Present: Reeve - Don Holowachuk

Councilors – Division 1 - Dallas Chornomitz

Division 2 – Allen Kreshewski

Division 3 - Collin Redman

Division 4 – Keith Galbraith

Division 6 - Brent Elmy

Administrator – Michael Rattray

The meeting was called to order at 8:08 a.m. by Reeve Don Holowachuk.

**AMENDED AGENDA**

66/21 Holowachuk - That the R.M. approve the following item to be added to today’s agenda:

* New Business #22–Review Truck/Compressor Purchase-Auction Sale;
* New Business #23-McDougall Auctions-Sell RM Equipment;
* New Business #24-Discuss Request in Division 4;
* New Business #25-Discuss Amended Road Maintenance Agreements.. **CARRIED.**

**AGENDA**

67/21 Galbraith - That the Agenda be adopted as presented, subject to late changes.

**CARRIED.**

**MINUTES**

68/21 Kreshewski - That the minutes of the March 10th, 2021 Regular Meeting and April 7, 2021 Budget Meeting be approved as circulated. **CARRIED.**

**EASEMENTS**

69/21 Elmy - That the R.M. approve the following Grant of Easements (Clay Borrow) for the Road Construction Project on Grid #617 south of Lintlaw:

* NE 32-35-09-W2 – Alvena Oryszczyn;
* NW 33-35-09-W2 – Alvena Oryszczyn (as per attached copy).

**CARRIED.**

**CLAY MATERIAL**

Council held a discussion regarding the compensation for the clay borrow from Ms. Alvena Oryszczyn. Council agreed that the R.M. would upgrade a portion of road on the east side of section 30-35-08-W2 in exchange for clay in which she agreed to charge the R.M. a per acre for the area used and not per cubic yard of clay material.

**DELEGATION 8:22 – 9:00 A.M.**

The R.M.’s Foreman Mr. Arron Serhan and Grader Operator Mr. Larry Ebel discussed the following with Council:

* - Move tools from the R.M. Office to the R.M. Shop;
* - Reviewed invoice for John Deere tractor repairs;
* - Snow removal from recent storms;
* - Seasonal employees to start work on Monday April 19, 2021.

**AMC APPOINTMENT**

70/21 Galbraith - That the R.M. appoint Administrator Michael Rattray as the Asset Management Champion for 2021. **CARRIED.**

**AMC APPOINTMENT**

71/21 Kreshewski - That the R.M. appoint Councilor Brent Elmy as Chairperson for the Asset Management Committee for 2021. **CARRIED.**

**AMC TERMS OF REFERENCE**

72/21 Redman - That the R.M. approve the Asset Management Terms of Reference as drawn up by Northbound Planning and presented to Council. **CARRIED.**

**AMC TRAINING DATES**

73/21 Kreshewski - That the R.M. set July 26, 2021 as a tentative date to train all members of Council and all R.M. employees on Asset Management. **CARRIED.**

**AMC MINUTES**

74/21 Galbraith - That the R.M. approve the minutes from the Asset Management Committee Meeting on April 8, 2021. **CARRIED.**

**AMC POLICIES**

75/21 Chornomitz - That the R.M. approve the following three policies regarding the compliance for the Asset Management Program:

* Policy 2021-08 – Asset Management - Risk Based Management Policy;
* Policy 2021-09 – Asset Management Training and Knowledge Development Policy;
* Policy 2021-10 – Asset Management Policy. **CARRIED.**

**FCM FUNDING**

76/21 Redman - That the R.M. agrees that once the amount of invoices from Northbound Planning reaches $55,550.00, all work by Northbound Planning will be suspended until more funding from FCM is approved. **CARRIED.**

**WSA BLANKET PERMIT**

Council reviewed a permit from the Water Security Agency regarding the recent application for a blanket Aquatic Habitat Protection Permit for the installation, repair or replacement of 900mm diameter culverts of smaller.

**FINANCIAL STATEMENT**

77/21 Elmy - That the Statement of Financial Activities for the month of March, 2021, be approved as read. **CARRIED.**

**TAX ENFORCEMENT**

78/21 Kreshewski - That the R.M. stop tax enforcement proceedings for Mr. Todd Leech as all his tax arrears are paid in full. **CARRIED.**

**CONSULTING AGREEMENT**

79/21 Holowachuk - That the R.M. authorize the Reeve and Administrator to sign the consulting agreement from Northbound Planning Ltd. **CARRIED.**

**ROAD REQUEST**

80/21 Chornomitz - That the R.M.. authorize the Administrator to write a letter to Mr. Joe Yacyshyn to explain that his request to have a road built on the East side of sections 3 & 10-36-7-W2 has been denied. **CARRIED.**

**SASKPOWER**

Council reviewed an email from SaskPower regarding a proposed electrical design for the following locations:

* SE 19-35-7-W2 – Salvage pole and transformer;
* SE 26-35-8-W2 – Salvage pole and transformer.

This email was FYI only with no action required from Council.

**AMENDING AGREEMENT**

81/21 Elmy - That the R.M. authorize the Reeve and Administrator to sign an Amending Agreement from SARM for the Capital Project Funding Agreement (RIRG) that was signed previously. **CARRIED.**

**DONATION REQUEST**

82/21 Galbraith - That the R.M. approve a request from SARM regarding a donation request for the Saskatchewan Crime Stoppers. **MOTION WAS DEFEATED.**

**LINTLAW SIGNAGE**

The Administrator read an email to Council from the Village of Lintlaw regarding a request for signage for the prohibiting of engine retarder brakes.

Council instructed the Administrator to contact the Village of Lintlaw and suggest that they should order and install these signs in their jurisdiction and also get the Department of Highway’s approval to install the signs in the Department of Highways right-of-way.

**TRAFFIC COUNT MAP**

Council reviewed the completed map of the 2020 Rural Municipal Traffic Count Program from SARM.

**RECORD RETENSION**

83/21 Elmy - That the R.M. approve the following list of items to be purged as per Bylaw 5-2002, attached to and forming part of these minutes. **CARRIED.**

**GARBAGE ISSUES**

A discussion was held regarding garbage issues at the Hamlet of Hazel Dell and the decision to install a trail camera to have surveillance of who and what is being put in the garbage bins.

**2021 BUDGET** Council reviewed and tabled the updated draft of the 2021 Budget.

**TRUCK PURCHASE**

84/21 Redman - That the R.M. give approval to Reeve Don Holowachuk to bid on the following items at the upcoming Bruce Shapansky Spring Auction Sale:

* 2002 Ford F350 Truck;
* Used compressor;

A maximum of $22,000.00 can be spent on both items. **CARRIED.**

**R.M. CREDIT CARD**

The Administrator informed Council that the R.M. credit card from Colabria has been cancelled as it has not been used for more than 90 days. Council instructed the Administrator to contact the Affinity Credit Union to find out if there are other options for a no fee credit card.

**MEETING TABLES**

A discussion was held regarding meeting tables that were borrowed from the Hazel Dell Community Hall. According to the Foreman one table was broken. The Administrator will ask the Foreman as to how this table was broken and bring the information back to the next meeting. Also discussed was giving a donation to the Hazel Dell Community Hall for the use of the tables but no donation amount was agreed upon.

**DUCKS UNLIMITED**

The Administrator informed Council that he had received an email from Ducks Unlimited regarding the R.M.’s proposal to build up a road allowance between the NW 8 & SW 17-34-8-W2. Council instructed the Administrator to reply to the email by saying “that at this time there is no plan in place to build up this road allowance”.

**FROST/OVERWEIGHT PERMITS**

85/21 Redman - That the R.M. authorize the Office Staff to issue Frost/Overweight Permits to

R.M. ratepayers’ who are hauling grain only with the permits being free of charge. **CARRIED.**

**NORQUAY VET BOARD**

86/21 Chornomitz - That the Norquay Veterinary Service Board’s minutes from their March 9, 2021 meeting, be approved as presented. **CARRIED.**

**2021 EDUCATION PROPERTY TAX MILL RATES**

87/21 Elmy - That the R.M. accept the confirmed Education Mill Rates for 2021:

Agriculture – 1.36 mills;

Residential – 4.46 mills;

Commercial/Industrial – 6.75 mills;

Commercial/Industrial Resource – 9.79 mills. **CARRIED.**

**SUPPORT LETTER**

88/21 Redman - That the R.M. instruct the Administrator to write a letter of support to the Assiniboine Watershed Stewardship Association stating: “That keeping the AWSA as the delivery agent for CAP programming is in the best interest of everyone and that a move to a government-delivered program is not what this province needs”. **CARRIED.**

**PARKLAND REGIONAL WASTE**

89/21 Holowachuk - That the Parkland Regional Waste Management Authorities minutes from their February 1, 2021 meeting, be approved as presented. **CARRIED.**

**STOP SIGN**

90/21 Elmy - That the R.M. install a “STOP” sign at the following location:

* The southeast corner of the SE 9-36-9-W2 (Road #937W). **CARRIED.**

**R.M. EQUIPMENT**

A discussion was held regarding hiring McDougall Auctions to auction off any used R.M. Equipment in the future.

**DIVISION TWO**

Councilor Allen Kreshewski informed Council that he had a conversation with Mrs. Phyllis Johnson where she was requesting that the road by their residence be built up as her son and family may possibly be moving a house trailer onto their property in the near future.

**LUNCH BREAK**

91/21 Holowachuk - That this meeting break for lunch at 12:23 p.m. **CARRIED.**

92/21 Holowachuk - That this meeting resume its deliberations at 12:55 p.m. **CARRIED.**

**AMENDED AGREEMENT**

93/21 Galbraith - That the R.M. approve the “Amended” Road Maintenance Agreements #01/21 and #02/21for Mr. Monte Rumbold. **CARRIED.**

**APPROVAL OF PUBLIC WORKS**

94/21 Holowachuk - That the following public works be approved:

* Division 3 – Road #337S (west side) – Wallin will install culvert (RM to supply a 6 meter x 400mm culvert);
* Division 3 – Road 337S (east side) – Wallin will install culvert (RM to supply a 20 meter x 400mm culvert;
* Division 6 – Road #930S – Install two 400mm one piece culverts – K&M Ditch Works will install;
* Division 6 – Road 903S – Widen road with graders. **CARRIED.**

**ACCOUNT PAYMENTS**

95/21 Kreshewski - That the current accounts, Cheque #’s 13120 to #13148 and fifteen “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $83,126.35. **CARRIED.**

**ADMINISTRATOR’S REPORT**

96/21 Elmy - That the Administrator’s Report for March/April 2021 be accepted as presented to Council. **CARRIED.**

**CORRESPONDENCE**

97/21 Holowachuk - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

The next Regular Meeting is scheduled for May 12, 2021 starting at 8:00 a.m. at the R.M. of Hazel Dell Shop weather permitting.

**ADJOURN**

98/21 Elmy - That this meeting be adjourned with the time being 2:20 p.m.

**CARRIED.**

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REEVE ADMINISTRATOR