Minutes of the Regular Meeting of the Council of the **RURAL MUNICIPALITY OF THE GAP NO. 39** held Wednesday, December 13, 2023

Municipal Office Board Room, 107 Main Street, Ceylon, Saskatchewan

Council Present:

Reeve - Lorne McClarty Councillor Division 1 - Roland Carles Councillor Division 2 - Jeff Jensen Councillor Division 3 - Keith Kaufmann Councillor Division 4 - Murray Scott Councillor Division 6 - Ernie Sorensen

Council Absent:

Councillor Division 5 - Alastair Burnett

Staff:

Administrator - Laura Delanoy

Call to Order:

Reeve Lorne McClarty called the meeting to order 1:00 p.m.

Agenda

247/23 - Scott: That we adopt the agenda as attached hereto to form part of these minutes.

Carried.

Adoption of Minutes

Regular Meeting Minutes

248/23 - Carles: That we approve the minutes of the regular meeting of Council held Tuesday, November 7, 2023 as presented.

Carried.

Financial Reports

The Administrator presented the financial reports and statement of financial activities for the month ending November 30, 2023.

Financial Reports

249/23 - Kaufmann: That we accept the financial reports and statement of financial activities for the period ending November 30, 2023 as presented.

Carried.

Public Works employees Wade Aspen and Darren Gust attended the meeting at 1:30 p.m. to discuss operations and equipment. Wade Aspen and Darren Gust left the meeting at 3:25 p.m.

Public Works/Transportation

Frount Weight for Grader

250/23 - Carles: That a used weight for the John Deere grader be purchased from Brandt Tractor Ltd.

Carried.

Heritage Resource Review

251/23 - McClarty: That an application be submitted to the Ministry of Parks, Culture and Sport - Heritage Conservation Branch to request a heritage resource review associated with gravel pit development within SE 19 and SW 20-5-19 W2M.

Carried.

Councillor Murray Scott left the meeting at 3:10 p.m.

Road Maintenance Agreements

252/23 - Carles: That it be acknowledged that the Rural Municipality of The Gap No. 39 entered into a road maintenance agreement with Potzus Ltd. on November 14, 2023 for the hauling of gravel products on municipal roads.

Road Maintenance Agreements

253/23 - Jensen: That the Rural Municipality of The Gap No. 39 enter into road maintenance agreements with updated regional rates to come into effect on January 1, 2024 with the following haulers:

Crescent Point Energy Corp. -Oil Products Petro-Lin Energy Corp. -Oil Products

Dark Horse Petroleum Corp.

& 102111392 Saskatchewan Ltd. -Oil Products

Ceylon Gap Feeders -Gravel Products (NE & SE 18-05-19 W2M)
Ceylon Gap Feeders -Gravel Products (SW 10-05-21 W2M)

101034761 Saskatchewan Ltd.

(formerly BLS Asphalt Inc.)

Gibson Welding Ltd.

-Gravel Products (NW 6-05-19 W2M)

-Gravel Products (NW 6-05-19 W2M)

-Gravel Products (NW 6-05-19 W2M)

WF Botkin Construction Ltd. -Gravel Products (NW & SW 07-06-21 W2M)

Carried.

Gravel Haul

254/23 - Carles: That a quote be requested from Sandy Hill Trucking of Moose Jaw, SK to load, haul, and place road gravel on municipal roads as instructed by Council.

Carried.

New Business

Councillor Indemnity

255/23 - Jensen: That Councillors of the Rural Municipality of The Gap No. 39 be paid indemnity in the following amounts for the year 2023:

Reeve	Lorne McClarty	\$9,900.00
Councillor Division 1	Roland Carles	\$8,100.00
Councillor Division 2	Jeff Jensen	\$6,900.00
Councillor Division 3	Keith Kaufmann	\$8,100.00
Councillor Division 4	Murray Scott	\$8,400.00
Councillor Division 5	Alastair Burnett	\$8,100.00
Councillor Division 6	Ernie Sorensen	\$6,600.00

Carried.

Administrator Laura Delanoy left the meeting at 3:40 p.m. due to conflict of interest.

Administrator Wage Review

256/23 - McClarty: That Administrator Laura Delanoy be paid an annual salary of eighty-nine thousand three hundred and eighty dollars (\$89,380.00) to work 1,755 hours per year (90% full time equivalency) with 112.5 hours of vacation time in 2024.

Carried.

APEGS 2024 Membership

257/23 - McClarty: That Administrator, Laura Delanoy's 2024 annual membership and licensing fees with the Association of Professional Engineers and Geoscientists of Saskatchewan be paid for by the Rural Municipality of The Gap No. 39 and the Village of Ceylon in 2024 in the amount of four hundred and seventy two dollars and fifty cents (\$472.50); and furthermore, that the Rural Municipality of The Gap pay 80% of the membership and licensing fees.

Carried.

Administrator Laura Delanoy returned to the meeting at 4:20 p.m.

Assistant Administrator Wage Review

258/23 - Carles: That Assistant Administrator Chelsey Lillejord be paid an hourly rate of \$26.45 for 2024 with vacation and statutory holiday pay being paid out at a rate of 10% of the hourly rate.

Page |3

Operator Wage Review

M-11 (a)

259/23 - Jensen: That the Operators for the Rural Municipality of The Gap No. 39 be paid the following hourly rates for 2024:

Foreman: Aspen, Wade - \$39.50 Operator: Gust, Darren - \$38.15

and furthermore, that Wade Aspen and Darren Gust each be granted 200 hours of vacation time for 2024.

Carried.

SARM Employee Benefits

260/23 - Sorensen: That the 2024 estimated employee salaries be submitted to SARM as follows, to receive updated coverage and revised rates for Disability Benefits:

Aspen, Wade - \$101,600.00; Gust, Darren - \$98,500.00; Delanoy, Laura - \$89,380.00; Lillejord, Chelsey - \$38,000.00.

Carried.

SARM Group Life Insurance Coverage

261/23 - McClarty: That the amount of coverage for the SARM Group Life Insurance for municipal employees in 2024 is as follows:

Aspen, Wade: \$50,000.00
Delanoy, Laura \$100,000.00
Gust, Darren \$50,000.00
Lillejord, Chelsey \$50,000.00

Carried.

SARM Benefit Renewal for Members of Council

262/23 - Carles: That the municipality includes the Municipal Council (Elected Officials) for coverage under the SARM Disability Benefits Plan for 2024 with a coverage amount of fifty thousand dollars (\$50,000.00).

Carried.

Workwear Allowance

263/23 - Jensen: That a clothing and boots allowance of two hundred dollar (\$200.00) per year be made available to all outdoor employees.

Carried.

Board of Revision

264/23 - Sorensen: That the Rural Municipality of The Gap No. 39 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh; and furthermore, that the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter and where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

Board of Revision Secretary

265/23 - Carles: That the Rural Municipality of The Gap No. 39 appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule; and furthermore, if Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Page 4

M-11 (a) 266

Development Appeals Board

266/23 - Kaufmann: That the Rural Municipality of the Gap No. 39 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh; and furthermore, that the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter and where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried.

Development Appeals Board Secretary

267/23 - Jensen: That the Rural Municipality of The Gap No. 39 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule; and furthermore, if Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

Municipal Revenue Sharing Eligibility Requirements

268/23 - Kaufmann: The Council of the Rural Municipality of The Gap No. 39 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant including:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and furthermore,

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

Commercial Insurance Policy

269/23 - Jensen: That the Loewen Agencies Ltd. Commercial Policy No. Z08501668-1 Machinery Schedule and Building Schedule be approved as presented.

Carried.

Next Meeting

270/23 - McClarty: That the next regular meeting of Council be held on Thursday, January 11, 2024 at 1:00 p.m. in the Municipal Office Boardroom at 107 Main Street, Ceylon, SK unless otherwise called.

Carried.

Outstanding Custom Work Added to Tax Roll

271/23 - Carles: That the administrator be authorized to add any amounts owed to the municipality at the end of the year for work performed in 2023 by the municipality pursuant to Section 405(3)(a) of *The Municipalities Act* to the taxes of the land owned by the said person in the municipality forming part of the taxes on the land.

Page | 5

M-11 (a)

Bylaw 2/2023 First Reading, Primary Weight Bylaw

272/23 - Kaufmann: That Bylaw 2/2023 being a Bylaw to designate all municipal roads as primary weight roads and provide for the operation of overweight vehicles be read a first time.

Carried.

Bylaw 2/2023 Second Reading

273/23 - Sorensen: That Bylaw 2/2023 be read a second time.

Carried.

Bylaw 2/2023 Consent to Third Reading at Meeting

274/23 - Carles: That Bylaw 2/2023 be given three readings at this meeting.

Carried Unanimously.

Bylaw 2/2023 Third Reading

275/23 - Jensen: That Bylaw 2/2023 being a Bylaw to designate all municipal roads as primary weight roads and provide for the operation of overweight vehicles be adopted, sealed and signed and attached to form part of these minutes.

Carried.

Bylaw 3/2023 First Reading, Gravel Extraction Bylaw

276/23 - Kaufmann: That Bylaw 3/2023 being a Bylaw to provide for the licensing of excavation of gravel from gravel pits be read a first time.

Carried.

Bylaw 3/2023 Second Reading

277/23 - Sorensen: That Bylaw 3/2023 be read a second time.

Carried.

Bylaw 3/2023 Consent to Third Reading at Meeting

278/23 - Jensen: That Bylaw 3/2023 be given three readings at this meeting.

Carried Unanimously.

Bylaw 3/2023 Third Reading

279/23 - Carles: That Bylaw 3/2023 being a Bylaw to provide for the licensing of excavation of gravel from gravel pits be adopted, sealed and signed and attached to form part of these minutes.

Carried.

Wellsite Cancellation

280/23 - Jensen: That is be acknowledged that Royal Helium Exploration Limited has cancelled wellsite Royal Hardy South DD 2B2-20-3B5-20-4-21 located within 2-20-4-21 W2M; and furthermore, that Royal Helium Exploration Limited be reimbursed the drilling license fee in the amount of four hundred and fifty dollars (\$450.00).

Carried.

Reports - Committee and Administration

Verbal Committee Report

281/23 - Jensen: That we acknowledge the verbal committee report as presented by Administrator, Laura Delanoy.

Carried.

Correspondence

Correspondence

282/23 - **Kaufmann:** That we acknowledge the correspondence as listed on the agenda.

Carried.

Notice of Planned Procurement

283/22 - Sorensen: That the Rural Municipality of The Gap No. 39 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1, 2024 and December 31, 2024.

Accounts for Approval and Payment

Payment List

284/23 - Carles: That the list of bills and accounts as per attached "Schedule A" for the period November 8 to 30, 2023 that were paid by cheque #11090 and by electronic funds transfer in the amount of thirty thousand one hundred and sixtynine dollars and seventy-one cents (\$30,169.71) be approved as paid; and furthermore, that all current bills and accounts as per attached Schedule "A" for the period December 1 to 13, 2023 to be paid by cheques #11091 to #11128 and by electronic funds transfer in the amount of one hundred and sixty-five thousand eighty-eight dollars and twenty-one cents (\$165,088.21) are approved for payment.

Carried.

Radville & District Health Centre Foundation

285/23 - Kaufmann: That the 2023 annual payment to the Radville & District Health Centre Foundation in the amount of seven thousand five hundred and fiftynine dollars (\$7,559.00) is approved for payment as per the five (5) year commitment schedule.

Carried.

Southeast Regional Library Fees

286/23 - Sorensen: That the first installment to the Southeast Regional Library be paid in 2024 for the amount of one thousand two hundred and fourty-four dollars and thirty-eight cents (\$1,244.38).

Carried.

<u>Adjournment</u>

Adjourn

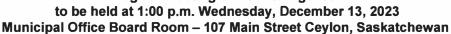
287/23 - McClarty: That the meeting adjourns at 5:15 p.m.

Carried.

Reeve

Administrator

Rural Municipality of The Gap No. 39 Regular Meeting of Council Agenda



8

M-11 (a)

- 1. Call to Order 1:00 p.m.
- 2. Adoption of the Agenda
- 3. Adoption of Minutes
 - a) Regular Meeting Minutes November 7, 2023

4. Financial Report

- a) Financial Report Month Ending November 30, 2023
- b) Change in Income Report Month Ending November 30, 2023
- c) Investment Schedule

5. Delegation

- a) Public Works Wade Aspen & Darren Gust
 - Monthly Safety Meeting

6. Old Business

PS - Emergency Response Plan & Emergency Measures Organization Plan

7. Public Works/Transportation

- a) TS Operator Hours
- b) TS Traffic Count Data
- c) TS Gravel Inventory
- d) TS Gravel Exploration
- e) TS Municipal Shop
- f) TS Road Maintenance Agreement Updates
- g) TS 2024 Gravel Hauling

8. New Business

- a) GG 2023 Councillor Indemnity
- b) GG Employee Wage Review
- c) GG 2024 APEGS Membership
- d) GG SARM Employee Benefits
- e) GG 2024 Board of Revision & Development Appeals Board
- f) GG Municipal Revenue Sharing Declaration
- g) GG Commercial Insurance Policy
- h) GG Next Regular Meeting of Council
- i) PS Ceylon Volunteer Fire Department Donation
- j) TS Outstanding Custom Work
- k) TS Primary Weight Bylaw
- I) P&D Gravel Extraction Bylaw
- m) P&D Wellsite Cancellation

9. Reports – Committee and Administration

a) Administrator Report

10. Meetings & Workshops

- a) 2024 SARM Annual Convention March 13 to 15, 2023 Regina, SK
 - Resolution Deadline January 28, 2024

11. Correspondence

- a) Building and Technical Standard Branch Adoption of 2020 Construction Codes
- b) SARM Notice of Planned Procurement Posting on SaskTenders
- c) SARM Fidelity Bond Self-Insurance Plan
- d) Sask. Public Safety Agency 2024 Program and Service Information
- e) MHI 2023/2034 Winter Weights Bulletin
- f) RCMP District Commander Quarterly Update
- g) Saskatchewan Crime Stoppers Request for Support

12. Accounts for Approval and Payment

13. Adjournment



9 ---



Rural Municipality of The Gap No. 39 Change in Income for the Period Ending November 30, 2023

	Current Month Year		ear to Date		Budget	
REVENUE						
TAXATION						
General Municipal Levy	\$	-	\$	741,645.40	\$	741,645.27
Discount on Municipal Tax	\$	(790.45)	\$	(40,882.47)	\$	(39,000.00)
NET MUNICIPAL TAX	\$	(790.45)	\$	700,762.93	\$	702,645.27
Penalty on Municipal Arrears	\$	8	\$	19.26	\$	200.00
TOTAL TAXES	\$	(790.45)	\$	700,782.19	\$	702,845.27
UNCONDITIONAL GRANTS						
Unconditional - Revenue Sharing	\$	*	\$	140,164.50	\$	186,868.00
TOTAL UNCONDITIONAL GRANTS	\$	•	\$	140,164.50	\$	186,868.00
GRANTS IN LIEU OF TAXES						
Grant-in-Lieu - Prov - Other	\$		\$	915.46	\$	2,381.00
TOTAL GRANT-IN-LIEU	\$		\$	915.46	\$	2,381.00
GENERAL GOV'T SERVICES						
GG - F&C - Photocopy/Fax	\$	*	\$	9.52	\$	20.00
GG - F&C - Tax Certificates	\$	-	\$	240.00	S	300.00
GG - Sale of R.M. Maps	\$	30.00	\$	755.00	S	675.00
GG - Postage	\$	*	\$	20.25	S	15.00
GG - Asset Sales - Gain/Loss	\$	*	\$	2,705.17	\$	£±:
GG - Interest Revenue	\$	4,583.46	\$	53,410.34	\$	85,000.00
GG - Dividends Revenue	\$		\$		\$	100.00
GG - Commission Revenue	\$		\$		\$	2,315.00
TOTAL GENERAL GOV'T SERVICES	\$	4,613.46	\$	57,140.28	\$	88,425.00
PROTECTIVE SERVICES						
PS - Fees - Fire Charges - #1		3,578.90	\$	11,817.80	\$	10,000.00
TOTAL PROTECTIVE SERVICES	\$	3,578.90	\$	11,817.80	\$	10,000.00
TRANSPORTATION SERVICES						
TS - Custom Work	\$	450.00	\$	4,362.50	\$	5,000.00
TS - Custom Work - Dust Control	\$	430.00	\$	4,891.60	\$	16,000.00
TS - Sale of Gravel	\$		\$	38,536.68	\$	30,000.00
TS - Sale of Culverts	\$	881.64	\$	881.64	\$	
TS - Road Maintenance Fees	\$	4,471.82	\$ \$		\$ \$	55,000.00
TS - Permits	\$			54,788.72	•	·
TS - Trade-in of Equipment	\$	*	\$	1,950.00	\$	5,000.00
TS - Conditional - Prov - CTP	\$		\$ \$	156,364.97 15,816.00	\$ \$	156,365.00
TOTAL TRANSPORTATION SERVICES	\$	5,803.46	\$	277,592.11	\$	15,816.00 283,181.00
TOTAL TRANSFORMATION SERVICES		3,000.40	Ψ	277,332.11	Ψ	203,101.00
ENVIRONMENT & PUBLIC HEALTH						
EH - Waste Bin Rental Fees	\$		\$	3,510.00	\$	3,600.00
EH - Cemetery Fees	\$	-	\$	900.00	\$	2,000.00
EH - Conditional - SARM GCP	S	14.	\$	9,018.00	\$	
EH - Conditional - SARM PREP	s	*	\$	-	\$	2,200.00
TOTAL ENVIRON & PUBLIC HEALTH SERV.	\$:*:	\$	13,428.00	\$	7,800.00
						===
PLANNNG & DEVELOPMENT						
PD - Fees - Development Permit	\$	9	S	500.00	\$	500.00
PD - Fees - Drilling Licences	\$	*	\$		\$	450.00
PD - Fees - Royalty/Mineral Revenue	\$	•	\$	2,349.13	\$	3,000.00
PD - Municipal Reserve Compensation	\$		\$	5,817.00	\$	-
PD - Conditional -Federal - CCBF	\$		\$	13,412.60	\$	13,413.00
TOTAL PLANNING & DEVELOP SERV.	\$	191	\$	22,078.73	\$	17,363.00
	-					

TRANSFERS						8
Tranfer from Reserves	\$		\$	-	\$	251,700.00
TOTAL TRANSFERS	\$	-	\$		\$	251,700.00
TOTAL REVENUE	\$	13,205.37	\$	1,223,919.07	\$	1,550,563.27
EXPENSE						
GENERAL GOV'T SERVICE						
GG - Reeve - Office Super/Travel	\$		\$	12	\$	2,450.00
GG - Council - Meeting & Travel	\$		\$	2 * 2	\$	27,500.00
GG - Council - Committee & Travel	\$	-	\$		S	5,000.00
GG - Council - Convention	\$	1,041.60	\$	5,326.61	\$	7,000.00
GG - Council - Other Benefits	\$	-	\$	1,720.15	S	1,720.00
GG - Administrative Salaries	\$	8,520.82	\$	93,324.08	\$	95,350.00
GG - Admin. CPP, EI	\$	64.10	\$	4,892.07	\$	6,200.00
GG - MEPP	\$	742.56	\$	7,359.47	\$	6,500.00
GG - Admin. Dis. Ins., WCB, etc.	\$.90	\$	12,473.76	\$	12,475.00
GG - Admin. Training & Travel	\$	92.72	\$	1,138.85	\$	2,000.00
GG - Contracted - Admin. Services	\$	*	\$	5 + 3	\$	150.00
GG - Contracted - Assessment	\$	*	\$	7,301.00	\$	7,326.00
GG - Contracted - Legal/ISC Fees	\$	110.00	\$	372.70	\$	1,000.00
GG - Contracted - Audit/Accounting	\$	2,650.00	\$	6,672.70	\$	6,672.00
GG - Contracted - Memberships	\$		\$	3,485.36	\$	3,485.00
GG - Contracted - Advertising	\$	+	\$	262.74	\$	263.00
GG - Contracted - Property Maint.	\$	+:	\$		\$	2,500.00
GG - Contracted - Insurance/Bond	\$	-	\$	713.50	\$	637.00
GG - Contracted - Board of Revision	\$	*	\$	225.00	\$	225.00
GG - Utilities - Power	\$	72.24	\$	748.99	\$	775.00
GG - Utilities - Heat	\$	62.10	\$	661.80	\$	650.00
GG - Utilities - Telephone/Internet	\$	140.52	\$	1,453.59	\$	1,700.00
GG - Utilities - Water/Garbage Coll	\$		\$	525.00	\$	525.00
GG - Maint Janitor	S		\$	750.00	\$	1,500.00
GG - Maint Stationery/Supplies	\$	143.24	\$	1,147.01	\$	2,000.00
GG - Maint Postage/Software	\$		\$	2,703.76	\$	4,000.00
GG - Maint Copier/Computer/Other	S		\$	1,201.07	\$	1,500.00
GG - Grants/Donations - Operating	\$		\$	700.00	\$	700.00
GG - Interest, Bank Fees, CashShort	\$	*	\$	3.30	\$	100.00
GG - Tax Collect/Enforcement Costs	\$	308.70	\$	-	\$	
GG - Allowance for Uncollectibles	\$	*	\$	610.17	\$	610.00
GG - Gifts	\$	305.26	\$	305.26	\$	æ:
GG - Meeting - Meals	\$	200.00	S	254.66	\$	1,600.00
TOTAL GENERAL GOV'T EXPENSE	\$	14,453.86	\$	156,332.60	\$	204,113.00
PROTECTIVE SERVICE						
PS - Police - Contracted	\$	9	\$	10,406.65	\$	10,500.00
PS - Fire - Contracted Service	\$	¥	\$	316.75	\$	300.00
PS - Fire - Remit Fire Fees	\$	9	\$	11,817.80	\$	10,000.00
PS - Fire - Grants - Capital	\$		\$	14 <u>1</u> 2	\$	10,000.00
TOTAL PROTECTIVE SERVICE	\$	4	\$	22,541.20	\$	30,800.00
TRANSPORTATION SERVICE						
TS - Council - Indemnity	\$	ē	\$		\$	16,800.00
TS - Wages	\$	14,747.90	\$	177,942.00	S	
TS - CPP Expense	\$	14,747.90	\$	7,508.89	\$	193,300.00 7,509.00
TS - El Expense	\$		э \$	2,331.70	\$	2,807.00
TS - MEPP Expense	S	1,327.32	\$ \$	16,015.33	ş S	17,400.00
TS - WCB & Dis. Ins./Health Expense	\$	1,327.32	\$	17,561.54	Ş	17,400.00
TS - Safety Equipment	S	323.24	\$	323.24	\$	
TS - Travel/Training	\$	525,24	S	320.00	э \$	320.00
TS - Contract - Ins./Licences	\$		S	8,539.98	\$ \$	10,000.00
TS - Contract - Memberships	\$	0	\$	292.00	\$	292.00
TS - Contract - MaintDust Control	\$	-	\$	42,729.86	\$	35,000.00
	•		7	,5.00	~	22,300.00

TS - Contract - Maint -Road Repair	\$	+	\$	(+)	\$	75,000.00
TS -Contract-Maint Culverts/Bridges	\$	-	\$	397.50	\$	2,500.00
TS - Contract - Labour	\$	*	\$	975.00	\$	5,000.00
TS - Utility - Shop - Power	\$	187.30	\$	1,281.61	\$	1,800.00
TS - Utility - Shop - Heat	\$	192.97	\$	1,560.59	\$	2,000.00
TS - Utility - Shop - Phone/Interne	\$	52.95	\$	529.50	\$	635.00
TS - Maint Fuel/Oil	\$	4,287.06	S	37,719.60	\$	65,000.00
TS - Maint - Blades	\$	÷ ′	\$	7,075.45	\$	10,000.00
TS - Maint Machine Repairs	\$	7,445,60	\$	66,738.58	\$	60,000.00
TS - Material - Culverts/Drainage	S	.91	\$	22,548.87	\$	21,273.00
TS - Material - Signs/Posts	S	+1	\$	271.12	\$	1,000.00
TS - Material - Small Tool/Equip.	S	-	\$	2,925.80	\$	10,000.00
TS - Material - Shop Supplies	\$	218.50	\$	1,958.88	\$	4,000.00
TS - Gravel	\$		\$	52,845.63	\$	85,000.00
TS - RM Maps	\$		\$	1,318.50	\$	1,200.00
TS - ASSET - Purch - Land/Land Imp.	\$		\$	1,000.00	\$	1,000.00
TS - ASSET - Purchase - Building	\$	225,930.00	\$	239,681.75	\$	36,538.00
TS - ASSET -Purchase -Machine/Equip	\$	4	\$	573,283.52	S	566,663.00
TOTAL TRANSPORTATION	\$	254,712.84	\$	1,285,676.44	\$	1,249,427.00
ENVIRONMENT & PUBLIC HEALTH SERVICE						
EH - Wages & Benefits	\$		\$	13.08	\$	13.00
EH - Contracted - Waste Bin Rental	\$	315.00	\$	3,060.00	S	3,600.00
EH - Contracted - Recycle Fees	\$		\$	1,373.82	S	1,800.00
EH - Contracted - Cemeteries	\$	*	S	1,200.00	S	1,200.00
EH - Contracted - Memberships	\$	-	\$	894.40	S	700.00
EH - Maint Flowers	\$	27.50	\$	72.50	\$	65.00
EH - Supplies - Pest Control	\$	4,833.60	\$	8,363.40	\$	5,500.00
EH - Supplies - Weed Control	\$		\$	9,185.00	\$	12,000.00
EH - Supplies - Civic Addressing	\$	271.93	\$	544.92	S	500.00
EH - Gopher Control Rebate	\$		\$	9,018.00	\$	
EH - Grants - Operating Rad.Auxill	\$	9	\$	100.00	\$	100.00
EH - Grants - Capital RMHC	\$	*	\$	190	\$	7,559.00
EH - Grants - Ambulance Fund	\$	14,250.00	\$	14,250.00	\$	14,250.00
TOTAL ENVIRONMENT & PUB HEALTH SERV	\$	19,698.03	\$	48,075.12	\$	47,287.00
PLANNING & DEVELOPMENT EXPENSES						
P&D - Contracted - Appeals Board	\$	-	\$	225.00	\$	225.00
P&D - Grants - Vet Board	\$		\$	2,835.00	\$	2,835.00
P&D - Other Quarry Lease	\$		\$	482.56	\$	523.00
TOTAL PLANNING & DEVELOPMENT EXPENS	\$		\$	3,542.56	\$	3,583.00
	Ť			0,042.00		0,000.00
RECREATION, CULTURAL EXPENDITURES						
R&C - Contracted - Library - Region	\$		\$	2,307.75	\$	2,308.00
R&C - Grants - Op. Reg Park	\$	-	\$	5,000.00	\$	5,000.00
R&C - Grants - Op- Rink	\$	3,000.00	\$	3,000.00	\$	3,000.00
R&C - Grants - Op - PPCC	\$	-	\$	8	\$	2,500.00
TOTAL RECREATION AND CULTURE SERVIC	\$	3,000.00	\$	10,307.75	\$	12,808.00
UTILITIES						
Water -Utility-Power/Heat-Comm Well	\$	336.12	\$	1,481.42	\$	1,500.00
Water - Maint, - Repair - Comm Well	\$	¥	\$	1, 191.72	\$	1,000.00
TOTAL UTILITIES	\$	336.12	\$	1,481.42	\$	2,500.00
		330.12	Ψ	1,701.72		2,000.00
TOTAL EXPENSE	\$	292,200.85	\$	1,527,957.09	\$	1,550,518.00
		202,200.00	*	1,021,001.00	•	.,555,515,66
NET INCOME	\$	(278,995.48)	s	(304,038.02)	s	45.27
		(=. 0,000.40)	_	(30.,000.02)		10.21

CERTIFIED CORRECT AND IN ACCORDANCE WITH THE RECORDS OF THE MUNICIPALITY

Presented to Council on Wednesday, December 13, 2023

Reeve

Administrator

RURAL MUNICIPALITY OF THE GAP NO. 39 BYLAW NO. 3/2023

A BYLAW TO PROVIDE FOR THE LICENSING OF EXCAVATION OF GRAVEL FROM GRAVEL PITS

The Council of the Rural Municipality of The Gap No. 39, in the Province of Saskatchewan, enacts as follows:

- 1. This Bylaw shall be referred to as the Gravel Licensing Bylaw.
- 2. In this Bylaw:
 - a. "Administrator" shall mean the administrator of the Municipality;
 - b. "Contractor" includes any person, firm or corporation, including those persons, firms or corporations engaged by the crown, but does not include the crown;
 - c. "Council" shall mean the council of the municipality;
 - d. "Gravel" includes rock, stone, sand and other material in excess of 0.004 inches in diameter;
 - e. "Municipality" shall mean the Rural Municipality of The Gap No. 39; and
 - f. "Premise" includes any pit, site, or location within the municipality, in which gravel is naturally situated and from which gravel is excavated.
- 3. No contractor shall operate or offer for hire any machine, tractor, truck or other appliance used in excavation of gravel from any premise within the municipality without having first obtained a license to do so from the municipality.
- 4. Any contractor requiring a license under provision of this bylaw shall each year, in the form shown in Schedule "B" attached thereto, make written application to the Administrator of the municipality stating the name and address of the applicant, the location of each premise from which the gravel is to be excavated and an estimate of the amount of gravel to be excavated within the current year; and paying in advance a fee of
 - a. \$0.194 per cubic meter for each cubic meter
 - b. \$0.148 per cubic yard for each cubic yard
 - c. \$0.104 per tonne for each tonne
 - d. \$0.097 per ton for each ton of gravel excavated from the premise.
- 5. Where the contractor estimates that the volume of gravel to be extracted will exceed 10,000 tonnes, the contractor shall pay a pre-extraction fee equal to the product of the estimated volume of gravel

- to be extracted multiplied by the rate prescribed in Section 4 of this bylaw.
- 6. Subject to the right of the Council to suspend or revoke the same as provided by *The Municipalities Act*, every license shall remain in force or in effect until and including the 31st day of December in the year in which the license is issued.
- 7. On or before December 31st of the year in which the license has been issued, the contractor shall make a return under oath, in the form shown in Schedule "A" attached thereto, to the Administrator of the municipality showing the quantity of gravel, in the agreed units of measurement, excavated from each premise and pay the prescribed fee as set out in Section 4 of the bylaw.
- 8. The municipality shall refund to the contractor any fees collected under this bylaw for estimated quantities of gravel not excavated from the premise and for which the license fee has been paid.
- 9. Any person found guilty of an infraction of any provisions of this bylaw shall be liable on summary conviction to the penalties imposed by the general penalty bylaw of the municipality.
- 10. This bylaw shall come into force and take effect on January 1, 2024.
- 11. Bylaw 1/2022 is hereby repealed.

SASKATCHEWAN AS SOLUTION OF THE CONTRACT OF TH

Reeve.

Administrator

SCHEDULE "A"

DECLARATION IN THE MATTER OF LICENCE BYLAW NO. 3/2023

Of the	of		in the Province
of	do solen	nnly declare that:	
1. During the year 20, I ex	cavated	N=====================================	from the gravel pit
located on the land described	as		and;
2. I make this solemn declara	tion, conscienti	ously believing it to	be true and knowing it
is of the same force and effect	as if made und	er oath and by virtue	e of The Canada
Evidence Act.			
Declared before me at the	n the Dravines of		
Of i Saskatchewan this day of	, 20		
		Contractor	
		Comracion	
A Commissioner for Oaths in and for the Pro My commission expires	vince of Saskatchewan		

SCHEDULE "B"

APPLICATION FOR GRAVEL EXTRACTION LICENCE

IN THE MATTER OF LICENCE BYLAW NO. 3/2023

Applicant Name	Company Name					
Address	Mailing address					
	(if different than Address)					
Postal Code	Postal Code					
Contact Name	Contact Phone #					
Contact Cell #	Contact Fax #					
Contact Email address						
Estimated amount of gravel to b \$0.194 per cubic m \$0.148 per cubic ya \$0.104 per tonne fo	ard for each cubic meter: or ard for each cubic yard; or reach tonne; or					
\$0.097 per ton for e	each ton of gravel					
Excavated from the premise.						
Dated this day of _	, 20					
Applicant's Signature						

RURAL MUNICIPALITY OF THE GAP NO. 39 BYLAW NO. 2/2023

A BYLAW TO DESIGNATE ALL MUNICIPAL ROADS AS PRIMARY WEIGHT ROADS & PROVIDE FOR THE OPERATION OF OVERWEIGHT VEHICLES

The Council of the Rural Municipality of The Gap No. 39, in the Province of Saskatchewan, enacts as follows:

PART I - PURPOSE AND DEFINITIONS

Purpose

- 1. The purpose of this bylaw is:
 - a) to designate all municipal roads located within the boundaries of the Rural Municipality of The Gap No. 39 as primary weight roads; and
 - b) to establish a permitting process for the operation of overweight vehicles on municipal roads.

Definitions

- 2. Except as hereinafter provided, words used in this bylaw shall have the meanings ascribed to them in *The Vehicle Weight and Dimension Regulations*, 2010. In this bylaw:
 - a) "Administrator" means the Administrator of the Rural Municipality of The Gap No. 39, appointed pursuant to section 110 of *The Municipalities Act*;
 - b) "Council" means the Council of the Rural Municipality of The Gap No. 39;
 - c) "Minister" means the member of the Executive Council to whom for the time being the administration of *The Highway and Transportation Act, 1997*, is assigned; and
 - d) "Municipality" means the Rural Municipality of The Gap No. 39.

PART II - VEHICLE WEIGHTS

Weight Limits on Certain Roads

- 3. (1) All roads within the limits of the Rural Municipality of The Gap No. 39 shall be designated <u>primary highway weights</u> as outlined in *The Vehicle Weight and Dimension Regulations*, 2010.
 - (2) It shall be recognized that the municipality has within its boundaries a designated "Clear the Path Corridor" that shall be designated <u>primary highway weights</u> as outlined in *The Vehicle Weight and Dimension Regulations*, 2010.
 - (3) No personal shall, without a permit issued;
 - a) Pursuant to section 5 of this bylaw; or
 - b) By the Minister pursuant to section 36 of *The Highways and Transportation Act*, 1997;

operate or move or cause to be operated or moved on or over a municipal highway a vehicle, the gross vehicle weight of which exceeds the limits specified for primary highways.

Exemptions

4. The restrictions set out in section 3 of this bylaw shall not apply to those vehicles described in section 3 of *The Vehicle Weight and Dimension Regulations*, 2010, including; but not limited to: road maintenance and road construction equipment, motor graders, snow plows, and emergency vehicles.

Permits

- 5. (1) The Administrator may, if satisfied that the vehicle or combination of vehicles can be operated or moved upon a municipal road without damage to the road or other property, issue a "Municipal Overweight Permit" to the registered owner of the vehicle or combination of vehicles to exceed the maximum gross vehicle weights fixed by this bylaw.
 - (2) The Administrator may, if satisfied that the vehicle or combination of vehicles can be operated or moved upon a municipal road without damage to the road or other property during the period of the Spring Weight Restrictions order issued by the Ministry of Highways and Infrastructure, issue a "Municipal Overweight Permit" to the registered owner of the vehicle or combination of vehicles to exceed the maximum gross vehicle weights allowed in the Spring Weight Restrictions order, but not to exceed the gross vehicle weights fixed by this bylaw.
 - (3) Persons wishing to haul overweight loads shall make an application for a "Municipal Overweight Permit" to the municipal office. Conditions of the permit shall include:
 - a) The registered owner shall provide to the municipality a valid Certificate of Registration showing license plate number of the vehicle, name of the licensee of each vehicle to be permitted, in addition to the registered Gross Vehicle Weight as issued by Saskatchewan Government Insurance or other Provincial licensing body;
 - b) The roads to be used in the municipality shall be in firm dry condition;
 - c) The persons operating the vehicles shall acknowledge and follow the speed limit of 70 km/hr while hauling overweight loads;
 - d) The municipality has the authority to revoke any permit as deemed necessary; and
 - e) Applicable charges for issuance of a permit shall include:
 - a. Per trip through the municipality \$50.00 per truck with the exception of during Spring Weight Restrictions.
 - b. Per trip through the municipality \$100.00 per truck during Spring Weight Restrictions with the express consent of the Division Councillor(s) whose road(s) are going to be affected.
 - (4) Pursuant to section 22 of *The Municipalities Act* any person who wishes to use a municipal road for the purpose of transporting quantities of goods or materials that are, in the opinion of Council, significant in nature, must first enter into a Road Maintenance Agreement. Vehicles used in connection with "bulk haul" operations will not be eligible for a "Municipal Overweight Permit" unless they have first entered into a Road Maintenance Agreement.
 - (5) The issuance of a "Municipal Overweight Permit" does, in no way, limit the liability of any hauler who may cause damage to the municipal road structure and/or culverts and such hauler shall be responsible for the restoration of any road and/or culvert should damage occur.

PART III - ENFORCEMENT

Penalty

- 6. (1) A person who contravenes any provision of this bylaw is guilty of an offence.
 - (2) The penalty for breach of any provision of this bylaw shall be those set out in the General Penalty Bylaw of the municipality.

PART IV - REPEALING PREVIOUS BYLAWS

7. Bylaw No. 1/2021 is hereby repealed.

PART V - COMING INTO FORCE

8. This Bylaw shall come into force at take effect on January 1, 2024.



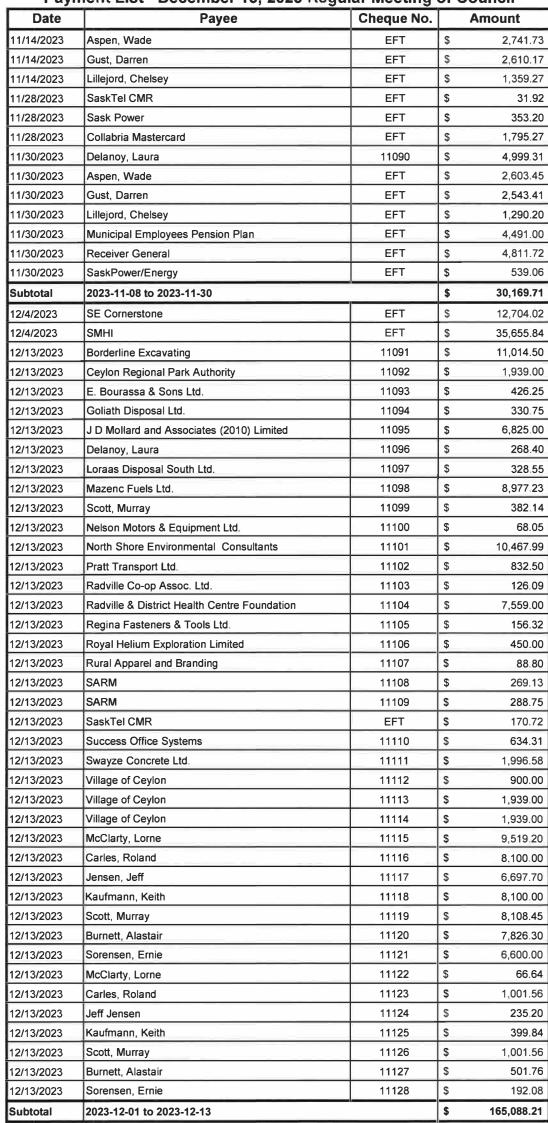
Reeve.

Administrator.











195,257.92

\$

Total