Present: Reeve - Don Holowachuk

Councilors – Division 1 - Dallas Chornomitz

Division 2 - Allen Kreshewski

Division 3 - Collin Redman

Division 4 - Keith Galbraith

Division 6 - Brent Elmy

Administrator – Michael Rattray

The meeting was called to order at 9:04 a.m. by Reeve Don Holowachuk.

**ADD AGENDA ITEMS**

84/22 Holowachuk - That the following items be added to the Agenda:

* New Business #14 – Return of Seasonal Employees;
* New Business #15 – Review RMAA Convention dates;
* New Business #16 – Discuss New C&D Area Issues;
* New Business #17 – Review Snow Plowing Invoice – Semko;
* New Business #18 – Discuss Johannesson Gravel Pit;
* New Business #19 – Review SMHI Withdrawls;
* New Business #20 – Review Burseth Requests;
* New Business #21 – Discussion SARM Division Meeting. **CARRIED.**

**AGENDA**

85/22 Galbraith - That the Agenda be adopted as presented, subject to late changes.

**MINUTES**

86/22 Redman - That the minutes of both the March 9, 2022 Regular Meeting and the April 6, 2022 Special Budget Meeting be approved as circulated. **CARRIED.**

**HAZEL DELL LAGOON**

The Administrator updated Council on the Hazel Dell Lagoon plans. Council instructed the Administrator to contact Meridian Surveys to find out the amount of acres on the road access that Mr. Petras owns on the NW 5-35-7-W2.

**SCHUTTE LAKE BRIDGE PROJECT**

87/22 Galbraith - That the R.M. authorize the Administrator to sign the Request for Engineering Services – Schutte Lake Bridge to Culvert from WSP and to inform the engineer Mr. Regan Hoffart to prepare a tender package for this project as soon as possible. **CARRIED.**

**2022 BUDGET** Council reviewed and tabled the updated draft of the 2022 Budget.

**HIGHWAY GRAVEL PIT**

The Administrator informed Council that he had been contacted by the Water Security Agency regarding remedial work that will be done at the Highway Gravel Pit (SW 20-35-9-W2). Councilor Redman will represent the R.M. as a spokesperson for this situation.

**FINANCIAL STATEMENT**

88/22 Redman - That the Statement of Financial Activities for the month of March, 2022 be approved as read. **CARRIED.**

**COUNCIL INDEMNITIES/MILEAGE/MEALS**

89/22 Galbraith - That effective May 1, 2022 remuneration to members of Council be set as follows:

* Council Meetings-$300.00 per meeting; Committee Meetings-$300.00 per day; Supervision of Works-$300.00 per day (the only change from the resolution passed in December 2021 is the dollar amounts and everything else stays as is). **CARRIED.**

**APPLICATION TO PURCHASE A CROWN LEASE**

90/22 Galbraith - That the R.M. approve the following applications to Purchase Agricultural Lease Land:

* Mark Jakubowski – SW 25-37-7-W2 (Lease Number 290418).

**CARRIED.**

**SNOWMOBILE CLUB**

91/22 Holowachuk - That the R.M. approve a request from the Rough Rider Snowmobile Club to

clear a trail between the NE 31 & NW 32-37-7-W2 and that all expenses will be paid by the Snowmobile Club. **CARRIED.**

**DELEGATION 10:35 – 11:00 A.M.**

Mr. Tim Polegi (T&H Trucking) discussed the following with Council:

* 2022 Gravel Program;
* Gravelling on New Road Construction (South of Lintlaw);
* Surveying of Crown Lease east of Gannon Pit.

**2022 GRAVEL PROGRAM**

92/22 Elmy - That the R.M. authorize T&H Trucking to crush the following amounts of gravel in 2022:

* Ebel Pit – 20,000 cubic yards of Regular Crush;
* Ebel Pit – 5,000 cubic yards of Large Crush;
* Gannon Pit – 20,000 cubic yards of Regular Crush. **CARRIED.**

**DELEGATION 11:08 – 11:59 A.M.**

Mr. Brett Spray updated Council on what APAS has been involved in and currently working on including proposed resolutions.

**LUNCH BREAK**

93/22 Holowachuk - That this meeting break for lunch at 12:00 p.m. **CARRIED.**

94/22 Holowachuk - That this meeting resume its deliberations at 12:59 p.m. **CARRIED.**

**DELEGATION 1:00 – 1:40 P.M.**

Mr. Jody Penman gave Council a presentation on a quote that he prepared regarding the selling of a 2022 872GP 6WD John Deere Motor Grader. Also in attendance was Aaron Serhan, RM employee.

**PURCHASE GRADER**

95/22 Kreshewski - That the R.M. purchase a New 2022 John Deere 872GP Motor Grader for $398,834.10 (taxes included as well as the trade-in of our 2016 JD 872GP Motor Grader) and whereas the Sales Agreement is attached to and forming part of these minutes. Also agreed upon, Brandt Tractor will pay for the extended warranty of the 2016 grader if needed. **CARRIED.**

Councillor Kreshewski left the meeting at 2:05 p.m.

**CIVIC ADDRESSING**

96/22 Galbraith - That the R.M. advise both the Saskatchewan Department of Highways and Information Services Corporation of the following changes regarding Civic Addressing:

* Change a portion of Rockford Road (East of sections 14 & 23-36-7-W2)

to Range Road 2071;

* Change Township 370 Road Diversion (Section 35 & NW 36-36-7-W2) to

Township Road 370A. **CARRIED.**

**LINE OF CREDIT**

97/22 Elmy - That the R.M. agree to renew the R.M.’s line of credit secured by term deposit with the Affinity Credit Union for another three years. **CARRIED.**

**OHS** The Administrator informed Council that a representative from the OHS had stopped at the office and reviewed the R.M.’s compliancy’s with their policies.

**DONATION REQUEST**

98/22 Elmy - That the R.M. approve a donation of $250.00 to 4-H Saskatchewan for the 2022 year. **CARRIED.**

**RECORD RETENSION**

99/22 Chornomitz - That the R.M. approve the following list of items to be purged as per Bylaw 1-2021, attached to and forming part of these minutes. **CARRIED.**

**HOLIDAYS**

100/22 Elmy - That the R.M. approve the following holiday request:

* Michael Rattray – June 1 - 3, 2022 (inclusive). **CARRIED.**

**SUMMER HOURS**

101/22 Redman - That the R.M. authorize the Administrator to work from 8:00 a.m. to 4:15 p.m. during the months of June to September (4 months) which will allow him to take off every 2nd Friday. There will be no change to the Regular office hours (Monday to Friday 9am to 4pm). **CARRIED.**

**ROAD SIGN**

102/22 Galbraith - That the R.M. approve the following road sign installation request:

* “No Through Road” – Dale Hartl – Attach sign to the existing Cook’s Lake road sign – Road 1020W. **CARRIED.**

**PERMIT**

103/22 Elmy - That the R.M. approve a request from OSS Waste Disposal to allow their trucks use municipal roads to pickup garbage during this road ban season. **CARRIED.**

**2022 EDUCATION PROPERTY TAX MILL RATES**

104/22 Galbraith - That the R.M. accept the confirmed Education Mill Rates for 2022:

Agriculture – 1.42 mills;

Residential – 4.54 mills;

Commercial/Industrial – 6.86 mills;

Commercial/Industrial Resource – 9.88 mills. **CARRIED.**

**SEASONAL WORKERS’**

105/22 Holowachuk - That the R.M. set the following dates for the Seasonal Employees’ to return to work for 2022:

* Aaron Serhan – April 18, 2022;
* Samantha Veldman and Chris Randall – May 2, 2022. **CARRIED.**

**RMAA CONVENTION**

106/22 Galbraith - That the R.M. authorize the Administrator to attend the 2022 RMAA Convention in Regina, SK. from May 16 and May 17, 2022. **CARRIED.**

**NEW C&D AREA**

Councilor Redman updated Council on an email from Mr. Rene Bialek (the proposed new C&D Area). After reviewing this email, Council suggested that the R.M. invite Mr. Bialek to a Council Meeting to discuss the different options that he is proposing.

Councillor Galbraith left the meeting at 3:08 p.m.

At 3:12 p.m. Councilor Elmy excused himself from the meeting declaring pecuniary interest with the next item on the agenda.

**INVOICE**

107/22 Redman - That the R.M. approve the payment of the following snow clearing invoice from K&M Ditch Works:

* Invoice #3124 – April 1, 2022 - $511.88 (taxes included). **CARRIED.**

At 3:14 p.m. Councilor Elmy returned to the meeting.

**PROPOSED GRAVEL PIT**

A discussion was held regarding information about a new gravel pit that is being developed by Mr. Bjarni Johannesson. Council instructed the Administrator to contact Mr. Johannesson to have him fill out a Development Permit for this proposed pit.

**SMHI WITHDRAWALS**

108/22 Elmy - That the R.M. approve the following withdrawals from the Saskatchewan Municipal Hail program:

* Withdrawal number 335-1569 – Lionel Hueser;
* Withdrawal number 335-1570 – Kelly Scheller. **CARRIED.**

**BURSETH REQUESTS**

The Administrator informed Council that Mr. Brent Burseth had dropped off two Formal Complaint Forms regarding the contravention of the Code of Ethics. The Administrator will contact the proper authorities to discuss Mr. Burseth’s special requests.

**MEDIATION BOARD**

109/22 Elmy - That as per an email dated April 12, 2022 from the Provincial Mediation Board, the Council has decided to tender the SW 16-35-9-W2 which is owned by the Estate of Darlene Burseth and this tender should cover all taxes arrears on the entire Burseth file that the Provincial Mediation Board has. **CARRIED.**

**SARM DIVISION MEETING**

Council reviewed the Division 4 – June Division Meeting 2022 Survey and decided on the top seven issues this municipality has. The Administrator will forward this survey to SARM.

Councilor Kreshewski returned to the meeting at 4:05 p.m.

**APPROVAL OF PUBLIC WORKS**

110/22 Holowachuk - That the following public works be approved:

* Division 1 – Road #439W - Remove/Replace culvert – RM to do work;
* Division 1 – Road #120S – Mulch Intersection;
* Division 2 – Road #516W – Remove/Replace culvert – RM to do work;
* Division 3 – Road #318W – Rip/Rap North side of Benson Ravine Culvert;
* Division 6 – Road #1245S – Remove/Replace culvert – RM to do work.

**CARRIED.**

**ACCOUNT PAYMENTS**

111/22 Kreshewski - That the current accounts, Cheque #’s 13567 to 13602 and seventeen “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $138,437.00. **CARRIED.**

**ADMINISTRATOR’S REPORT**

112/22 Chornomitz - That the R.M. approve the Administrator’s Report for March/April 2022 as presented to Council. **CARRIED.**

**CORRESPONDENCE**

113/22 Elmy - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

114/22 Holowachuk - That the next Regular Meeting be set for Wednesday, May 11th, 2022, starting at 8:00 a.m. **CARRIED.**

**ADJOURN**

115/22 Redman - That this meeting be adjourned with the time being 4:37 p.m..

**CARRIED.**

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REEVE ADMINISTRATOR