Present: Reeve - Don Holowachuk

 Councilors – Division 1 - Dallas Chornomitz

 Division 2 – Allen Kreshewski

 Division 3 - Collin Redman

 Division 4 – Keith Galbraith

 Division 6 - Brent Elmy

 Administrator – Michael Rattray

 The meeting was called to order at 8:02 a.m. by Reeve Don Holowachuk.

 Prior to the start of the meeting all Council Members took time to fill out and

 hand in their Public Disclosure Annual Declaration.

**AMENDED AGENDA**

258/21 Holowachuk - That the R.M. approve the following items to be added/removed to today’s agenda;

* Add New Business #20 – Murrison request;
* Add New Business #21 – Discuss Hall Booster.

**AGENDA**

259/21 Kreshewki - That the Agenda be adopted as presented, subject to late changes.

 **CARRIED.**

**MINUTES**

260/21 Elmy - That the minutes of the October 13th, 2021 Regular Meeting be approved as circulated with the following amended wording:

* Resolution #252/21

Division 6 – Road #851W – Lloyd Tokarchuk will build an approach on the division line (stakes were placed where Councilor Elmy and Lloyd Tokarchuk agreed upon when they met) between the NW 18 & SW 19-36-8-W2 and the R.M. will supply the culvert (two used 600mm x

6 meter). **CARRIED.**

**DELEGATION 9:18 – 9:59 A.M.**

The R.M.’s Foreman Mr. Arron Serhan discussed the following with Council:

* - Discuss putting on speed plows;
* - Purchase beacon for RM truck;
* - Purchase lights for old shop;
* - Discuss fixing big doors on old shop.

**DELEGATION 10:00 – 10:50 A.M.**

Mr. Brett Spray discussed the following with Council:

* Update on what programs APAS has been and is currently working on;
* Discussed the APAS mentorship program;
* Mr. Spray wants to know how many quarters of land SERM, Sask Ag, crown lease, Ducks Unlimited own. This information will be presented at the next APAS Annual Meeting.

**RUMBOLD ACCESS**

Councilor Galbraith informed Council that Mr. Rumbold had not contacted him about changing the access from his gravel pit. Council instructed the Administrator to contact Sask Ag and Food and ask if they would give the R.M. permission to mulch an access on the NE 10-37-7-W2.

**GRAVEL THEFT UPDATE**

The Administrator informed Council that the court case with Mr Swiderski was postponed until January 2022.

**FIRE LEVY**

261/21 Redman - That the R.M. pay $1,750.00 to the Village of Invermay for the 2021 Invermay Fire Levy. **CARRIED.**

**HAZEL DELL GARBAGE PICKUP**

The Administrator informed Council that he has talked with Ottenbreit Sanitation Services regarding an application for a road ban exemption into the Hamlet of Hazel Dell to pick up garbage during road bans. OSS is working with the Department of Highways to get the right route.

**HAZEL DELL LAGOON**

The Administrator updated Council on the progress which has taken place to get proper title of the Hazel Dell lagoon.

**KELVINGTON HEALTH CARE**

262/21 Kreshewski - That the R.M. request to have the R.M. of Hazel Dell’s term deposit share paid back to this R.M.. **CARRIED.**

**BURSETH COURT CASE**

The Administrator updated Council on the Brent Burseth court case.

**FINANCIAL STATEMENT**

263/21 Holowachuk - That the Statement of Financial Activities for the month of October, 2021, be approved as read. **CARRIED.**

**TRANSFER OF FUNDS**

264/21 Elmy - That the R.M. approve the transfer of $50,000.00 from Flex Term #12 to the General Bank Account.. **CARRIED.**

**TAX ENFORCEMENT LIST**

265/21 Galbraith - That the R.M. approve the 2021 Tax Enforcement List which has been prepared by the Administrator. **CARRIED.**

**TAX ENFORCEMENT**

The Administrator updated Council on all the Tax Enforcement files.

**CIVIC ADDRESSING**

266/21 Chornomitz - That the R.M. advise both the Saskatchewan Department of Highways and Information Services Corporation of the following changes regarding Civic Addressing:

* Add road TWP 350A which is located on the north side of the SE 5-35-7-W2 and the south side of the NE 5-35-7-W2. **CARRIED.**

**INVOICE**

267/21 Chornomitz - That the R.M. approve an invoice that will be sent to Mr. Lorne Burkatsky for the replacement of a culvert which was damaged by Mr. Burkatsky with the amount being $911.99. **CARRIED.**

**SARM PROPERTY SELF-INSURANCE**

268/21 Elmy - That the R.M. approve the 2022 SARM Property Self-Insurance Program list as presented with the following changes:

* 1955 Machine Shop – Change contents coverage to $10,000.00;
* 2011 Machine Shop -Change Building coverage to $325,000.00 and change contents coverage to $50,000.00;
* 1965 Office – Change Building coverage to $150,000.00. **CARRIED.**

**SEASONAL EMPLOYEE LAY OFF**

269/21 Galbraith -That both R.M. Seasonal Employees’ Samantha Veldman and Chris Randall, be laid off as of November 26th, 2021, due to lack of work and furthermore that the return back to work date is unknown. **CARRIED.**

**GRADER OPERATOR LAY OFF**

270/21 Redman -That Aaron Serhan, Grader Operator, be laid off as of November 26th, 2021, due to lack of work and furthermore that the return back to work date is unknown. **CARRIED.**

**APAS MEMBERSHIP**

271/21 Redman - That the R.M. approve the payment of the 2022 APAS Membership Fee which will take place in January 2022. **CARRIED.**

**KELVINGTON VET BOARD**

Councilor Elmy gave Council an update on a recent meeting with the Kelvington Vet Board.

**LUNCH BREAK**

272/21 Holowachuk - That this meeting break for lunch at 12:30 p.m. **CARRIED.**

273/21 Holowachuk - That this meeting resume its deliberations at 1:05 p.m. **CARRIED.**

**REQUEST TO BUILD APPROACH**

Council reviewed a request to build an approach from Mr. Monte Rumbold on the NW 10-37-7-W2. According to both Council’s input and the Land Titles information Mr. Rumbold would have to cross private property therefore he would need their permission for this request. The Administrator will contact Mr. Rumbold explaining this.

**CROWN CONSERVATION EASEMENT**

The Administrator read an email from the Saskatchewan Ministry of Agriculture regarding Crown Conservation Easements within this municipality.

**ADMINISTRATOR’S EMPLOYMENT CONTRACT**

274/21 Kreshewski - That the R.M. agree to change the annual start date of the Administrator’s Employment Contract from May 1st to January 1st.

 **CARRIED.**

**CHRISTMAS OFFICE HOURS**

275/21 Elmy - That the R.M. approve the following office closure during Christmas:

* Closed from Friday, December 24, 2021 and returning to work on Tuesday January 4, 2022. **CARRIED.**

**CHRISTMAS PARTY**

Council decided to hold their Christmas Party on Friday, December 10, 2021, at the farm of Collin Redman.

**ALBERT MINNIE FOUNDATION**

Councilor Elmy informed Council that the R.M. needs to appoint a representative to the Albert Minnie Foundation. This appointment will be discussed at the December Meeting.

**CITY OF YORKTON**

The Administrator read a letter from the City of Yorkton regarding plans for a Regional Hospital sometime in the next year and are asking Council to participate in discussions regarding this. Council decided not to participate at this time.

**ROAD ALLOWANCE LETTER**

Council reviewed a letter from SARM lawyer Mike Morris regarding road allowances throughout the municipality. Currently there have been no issues or complaints regarding road allowances, so Council decided to file this letter away for the future.

**LINTLAW FIRE ASSOCIATION**

276/21 Elmy - That the R.M. approve the minutes from the Lintlaw & District Fire Fighting Association’s meeting on October 18, 2021. **CARRIED.**

**HAMLET OF HAZEL DELL**

277/21 Chornomitz - That the R.M. authorize the Administrator to write a letter to Mr. and Mrs. Daniel Glover regarding concerns of his turkeys’ running at large in the Hamlet of Hazel Dell. **CARRIED.**

**PAYMENT TO SASK LOTTERIES**

278/21 Kreshewski - That the R.M. approve the payment of $1,547.00 to the Sask Lotteries Trust Fund as our three recreation boards (Hazel Dell, Okla & Rockford) were unable to get enough expenses to offset the 2020-2021 grant money from Sask Lotteries. **CARRIED.**

**RMAA DISTRICT MEETING**

The Administrator updated Council on different items that were discussed at the recent RMAA District Meeting in Kelvington, SK.

**REQUEST IN DIVISION 3**

279/21 Redman - That the R.M. approve the following request from Mr. Gord Murrison:

* The R.M. will clean rocks out of a culvert on road #610W. **CARRIED.**

**OKLA COMMUNITY HALL**

280/21 Glabraith - That the R.M. make a proposal to the Okla Community Hall to purchase a cell booster trading off for the same monies for the hall rental for our Council Meetings. **CARRIED.**

**APPROVAL OF PUBLIC WORKS**

281/21 Kreshewski - That the following public works be approved:

* Division 3 – Road #338S - RM to cleanup trees hanging over road allowance;
* Division 4 – Roads #1007W, #1008W, #1009W, #1028W and #1029W – Mulch both sides of road allowance (Not sure who the contractor will be).

 **CARRIED.**

**ACCOUNT PAYMENTS**

282/21 Elmy - That the current accounts, Cheque #’s 13396 to #13433 and seventeen “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $191,502.66. **CARRIED.**

**ADMINISTRATOR’S REPORT**

* The Administrator’s Report for October/November 2021 was presented to Council.

**TRAVEL ALLOWANCE**

283/21 Redman - That the R.M. pay employee Chris Randall $500.00 for a travel allowance for using his own vehicle throughout the year. **CARRIED.**

**CORRESPONDENCE**

284/21 Galbraith - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

285/21 Holowachuk - That the next Regular Meeting be set for Wednesday, December 8th, 2021, starting at 9:00 a.m. **CARRIED.**

**ADJOURN**

286/21 Galbraith - That this meeting be adjourned with the time being 3:35 p.m.

 **CARRIED.**

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REEVE ADMINISTRATOR