Present: Reeve - Randall Harriman

 Councilors – Division 2 – Allen Kreshewski

 Division 3 - Collin Redman

 Division 4 – Keith Galbraith

 Division 6 - Brent Elmy

 Administrator – Michael Rattray

 Not in Attendance Division 1 – Don Holowachuk

 The meeting was called to order at 9:02 a.m. by Reeve Randall Harriman.

**AGENDA**

28/20 Kreshewski - That the Agenda be adopted as presented, subject to late changes.

**MINUTES**

29/20 Elmy - That the minutes of the January 3rd, 2020 Regular Meeting be approved as circulated. **CARRIED.**

**PROPOSED LINTLAW HAUL ROAD**

Councillor Brent Elmy updated Council on the proposed haul road to bypass the Village of Lintlaw.

**HIRE SURVEYOR**

30/20 Elmy - That the R.M. hire Gary Drummond Consulting to survey approximately 1 ½ miles of municipal road located on the east side of section 3-36-9-W2 (one mile) and the east side of the NE 34-35-9-W2 (approximately ½ mile) for the quoted cost of $1,200.00 (twelve hundred dollars) and whereas the survey will take place in the Spring once the frost is out of the ground.

 **CARRIED.**

**ANOTHER PROPOSED LINTLAW HAUL ROAD**

The Administrator informed Council that Mr. Clayton Schultz came to the office to offer his suggestion on another proposed haul road around the Village of Lintlaw which is one mile west of Lintlaw. Council chose to disgard this suggestion as it was once discussed and determined it would cost to much because of the conditions that would be dealt with.

**DELEGATION 9:35 – 10:10 A.M.**

The R.M.’s outside employees’ Mr. Larry Ebel discussed the following with Council:

 - Update on Snowplowing;

 - Check water issues south of Hazel Dell;

 - Build/Buy Tool boxes for tow ropes/ect.

- Repair snow plow on Larry’s grader;

**FINANCIAL STATEMENT**

31/20 Kreshewski - That the Statement of Financial Activities for the month of January 2020, be approved as read. **CARRIED.**

**ADVERTISE TO HIRE SEASONAL OPERATOR**

32/20 Galbraith - That the R.M. advertise to hire a full time seasonal maintenance operator, with the deadline for resumes to be accepted by noon on February 28, 2020. **CARRIED.**

**PURCHASE CROWN LEASED LAND**

33/20 Redman - That the R.M. approve the following application to purchase agricultural leased land:

* Cody Pearson – NW 16-37-9-W2 and NE 17-37-9-W2. **CARRIED.**

**SARM ANNUAL CONVENTION**

The Administrator asked all Council members who will be attending the SARM Annual Convention in Regina, SK. from March 10th to 12th, 2020. The Administrator will complete the registration form and send it in after this meeting.

**SPRING WORKSHOP**

34/20 Harriman - That the R.M. authorize both the Administrator and Administrative Office Assistant to attend a Spring Workshop in Tisdale, SK. on Monday, March 30, 2020. **CARRIED.**

**LINTLAW FIRE ASSOCIATION BUDGET**

35/20 Galbraith - That the R.M. accept the 2020 Budget that was prepared by the Lintlaw & District Fire Fighting Association Inc. with the R.M. of Hazel Dell No. 335’s share of the levy being $26,826.80 for 2020. **CARRIED.**

**HAZEL DELL WATER OPERATOR**

 The Administrator read a letter to Council from Mr. George Dawe regarding a request for an increase in pay for the Hazel Dell Water Plant Operator position. This request will be forwarded to the Hazel Dell Hamlet Board.

**REQUEST TO PURCHASE USED CULVERT**

The Administrator informed Council that Mr. Lloyd Tokarchuk has requested to purchase a used culvert from the R.M.. Council made the decision to not sell this used culvert as the R.M. will have use for it in the future.

**DELEGATIONS 11:10 – 11:50 A.M.**

Mr. Kyle Schmidt and Ms. Julie Lefebvre from the Water Security Agency (Yorkton Office) discussed with Council the drainage application for the Saline Lake Network.

**DELEGATIONS 11:50 A.M. – 12:25 P.M.**

Mr. Jody Penman representative from Brandt Tractor Ltd. discussed the following with Council:

* Issues with the recent grader purchases;
* Items promised to Council at the time of the grader purchase and not carried through.
* Jackets were brought out by Jody and handed out to Council and employees.

**JDLINK SUBSCRIPTION**

36/20 Elmy - That the R.M. purchase a subscription from Brandt Tractor Ltd. for the JDlink GPS for the 2016 872GP John Deere Grader. **CARRIED.**

**LUNCH BREAK**

37/20 Harriman - That this meeting break for lunch at 12:32 p.m. **CARRIED.**

38/20 Harriman - That this meeting resume its deliberations at 1:00 p.m. **CARRIED.**

**CHAINSAW COURSE**

The Administrator informed Council that Hayes Training is trying to organize a Chainsaw Training course in the Town of Preeceville and are looking to see if this R.M. would send any employees to it. Council instructed the Administrator to inform Hayes Training that this R.M. would send one or two employees to the course.

**FORWARDING PHONE CALLS**

 A discussion was held regarding concerns from some Council members that when the R.M. Office is closed is there a contact phone number stated on the message on the answering machine. Council decided for the future that when the R.M. Office is closed a message will be left with the phone number of Reeve Randall Harriman and/or contact your local Councilor in case of emergencies.

**SNOW REMOVAL ON FARM LANES**

A discussion was held regarding the snow that is removed from a farm lane and left on or near the municipal road. Council wants the grader operators to report back to the office if they see this happening as this could end up to be a major liability to the R.M.. Council also wants this information/discussion to be added to the R.M.’s newsletter this year.

**POLICY #1-2020**

39/20 Redman - That the R.M. approve Policy #1-2020 for Setting NSF Cheque Charges, as per attached to and forming part of these minutes. **CARRIED.**

**DESTROY RECORDS**

40/20 Kreshewski - That the R.M. authorize the Administrator to destroy the following records as per the attached list and as per Bylaw 4-2018. **CARRIED.**

**DISTRICT APPEALS BOARD**

41/20 Elmy - That the R.M. authorize the Reeve and Administrator to sign an agreement with the Shamrock District Appeals Board. **CARRIED.**

**GRANT APPLICATION**

Council tabled a discussion on the new Targeted Sector Support grant application.

**UNDERSTANDING RM STRUCTURE SURVEY**

 The Administrator presented Council with an email regarding a survey on assessing perceptions and understanding of Rural Municipality Structure of Saskatchewan. Council chose not to participate in this survey.

**LEGION MILITARY SERVICE RECOGNITION BOOK**

42/20 Harriman - That the R.M. approve to the support of the Royal Canadian Legion Saskatchewan Command’s Annual Military Service Recognition Book and that the invoice of $205.00 be paid in the Fall of 2020. **CARRIED.**

**SALINE LAKE NETWORK**

43/20 Galbraith -That the R.M. of Hazel Dell No. 335 (R.M.) has reviewed drainage application E5-2055 – Saline Lake Network, and the R.M. approves the conveyance of water across and within R.M. road allowances as shown on sheets 1 to 150 and Saline Lake Network - Overview and grants this approval to the Saline Lake Network to the extent that it can grant such permission under its authority.  Saline Lake Network conveyances on R.M. lands may be subject to existing third party interests or works.  The Saline Lake Network will be responsible and liable to determine whether such interests exist prior to construction, installation and maintenance of the conveyance.  **CARRIED.**

**AGREEMENT WITH NORTHLAND SEEDS INC.**

44/20 Kreshewski - That the R.M. authorize the Administrator to draw up an agreement between the R.M. of Hazel Dell No. 335 and Northland Seeds Inc., to grant permission to Northland Seeds Inc. to install a culvert on a municipal road allowance located on the west side of the NW-10-34-09-W2 as per drainage application E5-2055 – Saline Lake Network and discussions with the Water Security Agency. **CARRIED.**

**APPROVAL OF PUBLIC WORKS**

45/20 Kreshewski - That the following public works be approved:

- Division 1 – Roads #419S & #420S – Mulch Road Allowance (K&M Ditch Works);

- Division 1 – NE 33-34-7-W2 (North/East Intersection by Bart Cook’s corner – Hire K&M Ditch Works to mulch;

- Division 6 – Road #943W – Mulch Road Allowance (K&M Ditch Works).

 **CARRIED.**

**ACCOUNT PAYMENTS**

46/20 Kreshewski - That the current accounts, Cheque #’s 12552 to 12597 and eight “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $245,817.24. **CARRIED.**

**ADMINISTRATOR’S REPORT**

The Administrator’s Report for January/February 2020 was presented to Council.

**CORRESPONDENCE**

47/20 Redman - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

48/20 Harriman - That the next Regular Meeting be set for Thursday, March 5th, 2020, starting at 9:00 a.m. **CARRIED.**

**ADJOURN**

49/20 Kreshewski - That this meeting be adjourned with the time being 2:48 p.m..

 **CARRIED.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REEVE ADMINISTRATOR