

**Minutes of the Regular Meeting of the Council of the
RURAL MUNICIPALITY OF THE GAP NO. 39
held Wednesday, February 12, 2025
Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan**

Council Present:

Reeve	- Alastair Burnett
Councillor Division 1	- Lane Carles
Councillor Division 2	- Jeff Jensen
Councillor Division 4	- Murray Scott
Councillor Division 5	- Austen Carles

Council Absent:

Councillor Division 3	- Tim DeBruyne
Councillor Division 6	- Ernie Sorensen

Staff:

Administrator	- Laura Delanoy
---------------	-----------------

Call to Order:

Reeve Burnett called the meeting to order at 1:05 p.m.

Agenda

28/25 - Scott: That we adopt the agenda as attached hereto to form part of these minutes.

Carried.

Adoption of Minutes

Regular Meeting Minutes

29/25 - A. Carles: That we approve the minutes of the regular meeting of Council held Wednesday, January 8, 2025 as presented.

Carried.

Financial Reports

The Administrator presented the financial reports and statements of financial activities for the month ending January 31, 2025.

Financial Reports

30/25 - L. Carles: That we accept the financial reports and statement of financial activities for the period ending January 31, 2025, as presented.

Carried.

Transfer from Reserve Fund

31/25 - Burnett: That a transfer from the Reserve Fund account be made in the amount of five hundred and ten thousand dollars (\$510,000.00) on December 31, 2024.

Carried.

Municipal Logo

32/25 - Jensen: That the image from design option “D” with the font from design option “C” from Big O Signs and Graphics municipal logo options be accepted.

Carried.

Delegations

Public Works employees Wade Aspen and Darren Gust attended the meeting at 1:35 p.m. to discuss operations and equipment. Wade Aspen and Darren Gust left the meeting at 2:40 p.m.

Old Business

2024 Gravel Inventory

33/25 - Burnett: That it be acknowledged that gravel inventory adjustments for the year ending December 31, 2024 were as follows:

	2024 Opening Inventory	Increase/Decrease	2024 Closing Inventory
Gravel Pit #1 (NW 20-5-19 W2M)	\$ 3,714.60	\$ 304,649.54	\$ 308,364.14
Gravel Pit #2 (SW 3-5-21 W2M)	\$ 243,524.55	-\$ 113,847.98	\$ 129,676.57

Carried.

Public Works/Transportation

The 2025 Gravel Haul Tender submissions were opened and the quoted rates were read aloud. Bids were submitted by LTJ Trucking of Radville, SK, Sandy Hill Trucking from Moose Jaw, SK, and Day Enterprises Ltd. of Foremost, AB in response to the 2025 Gravel Haul Tender.

2025 Gravel Haul Tender

34/25 - Scott: That the bid from Sandy Hill Trucking Inc. of Moose Jaw, SK in the amount of \$0.90 per cubic yard for loading and \$0.38 per cubic yard/mile (conditional of fuel rates) for hauling and placing gravel for the completion of 2025 gravel haul be accepted.

Carried.

Fuel Contract

35/25 - A. Carles: That the contract with Mazenc Fuels to supply and deliver diesel and premium gasoline be extended one (1) year to April 15, 2026.

Carried.

Magnesium Chloride Dust Suppressant Quote

36/25 - Jensen: That the quote received from Fort Distributors Ltd. of St. Andrews, MB be accepted at a rate of \$0.42/liter + applicable taxes to supply and apply Dustguard 30% Liquid Magnesium Chloride Dust Suppressant on municipal roads as directed by the municipality.

Carried.

New Business

SARM 2025 Annual Convention Registration

37/24 - Burnett: That Councillors Jeff Jensen and Murray Scott, as well as, Administrator Laura Delanoy, be registered to attend the SARM 2025 Annual Convention to be held at Prairieland Park, Saskatoon, SK from March 11-13, 2025.

Carried.

Voting Members of Council

38/25 - A. Carles: That Councillor Jeff Jensen and Murray Scott be appointed the voting members of Council for the Rural Municipality of The Gap No. 39 at the SARM 2025 Annual Convention.

Carried.

SMHI Voting Delegates

39/25 - Jensen: That Councillor Murray Scott be appointed voting delegate at the Saskatchewan Municipal Hail Insurance Annual General Meeting on Tuesday, March 11, 2025.

Carried.

Ceylon Regional Park Authority Appointment

40/25 - Burnett: That it be acknowledged that Tara Brooks, Gap Swimming Committee representative and Rural Municipality of The Gap No. 39 representative on Ceylon Regional Park Authority, has resigned from her positions on Gap Swimming Committee and Ceylon Regional Park Authority; and further, that Gap Swimming Committee does not require a representative on Ceylon Regional Park Authority at this time; and furthermore, that Nolan Brooks be appointed to Ceylon Regional Park Authority as a representative of Rural Municipality of The Gap No. 39 for 2025/2026.

Carried.

Workers Compensation Board

41/25 - Scott: That it be acknowledged that the Workers Compensation Board coverage for all municipal employees has been set at an estimated wage amount of three hundred and thirty-six thousand nine hundred and eleven dollars (\$336,911.00) and Council coverage has been set at the minimum rate of forty-two thousand two hundred and thirty-five dollars (\$42,235.00) for 2025.

Carried.

Loraas Disposal, Essential Services Status

42/25 - Jensen: That Loraas Disposal be given essential services status within the Rural Municipality of The Gap No. 39 which would allow Loraas Disposal trucks to travel on municipal roads for the purpose of garbage collection without obtaining overweight permits; travel should occur when roads are in dry condition.

Carried.

Goliath Disposal, Essential Services Status

43/25 - L. Carles: That Goliath Disposal be given essential services status within the Rural Municipality of The Gap No. 39 which would allow Goliath Disposal trucks to travel on municipal roads for the purpose of garbage collection without obtaining overweight permits; travel should occur when roads are in dry condition.

Carried.

SaskPower, Essential Services Status

44/25 - A. Carles: That SaskPower be given essential services status within the Rural Municipality of The Gap No. 39 which would allow SaskPower trucks to travel on municipal roads for the purpose of SaskPower infrastructure repair and maintenance without obtaining overweight permits; SaskPower will compensate the municipality for any extra road repairs or damages that crews may cause in 2025.

Carried.

Next Meeting

45/25 - A. Carles: That the next regular meeting of Council be held on Wednesday, March 19, 2025, at 1:00 p.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.

Carried.

Gravel Sales Policy

46/25 - Scott: That the updated Gravel Sales Policy be approved as presented.

Carried.

Development Permit Applications

47/25 - Jensen: That it be acknowledged that Development Permit Application No. 2025-01 received from Rene DeRoose for the development of a 30' x 40' shop located at NW 08-06-19 W2M was approved by the Development Officer on February 4, 2025, with the condition that a Roadside Development Permit be obtained from the Ministry of Highways and Infrastructure.

Carried.

Proposed Parcel Tie Removal, SW 10-6-19 W2M

48/25 - Burnett: That the application received from Ducks Unlimited Canada for a proposed parcel tie removal at land location SW 10-6-19 W2M Extension 1, 3, and 4 be approved with the following considerations:

- That Council acknowledges that the Rural Municipality of The Gap No. 39 zoning bylaw states that a minimum site area in the AR – Agricultural Resource District is 64.8 hectares;
- That the Council of the Rural Municipality of The Gap No. 39 will permit a site size smaller than 64.8 hectares, in this case, to accommodate a site fragmented by a developed road, as per Section 7.4.1(b) of the zoning bylaw;
- That Ducks Unlimited Canada representative Tanner Garbutt has indicated that no additional services are required as a result of the parcel tie removal;
- That no servicing agreement will be required between the Rural Municipality of The Gap No. 39 and Ducks Unlimited Canada;
- That the Rural Municipality of The Gap No. 39 suggests that Surface Parcels #203350474, #203350496, and #203350485 be tied together;

And further, the municipality is not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites, or any site conditions that make the land unsuitable for the intended use; and furthermore, that the municipality does not have any facilities in the area that could be affected by the proposed development.

Carried.

Proposed Parcel Tie Removal, NW 3-6-19 W2M

49/25 - Scott: That the application received from Ducks Unlimited Canada for a proposed parcel tie removal at land location NW 3-6-19 W2M Extension 1 and 2 be approved with the following considerations:

- That Council acknowledges that the Rural Municipality of The Gap No. 39 zoning bylaw states that a minimum site area in the AR – Agricultural Resource District is 64.8 hectares;
- That the Council of the Rural Municipality of The Gap No. 39 will permit a site size smaller than 64.8 hectares, in this case, to accommodate a site fragmented by a developed road, as per Section 7.4.1(b) of the zoning bylaw;
- That Ducks Unlimited Canada representative Tanner Garbutt has indicated that no additional services are required as a result of the parcel tie removal;
- That no servicing agreement will be required between the Rural Municipality of The Gap No. 39 and Ducks Unlimited Canada;
- That the Rural Municipality of The Gap No. 39 suggests that Surface Parcels #108817252 and #108776436 be tied together;

And further, the municipality is not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites, or any site conditions that make the land unsuitable for the intended use; and furthermore, that the municipality does not have any facilities in the area that could be affected by the proposed development.

Carried.

Reports – Committee and Administration

Verbal Committee Report

50/25 - Burnett: That we acknowledge the verbal committee report as presented by Administrator, Laura Delanoy.

Carried.

Correspondence

Correspondence

51/25 - Jensen: That we acknowledge the correspondence as listed on the agenda.

Carried.

Accounts for Approval and Payment

Payment List

52/25 - Scott: That the list of bills and accounts as per attached “Schedule A” for the period January 9 to 31, 2025 that were paid by cheque #11427 and by electronic funds transfer in the amount of thirty thousand eight hundred and forty-one dollars and forty-one cents (\$30,841.41) be approved as paid; and further, that all current bills and accounts as per attached Schedule “A” for the period February 1 to 12, 2025 to be paid by cheques #11428 to #11445 in the amount of two hundred and forty thousand eighty-nine dollars and eight cents (\$240,089.08) are approved for payment.

Carried.

Adjournment

Adjourn

53/25 - Burnett: That the meeting adjourns at 3:50 p.m.

Carried.

Reeve

Administrator