

**The first meeting of the New Council for the
R.M. of Ponass Lake was held in the R.M. Office
130 Centre Street Rose Valley, Saskatchewan
on Thursday, November 14, 2024.**

	PRESENT:	REEVE: Allan Nelson COUNCILLORS: David Zagrodney, Tyrell Sunderland, Marlon Olynick, Jason Sigfrid, Robin Rustad and Rick Sunderland ADMINISTRATOR: Loretta Prevost
	CALL TO ORDER	8:00 AM a quorum being present, Reeve Nelson called the meeting to order.
282/24	OATH OF OFFICE	OLYNICK: THAT Council acknowledge receipt of the Oaths of Office dutifully subscribed to November 14, 2024, Allan Nelson Reeve, David Zagrodney Councillor for Division 1, Marlon Olynick Councillor for Division 3, Jason Sigfrid Councillor for Division 4 and Robin Rustad Councillor for Division 5; THAT the Reeve and Councillors for Division 1, 3, 4 and 5 were elected by acclamation; THAT Division 4 was a by-election and the term of office will expire in November 2026; AND THAT the terms of office for Reeve and Councillors for Divisions 1, 3 and 5 are from November 14, 2024 to November, 2028. Carried
283/24	MINUTES	RUSTAD: THAT the minutes of the October 10, 2024 Regular Meeting of Council held in the RM Office in Rose Valley be approved as read. Carried
284/24	STMT OF FIN. ACT.	RUSTAD: THAT the detailed Statement of Financial Activities for the month of October, 2024 be accepted as presented. Carried
285/24	REPORTS	R. SUNDERLAND: THAT the following reports be accepted as presented: RCMP CTSS District Commander Update Carried
286/24	2025 GRAVEL HAUL	OLYNICK: THAT council accept the gravel haul and stockpile tender submitted by Chupa Trucking & Excavating Ltd. of Tisdale, Saskatchewan with hauling being \$0.385/yd/mi, loading \$1.00/yd and stockpiling \$1.10/yd. Carried
287/24	2025 GRAVEL CRUSH	R. SUNDERLAND: THAT Council directs the Administrator to contact Haas Construction Ltd. to obtain a quote for the 2025 crushing services and confirm whether crushing operations have commenced; THAT if no crushing has started, the administrator is instructed to contact other qualified crushing contractors to seek quotes and initiate an invited tender process; AND THAT the results and recommendations are to be reported to Council for consideration. Carried
288/24	UNION AGREE.	T. SUNDERLAND: THAT Council approves the Collective Agreement between the Rural Municipality of Ponass Lake No. 367 and The International Union of Operating Engineer, Hoisting & Portable & Stationary, Local as presented; THAT the Reeve and the Administrator are authorized to sign the agreement on behalf of the Rural Municipality of Ponass Lake No. 367; AND THAT the signed agreement is attached to and forms part of these minutes. Carried
289/24	PUBWRKS JOB DESCIP.	RUSTAD: THAT the Rural Municipality of Ponass Lake No. 367 accept the Public Works Manager job description, attached to and forming part of these minutes. Carried
290/24	COUNCIL AWARD	RUSTAD: THAT the Rural Municipality of Ponass Lake No. 367 recognize the contributions and dedication of outgoing Councillor Dennis Martinson and authorizes the Administrator to purchase a gift as a token of appreciation, in accordance with the municipality’s approved policy guidelines. Carried
291/24	PUBLIC DISCLOS. STMT	ZAGRODNEY: THAT the Rural Municipality of Ponass Lake No. 367 acknowledges receipt of the council member’s Public Disclosure Statements. Carried

292/24	REVENUE SHARING	<p>T. SUNDERLAND: THAT council for the Rural Municipality of Ponass Lake No. 367 confirms that this municipality meets all the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none">• Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;• In Good Standing with respect to the reporting of Education Property Taxes;• Adoption of the Council Procedures Bylaw;• Adoption of an Employee Code of Conduct; and• All members of council have filed and annually updated their Public Disclosure Statements, as required; <p>AND THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p> <p>Carried</p>
293/24	SARM MEMORIAM	<p>OLYNICK: THAT the administrator contact the family of Morris Zazula to request a photo and a brief write-up to submit to SARM's In Memoriam.</p> <p>Carried</p>
294/24	SKTEL CONTRACT	<p>OLYNICK: THAT the Rural Municipality of Ponass Lake No. 367 enter into a five (5) year Service Contract with SaskTel for Business internet Extended 50, effective December 5, 2024.</p> <p>Carried</p>
295/24	SKATE IN NEW YEAR	<p>RUSTAD: THAT council donate \$200.00 to the Rose Valley and District Community Club to help fund fireworks for Skate in the New Year.</p> <p>Carried</p>
296/24	DONATION COMMIT	<p>RUSTAD: THAT the Rural Municipality of Ponass Lake No. 367 commit to donating \$10,000 to the Rose Valley School Community Council (SCC) as a Platinum Sponsor for their playground construction project, with the donation to be made once construction has commenced.</p> <p>Carried</p>
297/24	COUNCIL TRAINING	<p>R. SUNDERLAND: THAT Reeve Nelson, Councillors Zagrodney, Sigfrid, Rustad and Administrator Prevost attend the Municipal Governance Training on December 18, 2024 in Wadena, Saskatchewan with all pertinent costs paid, this event was made possible through the Targeted Sector Support Grant Funding.</p> <p>Carried</p>
298/24	MUNISOFT EMA & SSA	<p>SIGFRID: THAT council acknowledges reviewing the 2025 EMA Billing and SSA Billing provided by Munisoft.</p> <p>Carried</p>
299/24	TANKER INSPECT.	<p>RUSTAD: THAT council acknowledges receiving Sea Hawk's Fire Apparatus Inspection, Pump Test Reports, and Repair Estimates; AND THAT the Rose Valley & District Fire Fighters be provided a copy for review and to arrange the necessary repairs and/or improvements, with the costs being paid by the municipality.</p> <p>Carried</p>
300/24	BACKHOE THEFT	<p>T. SUNDERLAND: THAT council for the Rural Municipality of Ponass Lake No. 367 acknowledges being notified of the theft of the 2022 Case 580N Backhoe Serial Number JJGN580NLMC771310, which occurred on November 11, 2024; AND THAT the theft has been reported to the appropriate authorities and an insurance claim has been filed with the Saskatchewan Association of Rural Municipalities' Property Self Insurance Program for the stolen equipment.</p> <p>Carried</p>
301/24	BACKHOE RENTAL	<p>OLYNICK: THAT the Rural Municipality of Ponass Lake No. 367 enter into a rental agreement with Redhead Equipment for the rental of a 2024 Case 580SN backhoe serial number NPC785298 until a settlement can be reached with insurance on the claim for the theft of the municipality's backhoe.</p> <p>Carried</p>
302/24	EQUIPMENT GPS	<p>R. SUNDERLAND: THAT discussion pertaining to GPS for the loader, backhoe and freightliner be postponed until the next regular meeting of council.</p> <p>Carried</p>

303/24	SARM RESOLUTION	ZAGRODNEY: THAT the Rural Municipality of Ponass Lake submit a resolution at SARM's Annual Convention requesting that the Saskatchewan Association of Rural Municipalities (SARM) Property Self Insurance Program offer an insurance discount for municipalities with security systems in their buildings or GPS tracking devices installed on their equipment, as a means to reduce risks, improve safety, and foster financial sustainability for rural municipalities across Saskatchewan. Carried
304/24	GPS STICKERS	OLYNICK: THAT the Rural Municipality of Ponass Lake No. 367 purchase window stickers for the municipal equipment advising that the equipment has a GPS Tracking System installed. Carried
305/24	QUOTES	OLYNICK: THAT the administrator obtain quotes for graders, tractors, a reclaimer and custom mowing to be presented to council at their next regular meeting. Carried
306/24	REPEAL RES 273/24	ZAGRODNEY: THAT Resolution 273/24, being a resolution setting the date and time of the 2024 Christmas Social, be repealed. Carried
307/24	XMAS SOCIAL	ZAGRODNEY: THAT the 2024 Christmas Social be held at the Sportsman Motel in Kelvington, Saskatchewan on December 13, 2024. Carried
308/24	EMPLOY. EXPENSE	RUSTAD: THAT the Rural Municipality of Ponass Lake No. 367 pay out employee expenses in the amount of \$200.00 for full time employees and \$100.00 for casual employees. Carried
309/24	ASSIST CALL BACK	RUSTAD: THAT the administrator contact Julia Rustad to inquire if she is interested in returning to work with the municipality mid-January as an office assistant. Carried
310/24	EMPLOY. LEAVE	RUSTAD: THAT council approve the following employees' requests for leave: Kevin Rohs-October 22 & November 7, 2024 (sick) & November 8, 2024 (holiday) Trent Wilton- October 31, 2024 (sick) Justin Wilton-October 11, 23, 31 & November 1, 2024 (sick) Carried
311/24	EQUIP. RATES	OLYNICK: THAT the administrator order a Saskatchewan Heavy Construction Association 2024 Rental Rate Guide. Carried
312/24	INSURED DRIVERS	OLYNICK: THAT Kenneth Namislo, Julia Rustad, Trent Wilton and Jason Sigfrid be added to the list of insured drivers and that Donald Rustad, Jacqueline Rustad and Tracey Gwilliam be removed from the list of insured drivers on SGI Policy Number T30266481-1 for the RM of Ponass Lake No. 367's insured vehicles; THAT the 2023 Dodge Ram 1500 be added to the Blanket coverage; AND THAT no changes are required to the vehicle usage or values. Carried
313/24	CYBER INSURE.	T. SUNDERLAND: THAT the administrator complete and submit the Cybersure Application to obtain a quote for comprehensive cyber insurance. Carried
314/24	APAS MEMBER	R. SUNDERLAND: THAT the Rural Municipality of Ponass Lake renew its APAS membership for 2025. Carried
315/24	WINTER WEIGHTS	RUSTAD: THAT council acknowledge receipt of the letter from Ministry of Highways and Infrastructure advising that Winter Weight Season runs from November 16 to March 15 each season, with possible restrictions from November 16 to November 30 and March 1 to March 14 subject to weather conditions; AND THAT council send a request to the Saskatchewan Highway Hotline notifying them that the RM of Ponass Lake No. 367 does not wish to participate in Winter Weight Restrictions. Carried

316/24	SARM PSIP	RUSTAD: THAT council acknowledges reviewing the Property Self-Insurance Schedules of Buildings, Contents and Mobile Equipment for accuracy and confirm that no changes are required. Carried
317/24	SARM LIABILITY INSUR.	SIGFRID: THAT council acknowledges receiving the SARM Liability Self-Insurance renewal for 2025 and accepts the same. Carried
318/24	FIDELITY BOND	OLYNICK: THAT the Rural Municipality of Ponass Lake No. 367 renew its Fidelity Bond Coverage with \$200,000 coverage limit and Money and Securities Coverage at \$5,000 limit. Carried
319/24	EXCESS LIABILITY INSUR.	T. SUNDERLAND: THAT the Rural Municipality of Ponass Lake No. 367 renew the Excess Liability Insurance in the amount of \$7,000,000 provided by the SARM Liability Self-Insurance Plan for 2025, with a premium decrease of 5.8% from 2024. Carried
320/24	SARM BENEFITS	ZAGRODNEY: THAT the RM of Ponass Lake No. 367 acknowledge receipt of the SARM Benefits Plan-Renewal Report covering Loretta Prevost, Kevin Rohs, Chad Marcia Trent Wilton, Justin Wilton and Kenneth Namislo; THAT the plan will automatically renew each year unless SARM is notified that the RM does not wish to participate; AND THAT council chooses not to be covered under the SARM Benefits Plan at this time. Carried
321/24	EMPLOY. LTD, H & D & GL	R. SUNDERLAND: THAT Loretta Prevost, Kevin Rohs, Chad Marcia, Trent Wilton, Justin Wilton and Kenneth Namislo all be covered under the SARM Long Term Disability Benefits Plan with the premium being 0.7152% for the administrator and 1.462% for outside employees; THAT Loretta Prevost, Kevin Rohs, Chad Marcia, Trent Wilton, Justin Wilton and Kenneth Namislo be covered under the Group Life Insurance Plan in accordance with the International Operating Engineers Local #870 Collective Agreement and the Administrator’s Agreement; THAT the aforementioned employees also be covered under the SARM Health Benefits Program Level 2, single coverage and Dental Benefits Program Level 5, single coverage with the Rural Municipality paying the premiums as per the International Operating Engineers Local #870 and the Administrator’s Agreement; AND THAT Loretta Prevost, Kevin Rohs, Chad Marcia and Trent Wilton have chosen family coverage and shall be responsible for payment of the difference in premium between single and family. Carried
322/24	REDUCED EI PREMIUM	SIGFRID: THAT council acknowledge receipt of the 2024 Notice of Reduced Premium Rate for Employers, setting the employer’s EI premium at 1.173 times the employee premium for employees participating in SARM’s Short Term Disability Program and 1.40 times the employee premium for all others. Carried
323/24	FIRE DEPT. MEMBERS	RUSTAD: THAT Reed Rustad be appointed as members of the Rose Valley & District Volunteer Fire Department. Carried
324/24	2024/2025 APPOINT.	R. SUNDERLAND: THAT the following appointments for the municipality shall be effective as of November 14, 2024 unless stated otherwise: ADD Board (District 42) APAS Assessor & Collector Auditor Building Inspector Control Gates Deputy Reeve Board of Revisions EMO Coordinator Engineers Fire Chief Fire Wardens Harassment Policy Representative Human Resource Committee - Councillor Olynick - Councillor R. Sunderland - Administrator Prevost - Janke LLP, Professional Accountants -Chris Letendre -Councillor Zagrodney (23-37-13-2) -Councillor R. Sunderland (SE 28-38-15-2) -Councillor Olynick -Kirby Fesser, Glen Neuert, Sabrina Saccucci and Laurie Pilkey -Secretary-Michael Ligtermoet - VACANT -Wood Environment & Infrastructure Solutions - Dale Whitford -Councillor of respective division -Councillor R. Sunderland -Reeve Nelson, Councillor T. Sunderland & Councillor Sigfrid

		Janitor Kelvington Veterinary Board Lake Charron Regional Park Library Board (Rose Valley Local) Library Board (Regional) Nut Lake Watershed Authority Pest Control Officer Pest Control Officer Club Root Ponass Lake Waste Management Porcupine & District Mutual Aid Pound keeper Quill Lake Watershed Recreation Board (Rose Valley) Recreation Complex (Rose Valley) Road Committee Road Ban Committee Rose Valley & District Medical Advisory Board Rose Valley & District Volunteer Fire Fighters Representative Solicitor Animal Production Act Administrator Trust Advisory (RV & Dist. Health) Wadena & Area Health Foundation Wadena & Dist. Mutual Aid Weed Inspector Carried	-Administrator Prevost -Councillor Zagrodney -Councillor R. Sunderland - Judi Rustad -Alternate-Loretta Prevost - Judi Rustad -Alternate Loretta Prevost -Councillor Sigfrid -Alternate-Councillor Zagrodney - Vince Bailey, Raider Pest Conrol - Tayo Adegeye, Joanne Kwasnicki, Betty Johnson, Katey, Makohoniuk, Chelsea Neuberger and Colleen Fennig, -Reeve Nelson & Councillor Sigfrid -Councillor Rustad -Alternate Councillor T. Sunderland - Darren Connell -Councillor Olynick - Councillor T. Sunderland - Councillor T. Sunderland - Reeve & Councillors Divisions 2, 4 & 6 - Reeve Nelson & Councillors T. Sunderland, Sigfrid & R. Sunderland Board-Councillor Rustad Councillor Rustad -Alternate Councillor T. Sunderland - Klimm Mckee Law -Administrator Prevost -Councillor Rustad -Councillor Rustad -Councillor Rustad -Alternate-Councillor T. Sunderland -Evan Rorquist
325/24	SIGNING AUTH.	RUSTAD: THAT pursuant to the Municipalities Act, Section 115 (4) and (5), agreements, cheques and other negotiable instruments must be signed by the Administrator, Loretta Prevost, and the Reeve, Allan Nelson or the Deputy Reeve, Marlon Olynick. Carried	
326/24	COMM. & CASUAL RATES	SIGFRID: THAT the following remuneration rates are set for 2025: Hourly rates for drivers of the freightliner-\$29.60 per hour (Union Contract 1 year seasonal) Weed Inspector- \$29.60 per hour & \$0.70 per kilometer Janitor- \$18.00 per cleaning Fire Chief-\$900.00 per annum (50% paid by Town of Rose Valley) EMO Coordinator-\$450.00 per annum Pound keeper- \$100.00 per annum. Carried	
327/24	POUND LOCATE	OLYNICK: THAT the pound is located on the NE 33-38-14 W2, llamas and sheep are excluded from the pound. Carried	
328/24	SERVICE RATES	T. SUNDERLAND: THAT Municipal Custom Work Rates, Equipment and Truck Rental Rates for 2025 be set as follows: Custom Work Rates-\$50.00 per driveway for snowplowing, grading or mowing for ratepayers, \$150.00 per hour for other custom work for ratepayers, \$200.00 per hour for non-ratepayers. Custom work other than driveways only as approved by council. Outstanding bills added to taxes December 31. Village of Fosston, Town of Rose Valley and Village of Archerwill charged same as ratepayers (\$150.00 per hour). \$150.00 per hour for backhoe and man for ratepayers, \$200.00 per hour for non-non-ratepayers, emergency only. Loader \$150.00 for ratepayers \$200.00 per hour for non-ratepayers, emergency only and must have approval of council. \$50.00 per hour for 1995 freightliner, driver extra, when rented by the Village of Fosston or the Town of Rose Valley only as approved by council. \$150.00 per hour for rock picker, tractor & man, only by preapproval of council. No charge for custom snowplowing for St. Front Curling Rink. Spraying, only by pre-approval of council, \$150.00 per hour (price is based on spraying at a speed of approximately 20 km/hr.) and \$0.70 per kilometer to travel to the site to spray from the Town of Rose Valley, water supply and chemical are not included. Carried	

329/24	OFFICE SUPPLIES & SERVICES	<p>T. SUNDERLAND: THAT the Rural Municipality of Ponass Lake’s fees for office Supplies & Services are as follows: Photocopies/RM Maps Color and Faxes-\$0.25 per black and white copy \$0.35 per color copy, free for nonprofit organizations. R.M. maps \$25.00 per map for ratepayers & \$30.00 for non-ratepayers, \$2.00 per pages for faxes sent within Canada.</p> <p>Carried</p>
330/24	PEST CONTROL	<p>OLYNICK: THAT the Rural Municipality of Ponass Lake’s fees for the sale of Pest Control Supplies are as follows: no charge for ratepayers for Ramex, Ratak Weatherblok, Hawk & Contrac, at cost to non-ratepayers.</p> <p>Carried</p>
331/24	EMPLOY EXPENSE RATES	<p>R. SUNDERLAND: THAT Mileage/Meals Employees-\$0.70 per kilometer when using private vehicles for rural business. Meals \$60.00 per full day at conventions or \$15.00 breakfast, \$20.00 lunch \$25.00 supper or as per workshop registration fee.</p> <p>Carried</p>
332/24	AMHL SALES	<p>RUSTAD: THAT the administrator, Loretta Prevost be granted approval to sell Additional Municipal Hail Insurance out of the RM Office.</p> <p>Carried</p>
333/24	REGULAR MEETING	<p>SIGFRID: THAT the regular meetings of council be held on the 2nd Wednesday of every month, unless changed by council unanimously.</p> <p>Carried</p>
334/24	CANADA SUMMER JOBS	<p>OLYNICK: THAT the Rural Municipality of Ponass Lake No. 367 submit an application to the Canada Summer Jobs Program for funding to hire one (1) maintenance assistant and one (1) administrative assistant for the summer of 2025.</p> <p>Carried</p>
335/24	ACCOUNTS	<p>R. SUNDERLAND: THAT the accounts as listed and attached to forming part of these minutes having been reviewed in full now be approved to be paid for a total of \$377,169.44.</p> <p>Carried</p>
336/24	GENERAL CORRESP.	<p>OLYNICK: THAT the following correspondence be filed in the appropriate manner:</p> <p>APAS Ag Matters-October 10, 24 & November 7, 2024</p> <p>Rural Councillor-Winter 2024</p> <p>Infrastructure-November 2024</p> <p>SUMA Municipal Update-October 21 & November 4, 2024</p> <p>SARM Rural Sheaf-October 2024</p> <p>SARM Rural Dart-October 15, 22, November 5 & 12, 2024</p> <p>SEDA Inspiration File-October 14 & November 12, 2024</p> <p>Nominate an Exceptional Educator</p> <p>SARM News Release-Call for more Business Risk Management Support for Producers</p> <p>SARM News Release-Rural Crime Concerns.</p> <p>Parkland Regional Library News-Fall 2024</p> <p>Legion Military Service Recognition Book-request for donation.</p> <p>SEDA Inspiration File-October 28, 2024</p> <p>Viking Benefit Solutions</p> <p>BHP Potash Pages Community Newsletter-October 2024</p> <p>MEPP Employer Update-October 2024</p> <p>Carried</p>
337/24	CULVERT DAMAGE	<p>T. SUNDERLAND: THAT the Administrator issue an invoice to the owner of NW 06-37-13 W2 for the replacement of a culvert adjacent to NW 12-37-14 W2, which was damaged by a trackhoe within the municipal right-of-way, as outlined in the letter dated May 25, 2022.</p> <p>Carried</p>
	11:25 AM	<p>Kenneth Namislo, public works manager attended the meeting to provide an update on several ongoing and upcoming projects. Key points included the installation of culverts, the need for a rock screen grizzly to separate rocks from material, and pit run stockpile. Kenneth also discussed the requirement for a tractor-mounted gravel retriever, he will check if the tractors have a 3-point hitch. There was also discussion on preparations for both winter and spring, including snow wing installation and trimming culverts for proper</p>

drainage. The Klettberg Pit was mentioned in relation to sourcing gravel, and discussions were held on employee dynamics, as well as tasks like picking rocks, ensuring tools and signs are in place, and securing sufficient gravel for upcoming work.

- 11:55 AM

Mr. Namislo left the meeting.
- 338/24

EQUIP.
PURCHASE

OLYNICK: THAT the Rural Municipality of Ponass Lake No. 367 purchase a rock screen grizzly.
Carried
- 339/24

ADJOURN

SIGFRID: THAT this meeting adjourn at 12:00 PM.
Carried

The next regular meeting of council is **December 11, 2024**

Submitted to the head of council this 11th day of December, 2024.

Loretta Prevost
ADMINISTRATOR

Allan Nelson
REEVE