

**Minutes of the Regular Meeting of the Council of the
RURAL MUNICIPALITY OF THE GAP NO. 39
held Wednesday, March 19, 2025
Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan**

Council Present:

Reeve	- Alastair Burnett
Councillor Division 1	- Lane Carles
Councillor Division 2	- Jeff Jensen
Councillor Division 4	- Murray Scott
Councillor Division 5	- Austen Carles
Councillor Division 6	- Ernie Sorensen

Council Absent:

Councillor Division 3	- Tim DeBruyne
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Staff:

Administrator	- Laura Delanoy
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Call to Order:

Reeve Burnett called the meeting to order at 1:10 p.m.

Agenda

54/25 - Burnett: That we adopt the agenda as attached hereto to form part of these minutes.

Carried.

Adoption of Minutes

Regular Meeting Minutes

55/25 - Scott: That we approve the minutes of the regular meeting of Council held Wednesday, February 12, 2025 as presented.

Carried.

Financial Reports

The Administrator presented the financial reports and statements of financial activities for the month ending February 28, 2025.

Financial Reports

56/25 - A. Carles: That we accept the financial reports and statement of financial activities for the period ending February 28, 2025, as presented.

Carried.

Delegations

Public Works employees Wade Aspen and Darren Gust attended the meeting at 1:30 p.m. to discuss operations and equipment. Wade Aspen and Darren Gust left the meeting at 2:40 p.m.

Old Business

Municipal Website

57/25 - Jensen: That the Rural Municipality of The Gap No. 39 enter into a 2-year contract with OurSask.Info for the annual maintenance of the municipal website at a SARM introductory rate of nine hundred and ninety-nine dollars (\$999.00) per year.

Carried.

Tax Enforcement, Application to the Provincial Mediation Board

58/25 - Burnett: That the Rural Municipality of The Gap No. 39 submit an application to the Provincial Mediation Board on or after March 19, 2025 to request title with respect to the following described lands:

Block O, Plan No. FN3119.

Carried.

Public Works/Transportation

Shop Floor

59/25 - A. Carles: That the estimate from _____ to seal the cuts in the shop floor with epoxy for a cost of one thousand six hundred and fifty dollars (\$1,650.00) be accepted.

Carried.

Spring Road Restrictions

60/25 - Jensen: That the Rural Municipality of The Gap No. 39 opt-out of 2025 spring road restrictions, until further notice.

Carried.

New Business

Assessment Roll

61/25 - Scott: That it be acknowledged that the 2025 Assessment Roll for the Rural Municipality of The Gap No. 39 will be advertised as open for inspection from March 24, 2025 to May 26, 2025.

Carried.

Municipal Office Hours

62/25 - Jensen: That the municipal office hours be set as follows, until further notice:

Monday to Thursday: 8:30 a.m. to 4:30 p.m.

Friday: Closed to the Public, with the exception of peak dates including June 15, August 31, and December 31 of each year.

Carried.

Assistant Administrator, Return to Work Plan

63/25 - A. Carles: That it be acknowledged that Assistant Administrator, Chelsey Lillejord will be returning to work Monday, April 7, 2025 working approximately 22.5 hours (3 days) per week.

Carried.

Next Meeting

64/25 - Scott: That the next regular meeting of Council be held on Wednesday, April 9, 2025, at 7:30 p.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.

Carried.

Seasonal Contracted Labourer

65/25 - Jensen: That Kurt McCurry be contracted to assist Public Works for 2025 at a rate of \$25.00 per hour for labour.

Carried.

Pesticide Applicator License Renewal

66/25 - A. Carles: That Wade Aspen and Darren Gust's Pesticide Applicator License Renewal with the Saskatchewan Ministry of Agriculture in the amount of one hundred dollars (\$100.00) per person be approved for payment.

Carried.

Cemetery Maintenance

67/25 - L. Carles: That the cemetery caretakers will receive \$300.00 per year for maintenance remuneration for each cemetery as follows:

Trail Cemetery (NW 33-06-20 W2M)

\$300.00 - payable to Cheryl Rowland

St. Paul's Oakville Cemetery (NW 07-05-19 W2M)

\$300.00 payable to Carol Vermeulen

Saint Collette Cemetery - 1909 (NE 12-05-19 W2M)

\$300.00 payable to Hunter Delanoy

Saint Collette Cemetery - 1935 (NE 35-04-19 W2M)

\$300.00 payable to Darlene Carles

Carried.

Vet Board

68/25 - Burnett: That the 2025 Assessment Levy from the Ogema and District Vet Board be paid in the amount of three thousand three hundred and seventy-five dollars (\$3,375.00).

Carried.

Reports – Committee and Administration

Verbal Committee Reports

69/25 - A. Carles: That we acknowledge the verbal committee reports as presented by Administrator, Laura Delanoy and Reeve, Alastair Burnett.

Carried.

Correspondence

Correspondence

70/25 - Scott: That we acknowledge the correspondence as listed on the agenda.

Carried.

Agriculture in the Classroom

71/25 - L. Carles: That the Rural Municipality of The Gap No. 39 sponsor Agriculture in the Classroom by paying an annual membership fee in the amount of one hundred dollars (\$100.00).

Carried.

Accounts for Approval and Payment

Payment List

72/25 - Jensen: That the list of bills and accounts as per attached “Schedule A” for the period February 13 to 28, 2025 that were paid by cheque #11446 and by electronic funds transfer in the amount of twenty-seven thousand five hundred and ninety dollars and twenty-three cents (\$27,590.23) be approved as paid; and further, that the 2024 payable as per attached Schedule “A” paid by electronic funds transfer in the amount of five hundred and ninety-three dollars and three cents (\$593.03) be approved as paid; and furthermore, that all current bills and accounts as per attached Schedule “A” for the period March 1 to 19, 2025 to be paid by cheques #11447 to 11461 and by electronic funds transfer in the amount of seventeen thousand three hundred and fifty-six dollars and fifty-one cents (\$17,356.51) are approved for payment.

Carried.

Adjournment

Adjourn

73/25 - A. Carles: That the meeting adjourns at 3:30 p.m.

Carried.

Reeve

Administrator