Present: Reeve - Don Holowachuk

 Councilors – Division 1 - Dallas Chornomitz

 Division 2 – Allen Kreshewski

 Division 3 - Collin Redman

 Division 4 – Keith Galbraith

 Division 6 - Brent Elmy

 Administrator – Michael Rattray

Prior to the start of this meeting, Reeve Holowachuk and Councilors’ Chornomitz and Redman subscribed to an Oath of Office for their designated office.

 The meeting was called to order at 9:03 a.m. by Reeve Don Holowachuk.

**ADD AGENDA ITEMS**

251/20 Elmy - That the following items be added to the Agenda:

* #19 – Sask Power Request – Construct Powerline SW 24-36-9-W2;
* #20 – Discuss Security System for Shop;
* #21 – Discuss Fire Bills sent to Sask Power;
* #22 – Discuss Keeping Road Open into Winter.
* Delegations – Brett Spray – 1:00 p.m. APAS Update

**AGENDA**

252/20 Galbraith - That the Agenda be adopted as presented, subject to late changes.

**MINUTES**

253/20 Redman - That the minutes of the October 14th, 2020 Regular Meeting be approved as circulated. **CARRIED.**

**BARBER LETTER** The Administrator informed Council that a letter had been sent to Ms. Sheila Barber regarding the findings of the survey taken by Gary Drummond. There has been no response from her to date.

**DELEGATION 9:15 – 10:00 A.M.**

The R.M.’s Foreman Mr. Aaron Serhan discussed the following with Council:

* - Update on Shop break-in;
* - Possible future purchase of a trailer to haul backhoe on;
* - New roads to be opened throughout the winter (Road 1212S)

**DELEGATION 10:00 – 10:13 A.M.**

Mr. Brian Geck informed Council that he has started selling gravel out of a pit near the Village of Endeavour and has been approaching surrounding R.M.’s to find out if they are interested in purchasing gravel.

**WEED INSPECTOR**

The Administrator reviewed with Council a list of Weed Inspector rates that were received from both Cary Andrew and Scott Park. Council made no decision at this time to appoint a Weed Inspector for this municipality.

**FINANCIAL STATEMENT**

254/20 Galbraith - That the Statement of Financial Activities for the month of October 2020, be approved as read. **CARRIED.**

**DEPUTY REEVE**

255/20 Holowachuk -That Councilor Collin Redman be hereby appointed to act as Deputy Reeve of this municipality for the 2021 year. **CARRIED.**

**SIGNING AUTHORITY**

256/20 Galbraith - That the Reeve, Don Holowachuk, or in his absence, the Deputy Reeve, Collin Redman or in their absence, Councilor Allen Kreshewski and the Administrator, Michael Rattray, or in his absence Administrative Assistant Christina Sorgen, be hereby appointed and empowered to sign cheques, agreements, contracts and other documents authorized by council, on behalf of the municipality for the 2021 year and also whereas the Administrator and the Administrative Assistant are authorized to use both the municipalities debit and credit card for purchases for this municipality. **CARRIED.**

**SIX MONTH NOTICE**

257/20 Galbraith - That Council authorize the Administrator to start proceedings for title by way of issuing a Six Month Notice on the following properties:

* Estate of Irene Steppan – SW 14-37-7-W2. **CARRIED.**

**BURSETH COURT CASE**

258/20 Elmy - That the R.M. appoint Mr. Randall Harriman to represent the R.M. of Hazel Dell No. 335 in the Brent Burseth court case and that Mr. Harriman be compensated the same indemnity for mileage and his time as all Council members. **CARRIED.**

**TAX ENFORCEMENT LIST**

259/20 Kreshewski - That the R.M. approve the 2020 Tax Enforcement List which has been prepared by the Administrator. **CARRIED.**

**EMPLOYEE LAYOFFS**

The Administrator updated Council on the following seasonal employee layoffs:

* Shane Hammerstrom – Last day worked – October 20, 2020;
* Dean Johnson – Last day worked – November 10, 2020.

**LUNCH BREAK**

260/20 Holowachuk - That this meeting break for lunch at 12:20 p.m. **CARRIED.**

261/20 Holowachuk - That this meeting resume its deliberations at 12:48 p.m. **CARRIED.**

**GRADER OPERATOR LAY OFF**

262/20 Elmy -That Aaron Serhan, Grader Operator, be laid off as of November 27th, 2020, due to lack of work and furthermore that the return back to work date is unknown. **CARRIED.**

**HAZEL DELL LAGOON**

Council reviewed the Lagoon Compliance Inspection for the Hazel Dell Lagoon from the Water Security Agency and there were no non-compliance issues noted.

**DEVELOPMENT PERMIT**

263/20 Galbratih - That the R.M. approve for following Development Permit:

* Dale Bashforth – NE 19-35-7-W2 – Building a 20’x 20’ cabin in 2021.

 **CARRIED.**

**APPROVAL OF FUNDING-ROAD/BRIDGE CONSTRUCTION**

264/20 Redman - That the R.M. partner with the R.M. of Sasman No. 336 and hire AECOM to engineer the road and bridge construction projects that were approved through the RIRG program. **CARRIED.**

**DELEGATION 1:00 – 1:27 P.M.**

Mr. Brett Spray discussed the following with Council;

* Updates as to what APAS has been working on this past Summer and Fall;
* Organic lands and noxious weed control.

**ENVIRONMENTAL ASSESSMENT**

265/20 Galbraith - That the R.M. authorize the Administrator to sign and send in the Environmental Assessment Smart Form for the Schutte Bridge (N. NE 10-37-7-W2). **CARRIED.**

**ABATEMENT OF TAXES**

266/20 Holowachuk - That the R.M. abate the following 2020 taxes:

* NW 12-34-8-W2 (Lucas Ziola – MA 293 Exemption)
* Municipal Taxes - $293.83
* School Taxes - $177.37
* Total Taxes to be abated $471.20
* SW 26-37-9-W2 (Sask Ag Lands – Can’t Lease Land)
* Municipal Taxes - $175.00
* School Taxes - $ 39.55
* Total Taxes to be abated $214.55 **CARRIED.**

**XMAS PARTY**

A discussion was held regarding a Christmas Party for the R.M. Council and staff. It was decided that due to the recent COVID guideline restrictions there would not be a Christmas Party this year.

**EMPLOYEE BONUSES**

267/20 Holowachuk - That the R.M. purchase Fifty Dollar ($50.00) gift cards for all R.M. Employee’s in place of the Christmas Party. **CARRIED.**

**FENCE ACROSS ROAD ALLOWANCE**

268/20 Kreshewski - That the R.M. authorize the Administrator to write a letter to Mr. Paul Nixon to explain that he is not allowed to erect a fence across a road allowance located between the NW 15 and NE 16-35-7-W2 and that this fence should be removed as soon as possible. **CARRIED.**

**DONATION**

269/20 Kreshewski - That the R.M. donate $200.00 to the Sturgis Preeceville Endeavour Child Action Plan (Filling the Gap Program). **CARRIED.**

**TAX ENFORCEMENT**

The Administrator updated Council on the Tax Enforcement file for Mr. Todd Leech.

**XMAS OFFICE HOURS**

270/20 Elmy - That the R.M. approve the following office closure during Christmas:

* Closed from Thursday December 24 to Sunday January 3, 2021.

 **CARRIED.**

**EXCESS LIABILITY INSURANCE**

271/20 Redman - That the R.M. instruct the Administrator to contact SARM to increase the Excessive Liability Insurance from $2,000,000 to $3,000,000. **CARRIED.**

**SASKPOWER**

272/20 Elmy - That the R.M. approve the following SaskPower request:

* SW 24-36-9-W2 – Construct power line within the limits of the road allowance. **CARRIED.**

 At 2:15 p.m. Councilor Allen Kreshewski left the meeting.

**FIRE INVOICE**

Council discussed a fire bill that was sent to SaskPower for payment and was denied. The Lintlaw Fire Association will continue to follow up with how Sask Power determines where their right-of-way is.

**APPROVAL OF PUBLIC WORKS**

273/20 Galbraith - That the following public works be approved:

* Division 3 – Road #605W – Clean out silt in ditches – RM to do work.

 **CARRIED.**

**ACCOUNT PAYMENTS**

274/20 Redman - That the current accounts, Cheque #’s 12916 to 12971 and ten “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $124,452.24. **CARRIED.**

**ADMINISTRATOR’S REPORT**

275/20 Elmy - That the Administrator’s Report for October/November 2020 be accepted as presented to Council. **CARRIED.**

**CORRESPONDENCE**

276/20 Redman - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

 The next Regular Meeting is scheduled for December 9, 2020 starting at 9:00 a.m. at the Oklo Community Hall.

**ADJOURN**

277/20 Elmy - That this meeting be adjourned with the time being 3:30 p.m.

 **CARRIED.**

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REEVE ADMINISTRATOR