Present: Reeve - Don Holowachuk

 Councilors – Division 1 - Dallas Chornomitz

 Division 2 – Allen Kreshewski (Via Cell Phone)

 Division 3 - Collin Redman

 Division 4 – Keith Galbraith

 Division 6 - Brent Elmy

 Administrator – Michael Rattray

 The meeting was called to order at 7:32 a.m. by Reeve Don Holowachuk.

**AMENDED AGENDA**

99/21 Kreshewski - That the R.M. approve the following item to be added to today’s agenda:

* New Business #22–Review Semko Road Maintenance Agreement. **CARRIED.**

**AGENDA**

100/21 Holowachuk - That the Agenda be adopted as presented, subject to late changes.

 **CARRIED.**

**DELEGATION 7:44 – 8:05 A.M.**

The R.M.’s Foreman Mr. Arron Serhan discussed the following with Council:

* - Request to get quote to fix problems on truck that was recently purchased;
* - Request to purchase new radio for truck;
* - Request to purchase windshield cover for backhoe;
* - Update on sign installations;
* - Update on new employees.

**MINUTES**

101/21 Elmy - That the minutes of the April 14th, 2021 Regular Meeting be approved as circulated. **CARRIED.**

**SHAPANSKY AUCTION**

Reeve Holowachuk updated Council on what took place at the Bruce Shapansky Spring Auction.

**HAZEL DELL HALL TABLES**

Council instructed the Administrator to ask Ms. Elaine Busch from the Hazel Dell Recreation Hall if she would rather have a donation for the use of tables the R.M. has been using for their meetings or can the R.M. purchase them outright.

**FINANCIAL STATEMENT**

102/21 Redman - That the Statement of Financial Activities for the month of April, 2021, be approved as read. **CARRIED.**

**TRACTOR PAYOUT/LOAN**

103/21 Galbraith - That the R.M. authorize the Administrator to payout the full amount owing to CNH for the Case Tractor before the end of May 2021.

 **CARRIED.**

**TRACTOR LOAN**

104/21 Holowachuk - That the R.M. authorize the Administrator to apply to the Affinity Credit Union for a three year loan for the 2018 Case Tractor in the amount of $77,500.00. **CARRIED**

**GRAVEL PIT DEVELOPMENT**

105/21 Galbraith - That the R.M. authorize the Administrator to make application to the Ministry of Agriculture – Lands Branch for the development of a gravel pit on the NE 16-37-7-W2. **CARRIED.**

**HIRE ADMINISTRATOR**

106/21 Redman - That Michael Rattray be hired as Administrator of the municipality at an annual salary of $115,907.00 which will be shared equally by the R.M. of Sasman No. 336 for the 2021 year effective May 1, 2021 and whereas this wage will be reviewed by both Municipalities in May of 2022. Included with this salary the R.M. will pay the SARM Level 5 Health and Dental Plan and further, that both the 2021 RMAA Membership fees ($455.00) and the SARM Long Term Disability premium be paid by the R.M. and also that the R.M. pay the premium for a $100,000.00 Life Insurance Policy from SARM. **CARRIED.**

**KELVINGTON CUSTOM WORK**

107/21 Holowachuk - That the following shall be the agreed upon terms of the road maintenance agreement between the R.M. of Hazel Dell No. 335 and the R.M. of Kelvington No. 366:

* The R.M. of Kelvington No. 366 will continue to provide regular maintenance, including summer and winter surface maintenance and mwing of right-of-ways on the WSE 18-38-09-W2 (R.M. of Hazel Dell No. 335) at the R.M. of Kelvington’s regular custom work rates:

Cancellation effective immediately of 2018 gravel exchange agreement:

* R.M. of Hazel Dell No. 335: SSE 01-37-10-W2
* R.M. of Kelvington No. 366: WSE 18-38-09-W2. **CARRIED.**

**RESIDENTIAL SUBDIVISION**

108/21 Chornomitz - That the R.M. approve the following proposed residential subdivision:

* Aeolian Organics Ltd. – NW 1-35-8-W2 (File Ro352-21R) – (Council does not require a servicing agreement for this proposal). **CARRIED.**

**SMHI WITHDRAWALS**

109/21 Redman - That the R.M. approve the following withdrawals from the Saskatchewan Municipal Hail program:

* Withdrawal numbers 335-1549, 335-1550, 335-1551, 335-1552.

 **CARRIED.**

**AMC MINUTES**

110/21 Kreshewski - That the R.M. approve the minutes from the Asset Management Committee Meeting on May 4, 2021. **CARRIED.**

**DATA ENTRY**

111/21 Elmy - That the R.M. instruct the Administrator to contact both Munisoft and Northbound Planning to get a quote on what the cost will be to complete the data entry for the PubWorks Asset Management information. **CARRIED.**

**PUROLATOR**

112/21 Galbraith - That the R.M. allow the Administrator to give the Purolator driver a key to the R.M. Shop and to get the driver set up with our security system to give him access to the R.M. Shop. **CARRIED.**

**GARBAGE BINS AT ENDEAVOUR**

The Administrator informed Council that a garbage bin has been set up in Endeavour, SK. by the R.M. of Preeceville No. 334 for the R.M. of Hazel Dell No. 335 ratepayers.

**GRAVEL SCALE OPERATOR**

 The hiring of a Gravel Scale Operator was tabled.

**COMPLAINTS**

 Council reviewed the process of how to handle complaints that are reported to the RM Office. In order for a complaint to proceed, Council would like to know the name of complainant and what the complaint is about before proceeding to reconcile the complaint.

**HARASSMENT COMPLAINT**

113/21 Elmy - That the R.M. authorize the Administrator to write a letter to Mr. Clifford Prouse regarding an incident with the harassment of one of our operators.

 **CARRIED.**

**SASKPOWER REQUEST**

Council reviewed a verbal request from SaskPower regarding the removal/replacement of a street light at Okla, SK. The Administrator will contact SaskPower to get this request sent in a letter form, in order to approve this request.

**RCMP**

Council reviewed the RCMP Annual Performance Plans for 2021 from both the Canora Detachment and the Rose Valley Detachments. The Administrator will send a request to the RCMP to perform some night driving passes in the Rockford area.

**DELEGATION 9:22 – 9:35 A.M.**

Mr. Neil Fenske discussed the following with Council:

* Requesting approval to improve a road allowance on the west side of the SW 25-37-8-W2 and the possible development of a cabin/building.

**IMPROVE ROAD ALLOWANCE**

114/21 Galbraith - That the R.M. approve Mr. Neil Fenske’s request to improve a road allowance located on the west side of the SW 25-37-8-W2. **CARRIED.**

**EMPLOYMENT AGREEMENT**

115/21 Galbraith - That the R.M. approve the employment agreements for both Samantha Veldman and Chris Randall as presented. **CARRIED.**

**ROAD DAMAGE**

Councilor Elmy reported to Council that Mr. Gary Smith has been damaging a road on the south side of section 3-36-9-W2 by way of harrowing. Council instructed the Administrator to write a letter to Mr. Smith informing him that he is not allowed to work up a municipal road.

**DELEGATION 10:00 – 10:12 A.M.**

Mr. Richard Gulevicz discussed the following with Council:

* Garbage issues at the Hazel Dell garbage site;
* Can the site be moved to another area in the RM?;
* Ask Department of Highways if the garbage truck can get an exemption from weight restrictions during road ban season.

The Administrator will check with the Hazel Dell Hamlet Board to ask about moving the garbage bins into Hazel Dell and also find out if the Department of Highways would allow an exemption to the garbage truck during the road ban season.

 Councilor Dallas Chornomitz left the meeting at 10:25 a.m.

**ROAD MAINTENANCE AGREEMENT**

116/21 Galbraith - That the R.M. approve a Road Maintenance Agreement with Weyerhauser which would allow the transporting of logs across RM roads and to bring wood out on grids #753 and #759.

 A recorded vote was requested with the following results:

* Councilor Members Redman and Elmy – Not in favor;
* Councilor Members Holowachuk, Kreshewski and Galbraith – In favor;

 **THEREFORE THE MOTION WAS CARRIED.**

**ROAD MAINTENANCE AGREEMENT**

117/21 Elmy - That the R.M. approve a Road Maintenance Agreement (Agreement No. 3/21) with K&M Ditch Works (Kirk Semko). **CARRIED.**

**CIVIC ADDRESSING**

118/21 Holowachuk - That the R.M. advise both the Saskatchewan Department of Highways and Information Services Corporation of the following changes regarding Civic Addressing:

* Change Grid 755 to Lone Tree Road;
* Extend “Rockford Road to Rockford (Grid 759) instead of Range Road 2072;
* Add Cooks’ Creek Road (1/2 mile north of Twp Road 374 and in between Rang Roads 2074 and 2075);
* Change Range Road 2091 to Sask Valley Road from Hwy 49 to Grid 759;
* Change Twp Road 364 to Oxford Centre Road from west RM border to Sask Valley Road;
* Change Range Road 2075 to Hazel Dell Access Road (from Hwy 49 south 1 ½ miles). **CARRIED.**

**APPROVAL OF PUBLIC WORKS**

119/21 Kreshewski - That the following public works be approved:

* Division 1 – Sundogger hauling gravel to Road #136, Road #147 (culvert), Road #402 (culvert), Road #414 (culvert) and Road #438 (by municipal water well);
* Division 6 – Road #915S – Install two 6 meter x 400mm culverts – Albert Murrison will install;
* Division 6 – Approximately $10,000.00 worth of the 2021 gravel allotment overage to be paid from Division 6 Public Works. **CARRIED.**

**ACCOUNT PAYMENTS**

120/21 Elmy - That the current accounts, Cheque #’s 13149 to #13186 and fifteen “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $95,479.57. **CARRIED.**

**ADMINISTRATOR’S REPORT**

121/21 Elmy - That the Administrator’s Report for April/May 2021 be accepted as presented to Council. **CARRIED.**

**CORRESPONDENCE**

122/21 Holowachuk - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

 The next Regular Meeting is scheduled for June 9, 2021 starting at 8:00 a.m. at the R.M. of Hazel Dell Shop.

**ADJOURN**

123/21 Kreshewski - That this meeting be adjourned with the time being 11:24 a.m.

 **CARRIED.**

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REEVE ADMINISTRATOR