

**AGENDA**

310/23 Veldman - That the Agenda be adopted as circulated, subject to late changes.

 **CARRIED.**

**MINUTES**

311/23 Redman -That the minutes of the October 18, 2023 Regular Meeting be approved. **CARRIED.**

 **Allen Kreshewski arrived meeting 9:31**

**WORKING UP ROAD ALLOWANCE**

312/23 Kreshewski That the Intern Administrator form a letter to the owner of NE 12-38-10 W2 about not stopping traffic on the road allowance even though he is farming on it. **CARRIED.**

**FENCING ROAD ALLOWANCE**

313/23 Holowachuk That the R.M. Administrator write a letter to owner of NW 18-38-09 W2 in regards to removing and cleaning up the bush pushed onto the road allowance as well as the blockade that was erected. The time limit given to remove the debris and move the blockade is up and the R.M. will be removing it and forwarding the cost on to the owner. **CARRRIED.**

**FINANCIAL STATEMENT**

314/23 Holowachuk - That the Statement of Financial Activities for the month of October 2023 be approved as read. **CARRIED.**

**EXCESS LIABILITY INSURANCE**

315/22 Galbraith -That the R.M. purchase from SARM the 2024 Excess Liability Insurance for the coverage of $3,000,000.00. **CARRIED.**

**APPOINT BUILDING INSPECTOR**

316/23 Veldman - That the R.M. appoint Chris Letendre of B & B Enforcement services to be the building official (inspector). **CARRIED.**

**JOINT COUNCIL MEETING**

317/23 Redman - That the following be approved to attend the joint council meeting in Endeavour on December 4 at 7:00 pm;

-Michelle Bednarz

 -Keith Galbraith

 -Denise Veldman

 -Allen Kreshewski

 -Don Holowachuk

 -Katlynne Schutte **CARRIED.**

**APAS MEMBERSHIP**

318/23 Kreshewski That the R.M. renew the 2024 membership with APAS and pay the membership fee of $10,280.76. **CARRIED.**

**HAZEL DELL WATER COMPLIANCE INSPECTION**

319/23 Holowachuk - That the water compliance inspection from the Hamlet of Hazel Dell be approved and accepted as presented. **CARRIED.**

**LINTLAW FIRE ASSOCIATION**

320/23 Galbraith - That the minutes from the Lintlaw fire association meeting held on October 23, 2023 be approved and accepted as presented. **CARRIED.**

**BUILDING MOVE PERMIT**

321/23 Veldman - That the building move job #2300139 permit application # 208035782 be approved and accepted as presented. Aaron Building movers (Aaron Bartch) **CARRIED.**

**PARKLAND MUSIC FESTIVAL DONATION REQUEST**

322/23 Redman - That the R.M. make a donation to the Parkland Music Festival. **DEFEATED.**

**SNOW REMOVAL SEASONAL ROAD**

323/23 Kreshewski - That the intern administrator forms a letter to the owners of SE 03-36-08 in regards to their request for full time snow removal on the seasonal road leading up to their seasonal property stating they will have to call for snow removal and will be charged accordingly. **CARRIED.**

**DOUBLE PAYMENT**

324/23 Holowachuk - That the R.M. return the extra payment made on NW 24-36-07 W2 for $694.16 **CARRIED.**

**RMAA CURLING TOURNAMENT**

325/23 Galbraith - That the R.M. enter a team in the RMAA curling bonspiel.  **CARRIED.**

**PUBWORKS WEBINAR**

326/23 Veldman - That the R.M. approve Intern Administrator Michelle Bednarz to attend the Pubworks webinar at a cost of $218.00 on November 21, 2023. **CARRIED.**

**BYLAW NO. 10-2023**

327/23 Galbraith - That Bylaw No. 10-2023 be introduced as a “Council Procedure Bylaw” and be read a first time. **CARRIED.**

**2nd READING**

328/23 Veldman - That Bylaw No. 10-2023 be given a second reading. **CARRIED.**

**CONSENT FOR 3RD READING**

329/23 Redman - That Bylaw No. 10-2023 be given three readings at this meeting.

 **UNANIMOUSLY CARRIED.**

**3RD READING**

330/23 Kreshewski - That Bylaw No. 10-2023 being “Council Procedure Bylaw” a third time and finally adopted, as per attached to and forming part of these minutes. **CARRIED.**

**PRWMA MINUTES**

331/23 Holowachuk That the minutes from the PRWMA meeting held on July 17, 2023 be approved as accepted as presented. **CARRIED.**

**ROAD MAINTENANCE AGREEMENT**

332/23 Galbraith That the R.M. approve the following Road Maintenance Agreement;

 James German – Signed agreement. **CARRIED.**

**10 MINUTE TRAINERS**

333/23 Veldman That the council of the R.M. of Hazel Dell participate in the 10-minute trainers starting in January at the beginning of the regular meeting. **CARRIED.**

**BOARD OF REVISION TRAINING**

334/23 Redman That the intern administrator Michelle Bednarz take the Board of Revision training for $100 to represent the R.M. of Hazel Dell on the ECMA board of revision. **CARRIED**

**LUNCH BREAK**

335/23 Holowachuk - That this meeting break for lunch at 12:08 p.m. **CARRIED.**

336/23 Holowachuk - That this meeting resumes its deliberations at 12:34 p.m. **CARRIED.**

**TV FOR COUNCIL CHAMBERS**

337/23 Kreshewski That the Intern Administrator Michelle Bednarz be approved to purchase a 40” tv for council chambers. **CARRIED.**

**CAMERAS FOR GARBAGE BINS**

338/23 HolowachukThat the Intern Administrator Michelle Bednarz be approved to purchase cameras for two garbage bin sites. **CARRIED.**

**GRADER OPERATOR GUARANTEED HOURS**

337/23 Galbraith - That grader operator Larry Ebel be paid a minimum of 160 guaranteed hours each for the months of December 2023 and the months of January, February and March 2024. **CARRIED**

**RELEIF GRADER OPERATOR**

383/23 Veldman -That the following people be regarded as our relief grader operator for the winter of 2023-2024:

 -Warren Townsend **CARRIED.**

**SEASONAL LAYOFF**

384/23 Redman - That the following employees be laid off for the 2023 season;

 -Hunter Walker as of October 31, 2023

 -Samantha Veldman November 9, 2023 **CARRIED.**

**PUBLIC WORKS**

385/23 Kreshewski **DIVISION 1-** RD 421S “No Through Road” Sign.

 **DIVISION 2-** McDonald widen approaches.

 **SHOP-** Take truck in for service  **CARRIED**

**ACCOUNT PAYMENTS**

386/23 Holowachuk - That the current accounts, Cheque #’s 14174 to 14200 and Forty-Two “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $149,023.98. **CARRIED.**

**CORRESPONDENCE**

387/23 Veldman - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

388/23 Redman - That the next Regular Meeting be set for Wednesday, December 13th, 2023, starting at 9:00 a.m. **CARRIED.**

**ADJOURN**

389/23 Holowachuk - That this meeting be adjourned with the time being 1:22 p.m.

 **CARRIED.**

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REEVE ADMINISTRATOR