Present: Reeve - Randall Harriman

Councilors – Division 1 - Don Holowachuk

Division 2 – Allen Kreshewski

Division 3 - Collin Redman

Division 4 – Keith Galbraith

Division 6 - Brent Elmy

Administrator – Michael Rattray

The meeting was called to order at 8:00 a.m. by Reeve Randall Harriman.

**AGENDA**

148/20 Elmy - That the Agenda be adopted as presented, subject to late changes.

**DELEGATION 8:02 – 8:40 A.M.**

The R.M.’s Foreman Mr. Aaron Serhan discussed the following with Council:

* - Update on grading;
* - Culvert issues;
* - Quotes on truck repairs;
* - Road construction in Division 2;
* - Mowing/spraying of burdock;
* - Repairs to old mower;
* - Employee issues.

**DELEGATION 8:43 – 9:06 A.M.**

Seasonal Maintenance employee Mr. Dean Johnson discussed the following with Council:

* Questions on why the mowers were not ready for mowing by the end of June;
* How will the mowing get caught up seeing it was a late start;
* How things were working out with the new employee Mr. Shane Hammerstrom.

**VERBAL WARNING TO EMPLOYEE**

149/20 Elmy - That the R.M. issue a verbal warning to employee Mr. Dean Johnson for his lack of responsibility in getting the mowers maintained in a timely manner for the 2020 Mowing Season and whereas, that Mr. Johnson has understood this warning today. **CARRIED.**

**DELEGATION 9:09 – 9:24 A.M.**

Seasonal Maintenance employee Mr. Shane Hammerstrom discussed the following with Council:

* How he is performing his job responsibilities;
* Maintenance of mowers;
* Seeing the mowing is behind schedule how will they catch up (work weekends/work longer hours?).

**MINUTES**

150/20 Redman - That the minutes of the June 10th, 2020 Regular Meeting be approved as circulated with the following amendment:

* Change resolution #127/20 to say the following:
* Road Construction project – West of NW 35-35-9-W2 and West of Section 2-36-9-W2(approximately 2.5 km in length)–estimated cost - $100,000.00;

**CARRIED.**

**ROAD TENDER**

151/20 Harriman - That the R.M. accept a tender from K&M Ditch Works for $119,000.00 to build a new road located on the west side of the NW 35-35-9-W2 and the west side of section 2-36-9-W2 (approximately 2.5 km in length) and that the R.M. defer a payment of $40,000.00 until January 2021.

**A RECORDED VOTE WAS REQUESTED – Not in favor – Holowachuk;**

**In favor–The rest of Council;**

**THEREFORE THE RESOLUTION IS HAS BEEN PASSED.**

**2020 BUDGET**

152/20 Kreshewski - That the R.M. approve both the 2020 Cash Budget and the 2020 Accrual Budget as prepared by the Administrator and that there be no change from the previous year with a mill rate of 9 mills being set. **CARRIED.**

**RURAL INTEGRATED ROADS FOR GROWTH PROGRAM**

153/20 Galbraith - That the R.M. instruct the Administrator to make application to SARM’s Rural Integrated Roads for Growth Program 2nd Intake for the following locations:

* North of the NW 9-37-7-W2 – Bridge Removal/Culvert Installation;
* North of sections 32 & 33-34-7-W2 (Clay Cap). **CARRIED.**

**CABIN ON ROAD ALLOWANCE**

A report of a cabin on a road allowance north of the Siegel Bay development. was tabled.

**PROPOSED CLOSE AND LEASE OF ROAD ALLOWANCE**

The Administrator informed Council that he had posted a Public Notice at the R.M. Office regarding the proposed close and leasing of a road allowance on the east side of the SE 17-37-8-W2 and he also sent letters to the adjacent land owners affected. There were no objections from these owners at this time. Council has decided to accept the proposal to close and lease this road allowance and that the Administrator will obtain consents from all parties involved and once this is done he will prepare a lease stating it will be a three year lease.

**FINANCIAL STATEMENT**

154/20 Holowachuk - That the Statement of Financial Activities for the month of June 2020, be approved as read. **CARRIED.**

**2020 KELVINGTON C&D LEVY**

155/20 Galbraith - That the R.M. approve the 2020 Kelvington C&D Levy as there were no changes from the 2019 year. **CARRIED.**

**APPLICATION TO PURCHASE A CROWN LEASE**

156/20 Holowachuk - That the R.M. approve the following application to Purchase Agricultural Lease Land:

* Dale Delawski – NW 7-37-7-W2. **CARRIED.**

**TRUCK REPAIR QUOTE**

157/20 Elmy - That the R.M. accept a quote of $1,192.22 (taxes included) from OK Tire Preeceville for the parts and labour to replace shocks/struts, brake shoes/pads and remove/replace the transmission oil filter on the 2014 Ford F-250. Council will inform the Foreman that a full maintenance and service of the truck will be approved. **CARRIED.**

**HOLIDAYS**

158/20 Redman - That the R.M. approve the following holiday request:

* Christina Sorgen – August 3rd – 7th inclusive. **CARRIED.**

**APPROVAL TO ADD MATERIAL BY CULVERT**

* The Administrator informed Council that an email was received from Mr. Josh Myhr representative from Weyerhauser asking for approval to add more material above and around a culvert located on the east side of section 35-37-8-W2. This email was forwarded to Councillor Keith Galbraith for him to review. Councillor Galbraith explained to Council that he had approved this request.

**INCREASE VET LEVY**

159/20 Holowachuk - That the R.M. approve an increase to the Norquay Vet Board 2020 levy to $3,000.00. **CARRIED.**

**CLUBROOT SOIL SAMPLING**

An email from Mrs. Lynne Roszell (Plant Health Officer – SARM Division 4)

was read to Council regarding free Clubroot soil sampling to producers in Saskatchewan. Council decided not to take part in this program.

**LUNCH BREAK**

160/20 Harriman - That this meeting break for lunch at 12:05 p.m. **CARRIED.**

161/20 Harriman - That this meeting resume its deliberations at 12:45 p.m. **CARRIED.**

**SARM MID TERM CONVENTION**

The Administrator read an email to Council from SARM regarding a survey on what format the upcoming SARM Midterm Convention in November should be handled. Council decided that the Midterm Convention should be cancelled due to the uncertainties of COVID-19. Also discussed were upcoming issues with COVID-19 and the 2020 election.

**T&H TRUCKING REQUEST**

Mr. Tim Polegi (T&H Trucking Ltd.) was requesting if Council was interested in crushing next year’s supply of gravel when they come out to crush this year. Council agreed to have T&H Trucking crush the 2021 gravel supply – 7,000 yards at Pristie’s and 10,000 yards at the Gannon Pit and payment will be issued once the gravel has been placed on the roads. Council would also request if the gravel hauling in 2021 can start in June. The Administrator will contact Mr. Polegi with this information.

**SASKPOWER**

162/20 Redman - That the R.M. approve the following three SaskPower project requests:

* NW 22-35-9-W2 – Construct power line;
* SE 1-34-9-W2 – Salvage transformer and metering from pole;
* SW 24-36-9-W2 – Construct power line. **CARRIED.**

**EASEMENTS**

163/20 Galbraith - That the R.M. approve the following three easements that will be kept on file at the R.M. Office for future reference:

* NE & NW 10-34-8-W2 (Enge);
* SE 28-37-7-W2 – Hartl;
* SW 28-37-7-W2 – Fransishyn. **CARRIED.**

**WEIGHT RESTRICTIONS**

The Administrator read an email from Q-Line Trucking regarding weight restrictions on municipal roads. This item was tabled until more information is received.

**PAYMENT OF INVOICES**

164/20 Harriman - That the R.M. approve the payment of invoices received after this meeting be paid on July 15, 2020 seeing this is an early meeting and all invoices may not have been received to date. **CARRIED.**

**CALCIUM CHLORIDE WAIVER**

The Administrator presented the following two calcium chloride waivers to Council:

* Tyler Murrison;
* Don Holowchuk.

**WATER SECURITY AGENCY**

* The Administrator presented Council with recommendations from the Water Security Agency regarding unapproved drainage works on the NW 23-35-9-W2. Council instructed the Administrator to contact the Water Security Agency to find out exactly what has to be done to remedy this issue. The Administrator also informed Council that there were four other drainage complaints filed by Mrs. Darlene Burseth that were dismissed.

**APPROVAL OF PUBLIC WORKS**

165/20 Holowachuk - That the following public works be approved:

* Division 2 – Road #224S – Build approach (no culvert needed);
* Division 2 – Road 523W – Build two approaches (one culvert – 400mm x 14 meter);
* Division 2 – Widen existing approach – Add culvert extension;

All Division 2 public works requests above will be completed by Brian and Brett Spray.

* Division 4 – Road 1019S – Replace culvert – replace with 1800mm x 14 meter;
* Division 6 – Road 810W – Two hours of mulching – Hire Kyle Last.

**CARRIED.**

**ACCOUNT PAYMENTS**

166/20 Elmy - That the current accounts, Cheque #’s 12728 to 12768 and nine “Other Payments”, attached to and forming part of these minutes, be hereby approved for payment for a total of $133,697.44. **CARRIED.**

**ADMINISTRATOR’S REPORT**

The Administrator’s Report for June/July 2020 was presented to Council.

**CORRESPONDENCE**

167/20 Redman - That the R.M. acknowledge the correspondence has been reviewed and filed. **CARRIED.**

**NEXT MEETING**

168/20 Harriman - That the next Regular Meeting be set for Wednesday, August 12th, 2020, starting at 8:00 a.m. **CARRIED.**

**ADJOURN**

169/20 Galbraith - That this meeting be adjourned with the time being 2:30p.m.

**CARRIED.**

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REEVE ADMINISTRATOR