

**The regular meeting of the Council for the  
R.M. of Ponass Lake was held in the R.M. Office  
130 Centre Street Rose Valley, Saskatchewan  
on Friday, June 20, 2025.**

PRESENT:	REEVE: Allan Nelson COUNCILLORS: David Zagrodney, Tyrell Sunderland, Marlon Olynick, Jason Sigfrid, and Robin Rustad ADMINISTRATOR: Loretta Prevost
ABSENT:	COUNCILLOR: Rick Sunderland
CALL TO ORDER	8:00 AM a quorum being present, Reeve Nelson called the meeting to order.
155/25	MINUTES ZAGRODNEY: THAT the minutes of the May 16, 2025 Regular Meeting of Council held in the RM Office in Rose Valley be approved as read. <b>Carried</b>
156/25	STMT OF FIN. ACT. RUSTAD: THAT the detailed Statement of Financial Activities for the month of May 2025 be accepted as presented. <b>Carried</b>
157/25	GRAVEL MAPS OLYNICK: THAT Trent Wilton, maintenance personnel review the gravel maps and make the necessary adjustments to account for gravel retrieved from the gravel reclamation project; AND THAT the updated maps be sent to each councillor for their respective divisions for review prior to being forwarded to the Chupa Trucking and Excavating. <b>Carried</b>
158/25	TRAFFIC SIGNS & SITE LINES OLYNICK: That Council for the Rural Municipality of Ponass Lake No. 367authorize the replacement of the yield signs with stop signs at the intersection of Fosston Grid and Range Road 2153 due to poor sight lines; THAT the traffic bylaw be updated to reflect this change, including all current regulatory signage and be presented to Council for review at the next regular meeting; AND THAT Councillor Olynick speak with the landowner on the affected corner to work toward a resolution to improve sight lines for the safety of the travelling public. <b>Carried</b>
159/25	EMPLOY. LEAVE RUSTAD: THAT council approve the following employees' requests for leave: Justin Wilton-May 21, June 10 & 17, 2025 (sick) Chad Marcia-May 26, 2025 (holiday) Kevin Rohs-May 14, 2025 (sick) <b>Carried</b>
160/25	TAX ENFORCE. T. SUNDERLAND: THAT the administrator send letters to the owners of SW 04-37-13 W2 and Blk/Par A Plan 102367391 advising that if payment or a payment proposal is not received at the municipal office within two weeks of the date of the letter, the administrator is instructed to proceed with tax enforcement. <b>Carried</b>
161/25	NEWS-LETTER OLYNICK: THAT the 2025 Ratepayer Newsletter is approved and the administrator is authorized to mail it out with the tax notices. <b>Carried</b>
162/25	DOMAIN NAME RUSTAD: THAT Council authorize the administrator to request a unique domain name for the new municipal website from OurSask, at no cost to the municipality, as part of the ongoing website pilot project. <b>Carried</b>
163/25	ADMIN ASSIST. SIGFRID: THAT Council authorize the Administrator to conduct an interview with the youth applicant for the summer position of Administrative Assistant; AND THAT if the applicant meets all qualifications, the Administrator be authorized to hire her under the Canada Summer Jobs (CSJ) Program. <b>Carried</b>

164/25	COMM. EVENT PERMIT	SIGFRID: THAT the Rural Municipality of Ponass Lake No. 367 issue a community event permit to the Kings of Nora for their Show & Shine on July 13, 2025 from 12:00 P.M. to 8:00 P.M. to be held in a 20' x 20' tent east of the Nora Hall. <b>Carried</b>
165/25	SAMA CONFIRM	RUSTAD: THAT council acknowledge receipt of SAMA's 2025 Primary Audit Report and Certificate of Confirmation. <b>Carried</b>
166/25	GRADER WARRANTY	RUSTAD: That the Rural Municipality of Ponass Lake No. 367 purchase 500-hour extended warranty for the CAT 160M grader as per the quote received from Finning, and that it be purchased prior to the expiration of the current warranty. <b>Carried</b>
167/25	QUICK ATTACH QUOTE	OLYNICK: THAT consideration of the quote received from Capital I Industries dated June 17, 2025, to trade the John Deere grader quick attach lift group for a Cat grader quick attach lift group and hardware, be postponed until the next regular meeting of council. <b>Carried</b>
168/25	FIRE DEPT. MEMBERS	RUSTAD: THAT Robert Wells be added to the list of members of the Rose Valley & District Volunteer Fire Department. <b>Carried</b>
169/25	REC. GRANT	RUSTAD: That Council for the Rural Municipality of Ponass Lake No. 367 approve the grant request made by the Town of Rose Valley for 50% of the cost of the rink and hall insurance for 2025. <b>Carried</b>
170/25	DONATION RELEASE	RUSTAD: THAT the Rural Municipality of Ponass Lake No. 367 acknowledge receiving notification from the Rose Valley School Community Council (SCC)/Rose Valley Playground Fundraising Committee confirming that the playground is set to be built August 5, 2025 and as such the financial commitment made by resolution 296/24 on November 14, 2024 towards the project now be released. <b>Carried</b>
171/25	FIRE BAN	OLYNICK: That Council for the Rural Municipality of Ponass Lake No. 367 acknowledged and authorized that a fire ban was implemented in the municipality on May 26, 2025, in accordance with Bylaw 3/18, the Fire Restriction Bylaw and the Fire Ban Implementation Policy; AND THAT Council was notified by text message that the Saskatchewan Public Safety Agency (SPSA) fire danger maps indicated an extreme fire danger rating in the area, and approved the implementation of the ban accordingly. <b>Carried</b>
172/25		T. SUNDERLAND: THAT council for the Rural Municipality of Ponass Lake No. 367, acknowledged and authorized the removal of the fire ban in the municipality effective June 9, 2025, in accordance with Bylaw 3/18, the Fire Restriction Bylaw and the Fire Ban Implementation Policy, following notification that the Saskatchewan Public Safety Agency (SPSA) fire danger maps indicated low fire danger rating in the area. <b>Carried</b>
173/25	ORGANIC PRODUCER	RUSTAD: THAT the RM of Ponass Lake No. 367 acknowledge receiving written notification from Raymond and Jean Hiron stating that the following lands are Certified organic: NE 07-39-14 W2 and SW 08-39-14 W2 <b>Carried</b>
174/25	GRASS MOWING	ZAGRODNEY: THAT the Rural Municipality of Ponass Lake No. 367 contract Gradyn Rohs to mow the office grass for the summer of 2025. <b>Carried</b>
175/25	C & D LEVIES	SIGFRID: THAT the Rural Municipality of Ponass Lake No. 367 levy the 2025 C & D Levies as follows: Archgrove C & D-\$6,827.55 Kelvington C & D-\$24,134.40 and Spalding C & D \$2,932.51. <b>Carried</b>

176/25	SPSA GRANTS	OLYNICK: That Council for the Rural Municipality of Ponass Lake No. 367 acknowledge approval of the Saskatchewan Public Safety Agency Incentive Project Grant for the Civic Address Registry (CAR) Program in the amount of \$1,369.86 for being an early adopter, and further acknowledge the receipt of the Civic Address signs provided under the CAR Signage Incentive Project. <b>Carried</b>
177/25	SNOW REMOVAL	RUSTAD: THAT the Rural Municipality of Ponass Lake No. 367 contract Mazanna Contracting of Rose Valley, Saskatchewan for snow removal at the fire hall to be completed as soon after a storm as possible. <b>Carried</b>
178/25	INSUR. QUOTE	RUSTAD: THAT the administrator contact SARM to obtain a quote for the Property Self Insurance Plan Commandeered Equipment Coverage, which protects ratepayer-owned equipment used at the request of the municipality in emergency situations. <b>Carried</b>
179/25	GRID 756 REPAIR	SIGFRID: That Council authorize the repair of the soft spot on Grid 756 between Range Road 2132 and 2133 by excavating and removing unsuitable material, replacing it with clay, and applying MG30 to stabilize and improve the road surface. <b>Carried</b>
180/25	BUSH LINE CLEANUP	SIGFRID: THAT a contractor be hired to clean up the tree line adjacent to Range Road 2133 between Township Road 383 and Grid Road 756. <b>Carried</b>
181/25	CCBF IIP	OLYNICK: THAT the RM of Ponass Lake No. 367 submit an Infrastructure Investment Plan to the Canada Community-Building Fund for funding to rebuild and clay cap the Fosston Grid between Range Road 2153 and Range Road 2154. <b>Carried</b>
182/25	RRIG APPLY	RUSTAD: THAT the Rural Municipality of Ponass Lake No. 367 submit an application to the Rural Integrated Roads for Growth (RIRG) Program for funding assistance to complete mulching work on Grid Road 756 between Range Road 2145 and Range Road 2153, approximately 3.5 miles, in accordance with program guidelines and requirements, and that the application be submitted when the next intake period opens. <b>Carried</b>
183/25	SUBDIV. APPROVAL	OLYNICK: THAT the Rural Municipality of Ponass Lake No. 367 acknowledge receiving the Certificate of Approval under <i>The Planning and Development Act, 2007</i> from Community Planning approving the subdivision on NE 32-37-15 W2. <b>Carried</b>
184/25	GRAIN BAG RECYCLE	RUSTAD: THAT the administrator contact Clean Farms to obtain more information on hosting a collection day or week and on farm pickup. <b>Carried</b>
185/25	MUNISOFT SECURITY	OLYNICK: That Council for the Rural Municipality of Ponass Lake No. 367 authorize the use of the Munisoft Security System and designate Loretta Prevost, Administrator as the Security Administrator responsible for managing user access, permissions, and overall system security in accordance with applicable policies and best practices. <b>Carried</b>
186/25	DEF NOZZLE	RUSTAD: THAT the Rural Municipality of Ponass Lake No. 367 purchase a DEF nozzle from Brendonn Holdings of Wadena, Saskatchewan. <b>Carried</b>
187/25	PALLET FORKS	ZAGRODNEY: THAT the Rural Municipality of Ponass Lake No. 367 purchase HLA Bucket Pallet Forks (Clamp on) from Red Head Equipment as per the quoted dated June 19, 2025. <b>Carried</b>
188/25	DRY ERASE BOARD	RUSTAD: THAT the Rural Municipality of Ponass Lake No. 367 purchase a 4' x 8' dry erase board from amazon for the fire hall. <b>Carried</b>

- 189/25

PARKING LETTER

SIGFRID: THAT the Administrator send a letter to the hamlet of Nora ratepayers and/or residents advising that leaving a vehicle on a public road in a manner that obstructs or encumbers the roadway is in contravention of The Traffic Safety Act (Saskatchewan), the municipality’s Obstruction of Roads Bylaw, and the Traffic Bylaw; THAT any such vehicles, including unlicensed or unregistered vehicles, may be towed at the owner’s expense; AND THAT vehicle owners may also be subject to fines and enforcement as outlined in the General Penalty Bylaw.

**Carried**
- 190/25

ACCOUNTS

T. SUNDERLAND: THAT the accounts as listed and attached to forming part of these minutes having been reviewed in full now be approved to be paid for a total of \$189,113.05.

**Carried**
- 191/25

GENERAL CORRESP.

ZAGRODNEY: THAT the following correspondence be filed in the appropriate manner:

SUMA Municipal Update- June 2 & 16, 2025

Saskatchewan 4-H Foundation-2025 Spring Highlights

Farm & Food Care Saskatchewan Membership

APAS Ag Matters-May 22 & June 5, 2025

Rural Dart-May 13, 20, June 3 & 10, 2025

Municipalities Today-May & June 2025

Municipalities Today Special Edition Concerning Provincial Wildfire Information

Stars Horizons-Spring 2025

Stars-Thank you

Private Motor Carrier-Summer 2025

Rural Sheaf-May 2025

Sask FSA Update-May 23, 2025

InfraStructures Magazine-May 2025

Rural Councillor-Summer 2025

Northwest Trenchless Journal-Spring/Summer 2025

Saskatchewan Crime Stoppers-2025

The Furrow-Summer 2025

**Carried**
- 192/25

ADJOURN

RUSTAD: THAT this meeting adjourn at 10:20 AM.

**Carried**

The next regular meeting of council is July 9, 2025

Submitted to the head of council this \_\_\_\_\_ day of July, 2025.

\_\_\_\_\_  
ADMINISTRATOR

\_\_\_\_\_  
REEVE