Present: Reeve - Don Holowachuk

 Councilors – Division 1 - Dallas Chornomitz

 Division 2 – Allen Kreshewski

 Division 3 - Collin Redman

 Division 4 – Keith Galbraith

 Division 6 - Brent Elmy

 Administrator – Michael Rattray

 The meeting was called to order at 8:00 a.m. by Reeve Don Holowachuk.

**AMENDED AGENDA**

124/21 Elmy - That the R.M. approve the following item to be added to today’s agenda:

* New Business #26–Review Gary Smith Request;
* New Business #27-Discuss Gary Hanson Beaver Concerns;
* New Business #28-Discuss the Dixon Road (Road #421S). **CARRIED.**

**AGENDA**

125/21 Holowachuk - That the Agenda be adopted as presented, subject to late changes.

 **CARRIED.**

**MINUTES**

126/21 Galbraith - That the minutes of the May 12th, 2021 Regular Meeting and the May 26th, 2021 Special Meeting be approved as circulated. **CARRIED**

**DELEGATION 8:06 – 8:50 A.M.**

The R.M.’s Foreman Mr. Arron Serhan discussed the following with Council:

* - Update on Twp/Rge Road signs that have been installed;
* - Update on trees that have fallen onto the municipal roads that need to be moved;
* - Discussed issues with trailer (battery replacement);
* - Battery needs to be replaced on the riding lawn tractor;
* - Update on gravel hauling;
* - Discussed the requirements for a drivers license endorsement to allow the employees to haul the trailer with the backhoe on it;
* - Update on new employees.

**EMPLOYEES’ REQUEST TO TRADE HOLIDAY/REGULAR DAY**

127/21 Kreshewski - That the R.M. approve a request from the employee’s to allow them to work on the Statutory Holiday on July 1st, (without any overtime paid) and then take off Friday, July 2nd as the statutory holiday. **CARRIED.**

**DONATION**

128/21 Elmy - That the R.M. donate $200.00 (two hundred) to the Hazel Dell Recreation Center for the use of five tables, in which were used for the purpose of holding meetings in the R.M. Shop during the COVID-19 restrictions

 **CARRIED.**

**BARBER ROAD** A discussion was held regarding Ms. Sheila Barber’s request to move Road #1004R off of a portion of her property on the NW 33-36-7-W2. The Administrator will talk with the Foreman to see if this work can be done with the R.M.’s graders and if so have this item put on the Foreman’s list of thing to do this year.

**HAZEL DELL GARBAGE**

The issue with the Hazel Dell garbage bins were tabled.

**FINANCIAL STATEMENT**

129/21 Galbraith - That the Statement of Financial Activities for the month of May, 2021, be approved as read. **CARRIED.**

**2020 AUDITED FINANCIAL STATEMENT**

130/21 Elmy - That the R.M. approve the 2020 Financial Statement, the Management Representations letter and the Management Responsibility letter which were prepared by Janke Jellicoe LLP (Tisdale, SK.). **CARRIED.**

**RIRG FUNDING**

131/21 Galbraith - That the R.M. does not proceed with a RIRG Capital Project Funding Agreement for the North side of sections 10, 11 & 12-37-7-W2.

 **CARRIED.**

**2020 RECREATION GRANT**

132/21 Kreshewski - That the R.M. approve the payment of $2,286.00 to the R.M. of Hazel Dell Recreation Board for the 2020 Recreation Grant. **CARRIED.**

**WELL DECOMMISSIONING**

133/21 Elmy - That the R.M. of Hazel Dell No. 335 will participate in the AWSA’s well decommissioning campaign for 2021 and that the level of participation will be the following:

* The cost of a well decommissioning (we’re only doing large diameter of less than 24”) is $2,000.00 plus tax;
* The R.M. will be the applicant to the Farm and Ranch Water Infrastructure Program for project pre-approval, with the AWSA completing all paperwork required;
* The R.M. would be responsible for paying the contractor invoice. The ASWA will submit the claim form to the Ministry of Ag’s Farm and Ranch Water Infrastructure Program to get the R.M. the 90% reimbursement;
* The R.M. will then invoice the landowner for the remaining balance of $320.00 (10% plus PST) not covered through the program.

 **CARRIED.**

**GRAVEL SCALE OPERATOR**

134/21 Redman - That the R.M. hire Mr. Dean Johnson as the 2021 Gravel Scale Operator with a wage of $20.00 per hour plus $0.55 per kilometer to travel 1-way to work. **CARRIED.**

**DEPT. OF HIGHWAYS GRAVEL PIT**

 The Administrator informed Council that the Department of Highways is looking at disposing of an existing gravel pit within the SW 20-35-9-W2. Council instructed the Administrator to contact the Department of Highways and ask if the R.M. can dig test holes in this pit.

**AMC MINUTES**

135/21 Redman - That the R.M. approve the minutes from the Asset Management Committee Meeting on June 1, 2021. **CARRIED.**

**AM TRAINING MODULES**

136/21 Galbraith - That the R.M. chose the following two training modules for the Asset Management Plan with the training to take place on Tuesday, July 27, 2021:

* AM 101;
* Level of Service (LOS). **CARRIED.**

**DATA ENTRY**

137/21 Chornomitz - That the R.M. hire Northbound Planning Ltd. to perform the data entry for the new Pubworks Standard program from Munisoft with the cost being $60.00 per hour and an estimated time to complete of 40 hours.

 **CARRIED.**

**AM POLICIES**

138/21 Kreshewski - That the R.M. approve the following three Asset Management Policies:

* 2021-11 – Asset Management – Level of Service (LOS);
* 2021-12 – Record Retention and Disposal Policy;
* 2021-13 – Asset Management Purchase Policy. **CARRIED.**

**ROAD CLASSIFICIATION**

The Administrator handed out divisional R.M. maps to each council member and council proceeded to fill out the road classification information.

**BYLAW NO. 1-2021**

139/21 Galbraith - That Bylaw No. 1-2021 be introduced as the Record Retention Bylaw and be read a first time. **CARRIED.**

**2nd READING**

140/21 Chornomitz - That Bylaw No. 1-2021 be given a second reading. **CARRIED.**

**CONSENT FOR 3RD READING**

141/21 Kreshewski - That Bylaw No. 1-2021 be given three readings at this meeting.

 **UNANIMOUSLY CARRIED.**

**3RD READING**

142/21 Redman - That Bylaw No. 1-2021 being the Record Retention Bylaw be read a third time and finally adopted. **CARRIED.**

**DONATION REQUEST**

A request for a donation from the Health Foundation of East Central Saskatchewan was reviewed. Council decided not to donate at this time due to other commitments in the 2021 budget.

**SEPTIC ISSUES**

143/21 Kreshewski - That the R.M. authorize the Administrator to write letters to two property owners in the Hamlet of Hazel Dell regarding concerns of septic fluids being pumped into a ditch within the R.M.’s right-of-way and that this issue must be addressed as soon as possible or the Saskatchewan Public Health will be asked to come out to perform an investigation. **CARRIED.**

**HOLIDAYS PAYOUT**

134/20 Holowachuk - That the R.M. approve the following holiday payout for Michael Rattray:

* May 1/20 to April 30/21 – 12 days x $450.52/day = $5,406.24 which will be divided by 2 municipalities;
* R.M. #335’s share to be paid out – $2,703.12. **CARRIED.**

**FENCE ISSUE**

145/21 Galbraith - That the R.M. instruct the Administrator to write a letter to Mr. Neil Fenske to inform him that he must move his electric fence off of the R.M.’s Right-of-Way on the east side of section 25-37-8-W2 due to concern that was reported to the R.M. Office. **CARRIED.**

**BURSETH COURT CASE**

* Councilor Redman updated Council on the recent court proceedings that took place in Wynyard, SK. on June 2, 2021.

**LUNCH BREAK**

146/21 Holowachuk - That this meeting break for lunch at 12:20 p.m. **CARRIED.**

147/21 Holowachuk - That this meeting resume its deliberations at 12:58 p.m. **CARRIED.**

**STRAY ANIMALS ACT**

Council reviewed a survey from SARM regarding the Stray Animals Act.

**BUILDING MOVE PERMIT**

The Administrator informed Council that a building move permit application was approved by SGI as a pole shed is being moved to the SW 30-35-8-W2.

**LINTLAW FIRE ASSOCIATION**

148/21 Elmy - That the R.M. approve the 2020 Audited Financial Statement for the Lintlaw and District Fire Fighting Association Inc. as presented. **CARRIED.**

**VOLUNTEER FIRE FIGHTERS**

149/21 Galbraith - That the R.M. approve the updated list of the 2021 Volunteer Fire Fighters from the Lintlaw and District Fire Department. **CARRIED.**

**LEASE AGREEMENT**

150/21 Galbraith - That a lease agreement be entered into with the Hueser Brothers to lease the NE Prt. 24-36-7-W2, otherwise known as the Ebel Gravel Pit Site, for pasture purposes for the years 2022, 2023, 2024, 2025 and 2026 at no charge on the terms that the lessee will be responsible for all fence maintenance and assume all liability regarding the lessee’s cattle and that the lessee will not be able to use this property during the gravelling operations done by the municipalities contractor. **CARRIED.**

**REQUEST TO PURCHASE ADVERTISING**

 A request from the Saskatchewan Federation of Police Officers to purchase advertising was reviewed by Council. A decision was made to not support this advertising at this time.

**100th BIRTHDAY** The Administrator read an email from Mr. Troy Baril regarding a request to send a letter to his grandmother Mrs. Christena Nutley (nee Martin) and congratulate her on her upcoming 100th birthday. As Mrs. Nutley was born in the R.M. of Hazel Dell No.335, Council instructed the Administrator to prepare a letter for her 100th birthday.

**MANAGE LAND ACCESS**

 An email from SARM was presented to Council regarding a new online platform to manage land access. Council instructed the Administrator to forward this email to all Council Members for them to review.

**KELVINGTON HOSPITAL**

151/21 Galbraith - That the R.M. pay $18,000.00 to the Kelsey Trail Health Region for the 2020 budgeted commitment to the Kelvington Hospital project. **CARRIED.**

**GARY SMITH REQUESTS**

Reeve Holowachuk recently met with Mr. Gary Smith regarding the following requests:

* Culvert installations on new road (#630W and 930S);
* Adding an approach on high spot where no culvert will be needed (ask if Smith can supply material for approach).

**BEAVER ISSUES**

Councilor Kreshewski informed Council that he had talked with Mr. Gary Hanson about beaver issues in the south area of Division 2. Mr. Hanson does not want to trap/hunt any beavers in this area of the R.M. so Councilor Kreshewski will call Mr. Randy Lynn (Division One Designated Trapper) to allow him to trap in this area.

**GRAVEL HAULED WITHOUT APPROVAL**

Councilor Chornomitz informed Council that Sun Dog Consulting had hauled gravel to Road #421S without any approval from the Councilor. The request came from Mr. Paul Dixon who owns land along this road. Council recommended that Sun Dog Consulting invoice the Dixon’s for this gravel.

**APPROVAL OF PUBLIC WORKS**

152/21 Galbraith - That the following public works be approved:

* Division 1 – Road #154S – Remove trees;
* Division 1 – Road #426S – Cleanup west ditch;
* Division 2 – Road #543W – Install (2) 900mm culverts;
* Division 2 – Road #516W – Remove beaver dam;
* Division 2 – Road #208S – R.M. to install culvert;
* Division 3 – Road #351R – Add gravel after grading. **CARRIED.**

**ACCOUNT PAYMENTS**

153/21 Kreshewski - That the current accounts, Cheque #’s 13187 to #13221 and eighteen “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of 181,470.21. **CARRIED.**

**ADMINISTRATOR’S REPORT**

154/21 Redman - That the Administrator’s Report for May/June 2021 be accepted as presented to Council. **CARRIED.**

**CORRESPONDENCE**

155/21 Holowachuk - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

 The next Regular Meeting has been moved to July 7, 2021 starting at 8:00 a.m. at the R.M. of Hazel Dell Shop. As Councilor Elmy had made holiday plans so he could attend our Regular Meeting on July 14, 2021, he will be unable to attend the July 7, 2021 meeting.

**ADJOURN**

156/21 Elmy - That this meeting be adjourned with the time being 3:20 p.m.

 **CARRIED.**

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REEVE ADMINISTRATOR