

**Minutes of the Regular Meeting of the Council of the
RURAL MUNICIPALITY OF THE GAP NO. 39
held Wednesday, October 9, 2024
Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan**

Council Present:

Reeve	- Lorne McClarty
Councillor Division 1	- Roland Carles
Councillor Division 2	- Jeff Jensen
Councillor Division 3	- Keith Kaufmann
Councillor Division 4	- Murray Scott
Councillor Division 5	- Alastair Burnett
Councillor Division 6	- Ernie Sorensen

Staff:

Administrator	- Laura Delanoy
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Call to Order:

Reeve McClarty called the meeting to order at 7:30 p.m.

Agenda

205/24 - Kaufmann: That we adopt the agenda as attached hereto to form part of these minutes.

Carried.

Adoption of Minutes

Regular Meeting Minutes

206/24 - Jensen: That we approve the minutes of the regular meeting of Council held Wednesday, September 11, 2024 as presented.

Carried.

Financial Reports

The Administrator presented the financial reports and statement of financial activities for the month ending September 30, 2024.

Financial Reports

207/24 - Scott: That we accept the financial reports and statement of financial activities for the period ending September 30, 2024 as presented.

Carried.

Term Deposit

208/24 - Burnett: That the following term deposits be renewed for a 12 month term on the maturity date:

Account Number	Maturity Date	Amount
833880528355	October 24, 2024	\$ 550,000.00
833880528363	October 24, 2024	\$ 250,000.00
833880528371	October 24, 2024	\$ 100,000.00
833880528389	October 24, 2024	\$ 100,000.00
833880528397	October 24, 2024	\$ 100,000.00
833880528405	October 24, 2024	\$ 50,000.00
833880528413	October 24, 2024	\$ 50,000.00

And further, that it be acknowledged the Radius Credit Union will bonus the interest rate by 0.25% on the investments;

And furthermore, that Term Deposit #833880504174 in the amount of one hundred thousand dollars (\$100,000.00) be redeemed on its maturity date of November 12, 2024.

Carried.

Delegations

Public Works employees Wade Aspen and Darren Gust attended the meeting at 7:45 p.m. to discuss operations and equipment. Wade Aspen and Darren Gust left the meeting at 9:20 p.m.

Public Works/Transportation

SGI Renewal Notice

209/24 - Jensen: That the registration and insurance for the 1990 homebuilt trailer be renewed with an annual fee of seventy-six dollars and fifty-two cents (\$76.52).
Carried.

SGI Commercial Auto Pak Renewal

210/24 - Carles: That the SGI Commercial Auto Pak for the 2008 Dodge Ram 1500 be renewed with an annual fee of seventy-nine dollars and fifty cents (\$79.50).
Carried.

New Business

Administrator Job Duties

211/24 - Kaufmann: That it be acknowledged that Section 21 of Laura Delanoy's Chief Administrative Officer employment contract states that the Council of The Rural Municipality of The Gap No. 39 may define duties to be performed by the Administrator to support organizations on which Council is represented; and further, that the Rural Municipality of The Gap No. 39 Council shall no longer require Administrator Laura Delanoy to provide support to the Ceylon Regional Park Authority, including Secretary and Treasurer duties, as of January 1, 2025; and furthermore, that Administrator Laura Delanoy be required to complete all Treasurer duties for the Ceylon Regional Park until December 31, 2024 and all tasks associated with the 2024 financial audit for Ceylon Regional Park.
Carried.

Administrator Wage Review

212/24 - Carles: That Administrator Laura Delanoy be paid an annual salary of eighty-nine thousand three hundred and eighty dollars (\$89,380.00) to work 1,755 hours per year (90% full time equivalency) with 112.5 hours of vacation time in 2025.
Carried.

APEGS 2025 Membership

213/24 - Scott: That Administrator, Laura Delanoy's 2025 annual membership and licensing fees with the Association of Professional Engineers and Geoscientists of Saskatchewan be paid for by the Rural Municipality of The Gap No. 39 and the Village of Ceylon in 2025; and furthermore, that the Rural Municipality of The Gap pay 80% of the membership and licensing fees.
Carried.

SARM Voting Delegates

214/24 - Kaufmann: That Councillor Murray Scott be appointed as a voting delegate at the Saskatchewan Association of Rural Municipalities Midterm Convention on November 20 & 21, 2024.
Carried.

Christmas Party

215/24 - Burnett: That the Rural Municipality of The Gap No. 39 Council and Staff attend The Gap Recreation Committee's Christmas event for the Christmas party.
Carried.

First Meeting of Council

216/24 - Carles: That the first meeting of Council be held on Monday, November 18, 2024 at 9:00 a.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.
Carried.

Building Permit Application #2024-003

217/24 - McClarty: That it be acknowledged that Building Permit Application No. 2024-003 was received from Jeff Jensen for the installation of weeping tile around his exiting house at SE 35-5-21 W2M and that the application was submitted to Professional Building Inspections, Inc. for review.
Carried.

Reports – Committee and Administration

Verbal Committee Reports

218/24 - Jensen: That we acknowledge the verbal committee reports as presented by Administrator, Laura Delanoy.

Carried.

Correspondence

Correspondence

219/24 - Scott: That we acknowledge the correspondence as listed on the agenda.

Carried.

Donation to the Royal Canadian Legion Radville Branch #42

220/24 - Carles: That a donation in the amount of \$100.00 be provided to the Royal Canadian Legion Radville Branch #42.

Carried.

Accounts for Approval and Payment

Payment List

221/24 - Jensen: That the list of bills and accounts as per attached “Schedule A” for the period September 12 to 30, 2024 that were paid by cheques #11292 and #11293 and by electronic funds transfer in the amount of thirty thousand one hundred and ninety-three dollars twenty-six cents (\$30,193.26) be approved as paid; and furthermore, that all current bills and accounts as per attached Schedule “A” for the period October 1 to 9, 2024 to be paid by cheques #11294 to #11315 and by electronic funds transfer in the amount of two hundred and seventy-three thousand five hundred and sixty-nine dollars and twenty-seven cents (\$273,569.27) are approved for payment.

Carried.

Adjournment

Adjourn

222/24 - Scott: That the meeting adjourns at 11:15 p.m.

Carried.

Reeve

Administrator