Present: Reeve - Don Holowachuk

 Councilors – Division 1 - Dallas Chornomitz

 Division 2 – Allen Kreshewski

 Division 3 - Collin Redman

 Division 4 – Keith Galbraith

 Division 6 - Brent Elmy

 Administrator – Michael Rattray

 The meeting was called to order at 8:58 a.m. by Reeve Don Holowachuk.

**AGENDA**

42/21 Elmy - That the Agenda be adopted as presented, subject to late changes.

 **CARRIED.**

**MINUTES**

43/21 Kreshewski - That the minutes of the February 10th, 2021 Regular Meeting be approved as circulated. **CARRIED.**

**BURSETH LETTER**

The Administrator updated Council on the correspondence he had received from Brent Burseth’s lawyer regarding his dispute of a 2014 fire invoice.

**LINTLAW ROAD CONSTRUCTION**

The following discussions were held regarding the proposed road construction project south of Lintlaw:

* Agreements for a clay source on Alvena Oryszczyn’s lands;
* Digging test holes for the clay soiurce;
* Surveying has started on the road.

**DELEGATION 9:36 – 10:11 A.M.**

The R.M.’s Grader Operator Mr. Larry Ebel discussed the following with Council:

* - Take RM tractors in for servicing;
* - Grading on haul road (Rockford Road);
* - Get steamer ready;
* - The extra tire and rim for the grader is ready to be picked up.

**WEED INSPECTOR**

Council reviewed information from Weed Inspector Scott Park regarding weed control on Organic Lands and vacant farm yards.

**SHEILA BARBER LETTER**

The Administrator informed Council that he had talked with Sheila Barber a number of months ago regarding the road that was built on the north side of the NW 33-36-7-W2 and affected her land. The Administrator asked Ms. Barber to send in a letter explaining her concern but nothing has been received at the office as of yet. Council instructed the Administrator to send a letter to Ms. Barber asking her to send in her concerns and without this letter Council will not take any action to remedy this situation.

**FINANCIAL STATEMENT**

44/21 Galbraith - That the Statement of Financial Activities for the month of February, 2021, be approved as read. **CARRIED.**

**2020 CEMETERY MAINTENANCE**

45/21 Holowachuk - That the R.M. pay the following three municipal cemeteries $300.00 for the 2020 Cemetery Maintenance:

* Hazel Dell, Okla and Lintlaw. **CARRIED.**

**BENEFITS TERMINATED**

46/21 Redman - That the SARM Benefits and Municipal Employees’ Pension Plan benefits be terminated for Dean Johnson and Shane Hammerstrom effective February 28, 2021. **CARRIED.**

**HAZEL DELL BOARD MINUTES**

47/21 Galbraith - That the Organized Hamlet of Hazel Dell’s minutes from their February 22, 2021 meeting, be approved as presented. **CARRIED.**

**TAX ENFORCEMENT**

48/21 Galbraith - That the R.M. stop tax enforcement proceedings on Mr. Cory Stinson as all the taxes have been paid in full. **CARRIED.**

**SUBDIVISION**

49/21 Kreshewski - That the R.M. approve the following proposed residential subdivision:

* Mr. Robert Wilson – NW 15-34-9-W2 (File #R0154-21R). **CARRIED.**

**FIRE INVOICE**

The Secretary-Treasurer for the Lintlaw Fire Association Christina Sorgen updated Council on the invoice that had been sent to SaskPower for a fire which took place on June 1, 2020 on a road allowance on the NE 8-35-7-W2. With SaskPower not wanting to pay this invoice it was decided that the Fire Association will send this invoice to the owner of this land.

**HAULING CONCERNS**

The Administrator informed Council that he had received a call from Mrs. Dora Schutte regarding her concern on trucks hauling gravel on soft roads. Council decided that each situation will be dealt with on an individual basis when it coming to hauling on soft roads.

**ASSET MANAGEMENT**

50/21 Galbraith - That the R.M. appoint the following people to be on the R.M.’s Asset Management Committee:

* Don Holowachuk, Brent Elmy and Michael Rattray and that the rest of Council be appointed as alternates. **CARRIED.**

**ASSET MANAGEMENT**

51/21 Holowachuk - Be it resolved that the R.M. of Hazel Dell No. 335 directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for the Updating of Asset Management Data Capture; Be it therefore resolved that the R.M. of Hazel Dell No. 335 commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:

 - Asset management plans, policies and strategies and;

- Data collection and reporting.

Be it further resolved that the R.M. of Hazel Dell No. 335 commits $5,550.00 from its budget toward the costs of this initiative.   **CARRIED.**

**MUNISOFT PUBWORKS**

52/21 Elmy - That the R.M. authorize the Administrator to purchase the PubWorks Standard program from Munisoftfor a cost of $8,240.00 plus applicable taxes as per the attached quote. **CARRIED.**

**WSA PERMIT**

53/21 Elmy - That the R.M. authorize the Administrator to apply for a blanket permit for a minimum culvert requirement for an Aquatic Habitat Protection Permit from the Water Security Agency. **CARRIED.**

**FIRE BANS**

Council reviewed an email from Mr. Bart Cook regarding Fire Bans and Controlled Burns. Council has no reply to this email at this time.

**SNOWMOBILE COMPLAINTS**

 The Administrator informed Council that Mrs. Joanne Boechler had called the office and filing a complaint regarding snowmobiles driving on the municipal road past her place and causing damage to the road. Council instructed the Administrator to contact the R.M. of Preeceville No. 334 to inform of this situation.

**RETIRING COUNCILLOR**

54/21 Redman - That the R.M. purchase a $100.00 gift certificate for the past Reeve Randall Harriman in recognition of his four years of service on Council.

 **CARRIED.**

**DONATION REQUEST**

Council reviewed a letter from The Rough Rider Snowmobile Club requesting a donation. Council denied this request at this time.

**DEVELOPMENT PERMIT**

55/21 Elmy - That the R.M. approve a development permit for Ms. Kandace Cook for the proposed building of a garage in the Hamlet of Hazel Dell. **CARRIED.**

**R.M. LOT IN OKLA**

Council reviewed a file regarding the use of an R.M. owned lot in Okla which is being used by Allan and Denise Veldman. The Administrator will contact Hamlet Chairperson Tiffany Schutte to find out if the Hamlet Board wants to proceed with a lease agreement for this lot.

**SASKPOWER PROJECT**

Council tabled a request from SaskPower regarding the construction of a power line within the limits of a road allowance.

**ROAD MAINTENANCE AGREEMENT**

56/21 Redman - That the R.M. approve Agreement No. 02/21 with this being a Road Maintenance Agreement with Mr. Monte Rumbold. **CARRIED.**

**PURCHASE PRINTERS**

57/21 Kreshewski - That the R.M. authorize the Administrator to purchase the following printers:

* HP LaserJet M479fdn MFP Printer (Color) - $769.00 plus taxes;
* HP LaserJet M404dn Printer (Black and White) - $429.00 plus taxes.

 **CARRIED.**

**LUNCH BREAK**

58/21 Holowachuk - That this meeting break for lunch at 12:32 p.m. **CARRIED.**

59/21 Holowachuk - That this meeting resume its deliberations at 1:08 p.m. **CARRIED.**

**DONATION TO THE MARLIN LEECH FAMILY**

Council discussed sending a donation to the Marlin Leech family due to the recent passing of Marlin Leech. Council decided that sending a donation should be a personal decision and not come from the R.M.

**GRAVEL IN LIEU OF PAYMENT**

The Administrator informed Council that Sean Wilson from Venture Construction inquired to find out if Council would take hauled gravel in lieu of the road maintenance fees payout. Council decided that they want to get paid the road maintenance fees and not the hauled gravel.

**SERM LAND ACCESS**

The Administrator informed Council that Mr. Neil Fenske had contacted the office regarding access to his property through SERM land. The Administrator contacted SERM and they responded by saying that they would not allow any new development on the SE 26-37-8-W2 to access to Mr. Fenske’s land. Council instructed the Administrator to write a letter to Mr. Fenske explaining SERM’s decision.

**ACCOUNT PAYMENTS**

60/21 Kreshewski - That the current accounts, Cheque #’s 13086 to #13119 and fourteen “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $59,061.35. **CARRIED.**

**ADMINISTRATOR’S REPORT**

61/21 Galbraith - That the Administrator’s Report for February/March 2021 be accepted as presented to Council. **CARRIED.**

**BUDGET MEETING**

62/21 Holowachuk - That the R.M. set a date for the 2021 Budget Meeting with it being Wednesday, April 7, 2021 starting at 9:00 a.m. at the Okla Community Hall.

 **CARRIED.**

**SELL TRAILER**

63/21 Galbraith - That the R.M. sell the culvert trailer by auction through the Bruce Shapansky Auctioneers Inc. in Tisdale, SK. **CARRIED.**

**CORRESPONDENCE**

64/21 Holowachuk - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

 The next Regular Meeting is scheduled for April 14, 2021 starting at 9:00 a.m. at the Okla Community Hall.

**ADJOURN**

65/21 Kreshewski - That this meeting be adjourned with the time being 3:00 p.m.

 **CARRIED.**

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REEVE ADMINISTRATOR