

RURAL MUNICIPALITY OF PERDUE NO. 346

Policy Title: Division Boundary Review

Policy Objective:

To specify how the Division boundaries within the Municipality shall be reviewed.

Objective:

To provide for fair representation and number of voters or population in each division of the municipality, as nearly as is reasonably practicable.

Policy:

- A. The Council will, by resolution at a regular meeting, establish a Division Boundary Review (DBR) Committee and appoint its members on an annual basis.
- B. The DBR Committee shall be a Committee of the Whole whereby all Council members are appointed. The Administrator shall attend all DBR Committee meetings to record the meeting and provide recommendation and guidance relating to the Act.
- C. DBR Committee members shall be remunerated at the Council Committee rate set annually by the Council. The Administrator shall receive additional remuneration if Committee meetings are held after normal hours of work.
- D. DBR Committee meetings shall operate in accordance with the Council Procedure Bylaw.
- E. An initial review of the existing division boundaries shall be completed by December 31, 2022 in accordance with the Act.
- F. Subsequent to and notwithstanding the initial review, events that trigger a review will be:
 - i. Large development projects;
 - ii. Municipal boundary changes or restructuring e.g., merger or inclusion of an urban municipality;
 - iii. Incorporating a new municipality;

- iv. Establishment of an organized hamlet or special services area; and
 - v. Additional factors that may cause a large variance in population.
- G. Factors that may be considered in determining an acceptable variance of presentation, voters or population in the division boundaries are;
- i. Geographical separation;
 - ii. Extended periods of vacancy in residential property;
 - iii. Other as deemed necessary by the DBR Committee.
- H. All reviews must be completed within six (6) months of being initiated.
- I. The DBR Committee will provide a report and its recommendations at a regular Council meeting.
- i. In cases where the DBR Committee report shall recommend a change in any/all division boundaries, public notice of the report shall be given thirty (30) clear days prior to the meeting.
 - ii. In cases where the DBR Committee report shall recommend no changes to the existing division boundaries, public notice of the report shall not be given prior to the meeting.
- J. In accordance with Section 117(1)(c) of the Act, all reports of a Council Committee are available for public inspection after the report presented at a regular Council meeting.
- K. A passed resolution of Council at a regular meeting is required to apply to the Ministry of Government Relations to alter division boundaries.
- L. The Ministers order will take effect:
- i. Upon its passing, if the application is made 180 days or more prior to a general election, with respect to that general election and all subsequent general elections and by-elections held in the municipality; or
 - ii. With the second general election after the report is filed, if the application is made less than 180 days before a general election, with respect to all general elections and by-elections.